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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 96 LCM-77

Date: August 29, 1996

Division: Health and Long
Term Care

TO: Local District Commissioners

SUBJECT: Consumer Directed Personal Assistance Programs (CDPAP)

ATTACHMENTS: None

Section 229 of Chapter 474 of the laws of 1996 revises subdivision 2 of section 365-f of the Social Services law, as added by chapter 81 of the Laws of 1995, to require social services districts to file implementation plans for Consumer Directed Personal Assistance Programs (CDPAP) with the Commissioner of the Department of Health by October 1, 1996.

Information on the development and implementation of CDPAPs was transmitted to districts in 95 LCM-102 available on ELIB, issued September 18, 1995. Several options for implementing CDPAP were described in this transmittal including the direct contracting with a provider to operate a dedicated program within the district or entering into a Memorandum of Understanding (MOU) with an existing program.

Districts which have submitted an MOU or contract to this Department in accordance with the information provided in 95 LCM-102 are considered to be in compliance with the provisions of the section 365-f of the Social Services Law.

All other districts are to submit plans for the provision of CDPAP by October 1, 1996. These plans should include the following:

1. District Name
2. Contact Person
3. Address and Telephone Number
4. Names, Addresses, Contact Persons, and telephone Numbers for any provider agencies or other organizations involved in the operation of the CDPAP in the district.
5. The Medicaid Management Information System (MMIS) provider identification numbers and Department of Health home care license number or certification number if available.
6. Anticipated Date of Implementation
7. Anticipated Number of Participants at Full Implementation.

Plans should be submitted to:

Mr. Fred Waite
New York State Department of Social Services
Division of Health and Long Term Care
Bureau of Long Term Care
40 North Pearl Street
Albany, NY 12243

This Department will transmit plans to the Department of Health for review and action as may be appropriate.

Questions concerning this matter should be directed to Mr. Waite at (518) 473-5505.

Martin J. Conroy
Acting Deputy Commissioner
Division of Health and Long Term Care