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 | INFORMATIONAL LETTER |  
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TRANSMITTAL: 97 INF-6

TO: Commissioners of  
 Social Services

DIVISION: Temporary  
 Assistance

DATE: March 31, 1997

SUBJECT: District of Fiscal Responsibility

SUGGESTED

DISTRIBUTION: Public Assistance Staff  
 Employment Staff  
 Accounting Staff  
 Staff Development Coordinators

CONTACT PERSON: PA: Your regional team representative at:  
 1-800-343-8859 - extension: Team 1 3-0332; Team 2 4-9344;  
 Team 3 4-9307; Team 4 4-3231; Team 5 3-1469;  
 Team 6 (212) 383-1658

ATTACHMENTS: Attachment A: DFR Worksheet - available on-line  
 Attachment B: Residence Statement - available on-line  
 Attachment C: Questions and Answers - available on-line  
 Attachment D: Listing of County DFR Contacts - available on-line

FILING REFERENCES

| Previous<br>ADMs/INFs | Releases<br>Cancelled | Dept. Regs. | Soc. Serv.<br>Law & Other<br>Legal Ref. | Manual Ref.                      | Misc. Ref. |
|-----------------------|-----------------------|-------------|---|----------------------------------|------------|
| 86 ADM-40             |                       | Part 311    | SSL 62.1                                | PASB                             | 89 LCM-199 |
| 94 ADM-11             |                       |             | 62.5                                    | XIII-D-10<br>XXII-all<br>XXIII-B |            |

I. PURPOSE

The purpose of this Informational Letter is to: 1) clarify policy regarding District of Fiscal Responsibility (DFR) for local districts and 2) to provide each local district with some tools to use in the determination of which district in the State is fiscally responsible for an applicant/recipient of Public Assistance physically located in the district. The information provided in this INF will be contained in a single section on DFR in a forthcoming PASB update.

This will restate the long standing Public Assistance DFR policies first presented throughout the State in regional meetings in 1989. A worksheet (Attachment A) was developed to assist in the determination of the district of fiscal responsibility. The worksheet was modeled after forms in use in several local social services districts.

Attachment B is a Legal Residence Statement. This is intended as a tool to help districts identify the correct DFR when the individual has moved frequently.

Attachment C is a compilation of frequently asked Public Assistance DFR questions and the answers.

Based on the responses to the requests for local district DFR contact persons made in 96 LCM-64, an updated listing was compiled and is attached (Attachment D). This listing provides contacts for both Public Assistance and Medical Assistance.

MEDICAL ASSISTANCE: The instructions included in this Informational Letter do not apply to the determination of district of fiscal responsibility (DFR) for Medical Assistance (MA) -only applicants/recipients (A/Rs). An Administrative Directive will be forthcoming to address the proper determination of DFR for MA-only A/Rs. If questions arise regarding DFR for MA-only A/Rs, please contact Sandy Hann or Dennis Boucher in the Office of Medicaid Management, New York State Department of Health, at (518) 474-9130.

II. HOW TO DETERMINE THE DISTRICT OF FISCAL RESPONSIBILITY

There are several basic principles that will be employed to make the DFR determination:

A. DFR - Where-found Principle

A local district must provide assistance:

- . to all eligible persons legally residing and found in such district; and
- . to all eligible persons without a legal residence and found in such district;

except as provided in B. below.

B. DFR - Exceptions to Where-found Principle

A local district must provide assistance to eligible persons found outside of such district in the following situations: (These rules should be applied in the order presented)

1. The Medical Rule:(SSL 62.5(d)) The district of legal residence (at the time that an individual enters a medical facility) continues to be, or becomes, responsible for providing assistance and care to an eligible person who has entered a medical facility located in another district. (When an individual goes into a Title XIX OMH/OMRDD facility that is located in his or her county of residence, that individual is considered to have gone into a medical facility outside the county of residence.)

Responsibility under the medical rule continues until there is a break in public assistance for a continuous period of at least 30 days.

It is important to make the distinction between a medical facility and a residential facility that is not a medical facility. See Section II, C. below.

2. The Placement Rule:(SSL 62.5(b)) The district in which an eligible person legally resides (at the time of placement) continues to be, or becomes, responsible for providing public assistance and care to an eligible person if:

- a) a social services district (either the district of legal residence or any other district) was directly or indirectly involved in placing the eligible person, and;
- b) the placement is into a formal residential care setting in the where-found district.

A formal residential care setting is a residential program providing room and/or board and other non-medical specialized services or care which has been licensed, certified or approved by an authorized New York State agency.

Both of these conditions must be met in order for the placement rule to apply. Consistent with the intent of SSL 62.5 (b), we have interpreted local district involvement by any county agency or official governmental entity of the county including courts, mental health departments, probation departments, etc.

Like the medical rule, this responsibility continues indefinitely until there is a break of at least 30 continuous days in the individual's eligibility for public assistance.

3. The Transition Rule:SSL 62.5(a) When a recipient of public assistance and care moves to another district and continues to be eligible, the from-district continues to be responsible for providing non-emergency assistance and care during the month of move and the calendar month following the month of move. Thereafter, the new district is fiscally responsible.

The purpose of this rule is to provide uninterrupted assistance to an eligible case when moving between districts. In no case should the new district refuse to take an application or deny an application because the former district is, or should be providing assistance during the transition period. (Naturally, duplicate benefits will not be provided during the transition period.)

4. Temporary Absence: In law, the concept of legal residence (also known as domicile) is based upon a person's expressed intent. Simply put: a person's declaration of his or her county of legal residence determines county of legal residence as long as the facts (the person's actions and circumstances) are not inconsistent with this expressed intent.

When an eligible person (legally capable of establishing intent) temporarily leaves his or her district of legal residence and enters another district for a specific purpose (such as rehabilitation for alcohol or substance abuse, training, or schooling) and intends to return when the purpose is accomplished and the facts are not inconsistent with this expressed intent, the person continues to be a legal resident of the from-district. As such, the applicant or recipient is considered to be temporarily absent from his or her district of legal residence and this from-district continues to be fiscally responsible for providing assistance and care to this recipient as long as the recipient continues to engage in the activity for which the recipient left his or her permanent home.

Note that the temporary absence rule is explored only if the placement rule (or the medical rule) has not established the continuing responsibility of a district.

Unlike the medical and placement rules noted above, this responsibility continues only until the temporary purpose ends. At that point, the recipient either:

- a) returns to his or her district of legal residence;
- b) is considered to have established a new legal residence elsewhere and is transitioned from the from-district to the where-found district; or
- c) becomes a transient (a homeless person without a legal residence) and immediately becomes the responsibility of the where-found district.

5. Special Situations:

- a. Domestic Violence Rule:SSL 62.5(f) When a person enters a Residential Program for Victims of Domestic Violence located in another district following an incident of domestic violence, the district in which the person legally resided at the time of the incident is fiscally responsible for that person while he or she resides in the approved shelter. This rule applies to persons who had been receiving PA prior to the incident, as well as to persons who become eligible for either PA or Title XX overclaim while residing in the approved residential program.

This responsibility continues until the person leaves the approved residential program. At that time, if the client chooses to not return to the from-district, the transition rule is applied. The from-district is responsible for the month the client leaves the approved shelter and the following month. The where-found district is responsible thereafter.

- b. Emergency Temporary Housing: When a homeless person is placed by one district into temporary housing in another district, the placing district continues to be fiscally responsible for providing public assistance and care to the recipient as long as the recipient continues in emergency housing.

This fiscal responsibility continues until the recipient leaves temporary housing. At that point, if the recipient remains out-of-district, the recipient is considered to have moved, and the transition rule applies.

C. Identifying What is and What is Not a Medical Facility

Medical facilities are defined as hospitals, nursing homes, intermediate care facilities for the developmentally disabled, psychiatric centers, developmental centers, inpatient alcohol/substance abuse treatment facilities, and VA hospitals. In addition, some residential treatment facilities are medical facilities.

NOTE: How can you distinguish between a residential treatment facility that IS a medical facility and one that is not? Look at who pays the bill. If Medicaid pays for some treatment while the individual is in the facility, but not the room and board, then that is NOT a medical facility. For example, a Congregate Care Level II substance abuse residential treatment facility is NOT a medical facility.

D. Case Documentation and Documentation of the DFR Decision

In order to insure case integrity and to avoid interdistrict disputes, it is important that a thorough interview and verification process is in place. Districts that have good documentation of why an individual is the fiscal responsibility of another district stand the best chance of avoiding interdistrict disputes. They also stand the best chance of winning those that may occur. Attachment A, the DFR Worksheet is intended to assist the worker in making the decision about which DFR rule will apply to the applicant.

In addition to a good interview and case documentation, careful examination of the individual's movements prior to coming to the where-found district will make identification of the correct district of fiscal responsibility easier to identify. The Legal Residence Statement form (Attachment B) was developed to help workers to focus on this aspect of the interview.

For example, the individual may have listed a homeless shelter in County A as his residence prior to coming to the where-found district. However, if the individual was placed into the homeless shelter by County B, then County B would be the DFR. By getting as much information as possible about the individual's movements, districts can avoid the extra work and frustration of dealing with the wrong county.

If temporary absence is the reason why an individual is the fiscal responsibility of another district, having the person state their intention and sign a written statement will help to document intent for the DFR. It will also help the DFR to determine if its responsibility continues or ends. The person who is in County A temporarily for a stated purpose and who remains after that purpose has been completed is no longer the responsibility of the former district.

E. Courtesy Applications and Undercare Maintenance

When a local district determines that another district is responsible for the applicant, the district must follow two guidelines when taking a courtesy application:

Prior to forwarding a courtesy application, the where-found district must secure verbal agreement from the alleged from-district that it will accept and process the courtesy application. Without such agreement, the where-found district must accept and process the application and, if it chooses, take the other district to an interjurisdictional dispute hearing.

It is not unusual that an individual is found in a district that is distant from the DFR. In such circumstances, face-to-face interviews may be a problem unless the where-found district agrees to provide undercare maintenance. If it will not, undercare maintenance may need to be handled by mail and telephone. However, the where-found district has an interest in assisting the DFR in establishing continuing eligibility for public assistance and care.

III. IN THE EVENT OF A DISPUTE

Departmental policy with respect to disputes between the where-found and the from-district(s) is clear. In accordance with Departmental Regulation 311.3(c), the district in which the client is found is responsible for providing public assistance and care during the pendency of an interjurisdictional dispute. This means that, in the event of a dispute, the where-found district must accept and process the application, and if found eligible, provide assistance to the client during the pendency of the dispute.

The responsibility ends only when the dispute is resolved. In no circumstance can a client be denied assistance because of an interjurisdictional dispute. In the event the dispute is resolved in favor of the where-found district, the district ultimately determined fiscally responsible must reimburse the where-found district provided that the where-found district exercised reasonable care in determining the client's eligibility.

Department regulation 311(c) sets forth the specific instructions as to when and how to initiate a request for a fair hearing against another local district. A fair hearing should be initiated only when the other district refuses to accept fiscal responsibility for the otherwise eligible client. The district requesting the fair hearing must send a written notice to the Department and to the other district including a brief statement of fact and law upon which the determination of fiscal responsibility is based. On the date of the fair hearing each district will be expected to submit a written summary of the case with documentation to support its position in accordance with Department regulation 358-4.3(b).

A district may request a fair hearing against another district by writing to:

New York State Department of Social Services  
Office of Administrative Hearings  
P.O. Box 1930  
Albany, New York 12201-1930

IV. ADDITIONAL INFORMATION

Attachments A and B have not yet been assigned DSS form numbers. Districts can reproduce the forms locally. We ask that districts use the forms and determine if they are helpful and whether improvements are needed. Districts are encouraged to forward comments on the forms to their regional team representatives.

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Patricia A. Stevens  
Deputy Commissioner  
Division of Temporary Assistance



PA DISTRICT OF FISCAL RESPONSIBILITY WORKSHEET

CLIENT NAME: \_\_\_\_\_ CIN#: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_ WORKER: \_\_\_\_\_ DATE: \_\_\_\_\_

1. A. Was the individual recently released from a hospital or other medical facility? OR

B. Was the individual in a hospital or other medical facility immediately prior to (or during) a period of uninterrupted (\*) receipt of assistance prior to this application?

Yes to either A. or B. : \_\_\_\_\_ When: (\_\_\_\_\_) No: \_\_\_\_\_

If Yes, what was the individual's address and county of legal residence at the time of entry into the hospital or other medical facility?

\_\_\_\_\_

2. A. Is/was the individual in a formal or licensed non-medical residential facility and in need of assistance? OR

B. Was the individual in a formal or licensed residential care facility during a period of uninterrupted (\*) receipt of assistance prior to this application.

If Yes A. or B. : \_\_\_\_\_ When: (\_\_\_\_\_) No: \_\_\_\_\_

If yes, who referred the individual or was involved in the placement of the person in the residential care facility?

\_\_\_\_\_

3. Did the individual temporarily enter this county for a specific purpose (school, rehabilitation, training, other)? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, for what purpose? \_\_\_\_\_

Does the individual intend to return home after completing that purpose?

Yes \_\_\_\_\_ No \_\_\_\_\_ .

If Yes, what is the individual's county of legal residence? \_\_\_\_\_

4. a. If PA benefits were received in another county within the past 2 calendar months, why was the case closed? \_\_\_\_\_

Should PA have been continued by former district?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

\* Uninterrupted means no break in assistance of 30 days or more.

THE WHERE FOUND DISTRICT MUST NOT DENY AN APPLICATION SOLELY BECAUSE ANOTHER DISTRICT IS BELIEVED TO BE RESPONSIBLE FOR THE INDIVIDUAL. ASSISTANCE MUST BE PROVIDED TO AN OTHERWISE ELIGIBLE PERSON.

SEE REVERSE

DFR RULES (APPLY IN THE ORDER PRESENTED)

- 1. Medical Facility Rule: An individual who leaves his/her home district and goes into a medical facility in a different district, (or who goes into a Title XIX OMH/OMRDD facility located in the home district or in another district), and is in need of assistance while in the facility or immediately thereafter, is the fiscal responsibility of the from-district.

(To distinguish between a residential treatment facility that IS a medical facility and one that is not, look at who pays the bill. If Medicaid pays for some treatment while the individual is in the facility, but not the room and board, then that is NOT a medical facility. For example, a Congregate Care Level II substance abuse residential treatment facility is NOT a medical facility.)

- 2. Placement Rule: The applicant/recipient is the fiscal responsibility of the district of legal residence if:
  - the applicant/recipient is in a formal or licensed residential care facility;
  - AND,
  - a social services district, either the original district or any other district, was directly or indirectly involved in placing the eligible person. Social services district involvement means involvement by any county agency or official governmental entity of any county including courts, mental health, probation departments, etc.

ONCE A DISTRICT'S RESPONSIBILITY IS ESTABLISHED UNDER EITHER THE MEDICAL RULE (#1) OR THE PLACEMENT RULE (#2), THAT RESPONSIBILITY CONTINUES NO MATTER HOW MANY MOVES BETWEEN COUNTIES HAS OCCURRED SINCE THE RELEASE FROM THE MEDICAL OR RESIDENTIAL FACILITY (UNLESS THE INDIVIDUAL HAS A BREAK IN NEED OF AT LEAST 30 DAYS) IF NEITHER #1 NOR #2 APPLY, CONSIDER ONE OF THE FOLLOWING.

- 3. Temporary Absence: An individual who is a legal resident of one county entered a new district for a specific purpose and intends to return to the county of legal residence after the purpose is completed.
- 4. Transition Rule: Former district is responsible for the recipient who moves for the month of the move and the month following IF the recipient remains eligible for PA.

SPECIAL SITUATIONS

EMERGENCY NEEDS: When the individual has an emergency need in the where-found district, the where-found district is fiscally responsible for meeting that need. This is true unless the individual was placed into emergency housing by another district in NYS. Then, the district responsible for the placement is also responsible for the emergency needs.

DOMESTIC VIOLENCE RESIDENTIAL PROGRAM: Any individual who enters a domestic violence shelter in one county from another district in NYS is the fiscal responsibility of the from district if the individual is in receipt of PA or is found eligible for PA/Title XX overclaim.

The district of fiscal responsibility (DFR) is \_\_\_\_\_.

If other than this district, has the DFR:

\_\_\_\_\_ agreed to accept responsibility? \_\_\_\_\_ denied responsibility?

Person contacted in the DFR: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone Number: \_\_\_\_\_



- Q.1. Is a minor who is discharged from Foster Care ever the continuing responsibility of the district whose Commissioner held custody?
- A. Yes. The placement rule applies to foster children except when the child is discharged to the parent(s), a sibling, aunt, uncle or legal guardian.
- For example, a foster child from county A is placed into a foster care setting in county B. The child is then released from foster care and goes into a transitional living arrangement, still in county B. In this example, county A continues to be responsible for this child under the placement rule until there is a break in the need for assistance that lasts at least 30 days.
- Q.2. Does either the Medical rule or the Placement rule apply when a person goes into a hospital or facility in their home county then decides to move to another county?
- A.2. If the facility is not a Title XIX OMH/OMRDD operated or certified facility, then neither rule applies. The medical rule and the placement rule apply only when an individual goes into a hospital or treatment facility in another county. For example, someone who is hospitalized in his home county decides to move to another county so that relatives can help with his care. In such a situation, the transition rule could apply (if the individual is on assistance) or the temporary absence rule could apply. The medical rule would NOT apply.
- Q.3. Why is there a difference in the way the medical rule is applied depending on whether the facility is Title XIX OMH/OMRDD or another kind of medical facility?
- A. When an individual goes into a Title XIX OMH/OMRDD facility, the individual is considered to have gone into a facility out of district even if the Title XIX facility is located in the district of residence. So, for example, an Albany County resident who goes into a psychiatric center located in Albany County, and who is discharged to the home of a relative in another county, is the fiscal responsibility of Albany County. This is true unless the need for assistance and care was not immediate (within 30 days of discharge).
- Q.4. Emergency needs are the responsibility of the "where-found" district. Are there any exceptions to that rule?
- A. The "where-found" district is responsible for meeting emergency needs. This is true even when the recipient is the fiscal responsibility of a different district under the placement or the medical rule. The recipient may now be a legal resident of the where found district and cannot reasonably be expected to return to the fiscally responsible district to have the emergency met. The "where-found" district is the one most able to control the costs related to meeting the emergency need.

However, a district that meets an individual's emergency shelter need by placing that person into emergency housing in another district remains responsible for that individual's emergency needs.

- Q.5. Sometimes a "where-found" district will find itself a dumping ground for people being released from programs in another county. For example, at the time of entry into a substance abuse program, the individual is a resident of county A. The treatment program is in county B. The treatment program's "discharge plan" calls for the person being released to a homeless shelter in county C. Why should county C be responsible for these emergency needs?
- A. A discharge plan should not result in someone being released into a homeless shelter without the input of the district of fiscal responsibility and the district to which the person will be released. Districts that find this happening should attempt to work out the problem with the facility. If that fails, the State Department of Social Services and OASAS may need to discuss the discharge planning process with the facility.
- Q.6. What if a person is sanctioned for non-cooperation? Is a period of ineligibility due to a sanction considered a break in assistance?
- A. Yes. Any break in assistance that is at least 30 days in duration, even if the reason is a sanction for non-cooperation, will terminate the responsibility of the former district under the medical rule or the placement rule.
- Q.7. If we know that the transition rule applies, does that mean that no other rule can apply?
- A. An individual may be moving from one district to another but that does not mean that the transition rule applies. Rather, upon investigation, the district may find that the medical rule applies and the individual may remain the fiscal responsible of another district.
- Q.8. A client moved from county A to county B in June and was placed into a formal residential care setting in county C the following month, July. Is county B responsible under the placement rule or is county A responsible since the placement occurred during the transition period?
- A. County A is responsible only through the end of July because that is within the transition period. County B has ongoing responsibility under the placement rule (starting August 1).
- Q.9. Is it ever appropriate to deny an otherwise eligible applicant because the household needs are met by another district during the transition month(s)?

- A. No. It is not appropriate to deny an application because another district is providing benefits in the month of the move between districts or in the following month. The purpose of the transition rule is to insure that an eligible household will receive uninterrupted benefits when moving between districts. Naturally, the case in the new district will not have a PA authorization that overlaps the authorization period in the former district.
- Q.10. An individual may be the fiscal responsibility of a district of legal residence that is involved either directly or indirectly in the placement. Consider a situation in which a person who is a legal resident of County A, is arrested for driving while intoxicated by the Sheriff of County B and the court in County B offers the individual an alternative to incarceration - a residential treatment program in County C. Because County B was responsible for the placement, is County B the fiscally responsible district?
- A. No. County A, the district of legal residence at the time of the placement is the DFR. The officials of County B are considered to be acting on behalf of County A.
- Q.11. Is there a limit on the period of time that a district will be fiscally responsible for an individual under the medical rule or the placement rule?
- A. No. Until there is a break in the individual's eligibility, the original district retains responsibility under the medical rule or the placement rule. This is true no matter how much time has passed since the individual last resided in the original district or how many times the individual moves.
- Q.12. What if an applicant has never been on public assistance in our county before going into another county. How can our county be considered responsible for that person's public assistance needs if the person only becomes needy after going into the other county?
- A. The only DFR rule that does not apply to applicants is the transition rule. That rule is for recipients and only if the recipient remains eligible for assistance after the move. All other DFR rules apply to both applicants and to recipients.
- Q.13. How is legal residence defined?
- A. A person is a legal resident of whatever county that he or she says, as long as the facts (the person's actions and circumstances) are not inconsistent with this expressed intent.

INTERJURISDICTIONAL CONTACT STAFF

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                        | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>  |
|---------------|---|---|---|
| Albany        | Andrea Burger<br>Director                       | Albany Co. DSS<br>112 State Street<br>Albany, NY 12207<br>(518) 447-7530              | Children Serv.  |
|               | Regina Giordano<br>Director, HR                 | Albany Co. DSS<br>40 Howard Street<br>Albany, NY 12207<br>(518) 447-7602              | PA  |
|               | Meg DeSanta<br>Asst. Director of<br>Food Stamps | Albany Co. DSS<br>112 State Street<br>Albany, NY 12207<br>(518) 447-4762              | FS  |
|               | Warren DeLalloe<br>Director of ADC              | Albany Co. DSS<br>40 Howard Street<br>Albany, NY 12207<br>(518) 447-7615              | PA  |
|               | Peter K. Phelan<br>Supervisor "A"               | Albany Co. DSS<br>112 State Street<br>4th Floor<br>Albany, NY 12207<br>(518) 447-7457 | Title XX,<br>Home Care,<br>Assessment,<br>Homemakers,<br>Personal Care,<br>Day Care |
|               | John Morrissey<br>Sr. SWE                       | Albany Co. DSS<br>112 State Street<br>Albany, NY 12207<br>(518) 447-7409              | Medicaid<br>(non-<br>chronic)   |
|               | Jean Newberry<br>SWE                            | Albany Co. DSS<br>112 State Street<br>Albany, NY 12207<br>(518) 447-7011              | Medicaid<br>Nursing<br>Home   |
|               | James Finnigan<br>Sr. SWE                       | Albany Co. DSS<br>112 State Street<br>Albany, NY 12207<br>(518) 447-7017              | MA Chronic<br>Care  |
| Allegany      | John Gianas<br>Deputy Commissioner              | Allegany Co. DSS<br>County Office Bldg.<br>Belmont, NY 14813<br>(716) 268-7661        | Commissioner's<br>Office  |

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| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                     | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>                  |
|---------------|--|--|---------------------------------|
| Broome        | Carol Brown<br>Principal Examiner            | Broome Co. DSS<br>36-38 Main Street<br>Binghamton, NY 13905<br>(607) 778-2799                      | Food Stamps                     |
|               | Eileen Forkey<br>Principal Examiner          | Broome Co. DSS<br>36-38 Main Street<br>Binghamton, NY 13905<br>(607) 778-2653                      | PA                              |
|               | Kathleen Bernardini<br>Principal Examiner    | Broome Co. DSS<br>36-38 Main Street<br>Binghamton, NY 13905<br>(607) 772-2615                      | MA                              |
|               | Nancy Kumrow<br>Supervisor<br>Central Intake | Broome Co. DSS<br>36-38 Main Street<br>Binghamton, NY 13905<br>(607) 778-2635                      | Adult<br>Protective<br>Services |
| Cattaraugus   | Nancy Kardos<br>Dir. of Services             | Cattaraugus Co. DSS<br>1701 Lincoln Avenue<br>Suite 6010<br>Olean, NY 14760-1158<br>(716) 373-8065 | Services                        |
|               | Richard Williams<br>Deputy Commissioner      | Cattaraugus Co. DSS<br>1701 Lincoln Avenue<br>Suite 6010<br>Olean, NY 14760-1158<br>(716) 375-8065 | IM/Support<br>Collection        |
| Cayuga        | Ginny Colella<br>Head SWE                    | Cayuga Co. DSS<br>160 Genesee Street<br>Auburn, NY 13021<br>(315) 253-1268                         | PA, MA, FS                      |
|               | Mike Mancini<br>Dir. of Services             | Cayuga Co. DSS<br>160 Genesee Street<br>Auburn, NY 13021<br>(315) 253-1327                         | Services                        |
| Chautauqua    | Darcy Goodrich<br>Principal SWE              | Chautauqua Co. DSS<br>335 Central Avenue<br>Dunkirk, NY 14048<br>(716) 363-3514                    | FS, PA                          |



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| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>  | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>            |
|---------------|---|---|---------------------------|
|               | Lois Peterson<br>Principal SWE                                      | Chautauqua Co. DSS<br>Third Floor<br>110 East Fourth St.<br>Jamestown, NY 14701<br>(716) 661-8200   | FS, Medicaid,<br>PA       |
| Chemung       | Marilyn Christofaro<br>Director of<br>Economic Security             | Chemung Co. DSS<br>425 Penna Avenue<br>P.O. Box 588<br>Elmira, NY 14904-1795<br>(607) 737-5404      | PA, FS, HEAP              |
|               | Ruth Evans<br>Head SWE  | Chemung Co. DSS<br>425 Pennsylvania Ave.<br>P.O. Box 588<br>Elmira, NY 14904-1795<br>(607) 737-5320 | PA, FS, HEAP              |
|               | Franki Cicora<br>Head SWE   | Chemung Co. DSS<br>425 Pennsylvania Ave.<br>P.O. Box 588<br>Elmira, NY 14904-1795<br>(607) 737-5343 | HEAP                      |
|               | Linda Lincoln<br>Director, Medicaid<br>& Health Related<br>Services | Chemung Co. DSS<br>425 Pennsylvania Ave.<br>P.O. Box 588<br>Elmira, NY 14904-1795<br>(607) 737-5497 | MA, DCAP,<br>Managed Care |
|               | Trudy Burns<br>Head SWE   | Chemung Co. DSS<br>425 Pennsylvania Ave.<br>P.O. Box 588<br>Elmira, NY 14904-1795<br>(607) 737-5311 | MA                        |
| Chenango      | Sandra Cleanland<br>Principle Examiner                              | Chenango County DSS<br>5 Court Street<br>P.O. Box 590<br>Norwich, NY 13815<br>(607) 335-4649        | PA, FS                    |
|               | Sue Curnelia<br>Principal Examiner                                  | Chenango County DSS<br>5 Court Street<br>P.O. Box 590<br>Norwich, NY 13815<br>(607) 335-4649        | MA                        |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                             | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u> |
|---------------|--|---|----------------|
| Clinton       | Jay T. LePage<br>Commissioner                        | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3221 |                |
|               | John Redden<br>Deputy Commissioner                   | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3321 |                |
|               | Chris Allen<br>Director of<br>Services               | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3399 |                |
|               | Stephanie Clarke<br>Staff Development<br>Coordinator | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3395 |                |
|               | Gary Cederstrom<br>Accounting Suprv.                 | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3367 |                |
|               | Frances Wright<br>Head SWE                           | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565 3242 |                |
|               | Sue Vann<br>Principal SWE                            | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3397 | PA, FH         |
|               | Judy Carpenter<br>Senior SWE                         | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3388 | HEAP           |
|               | Lorraine Dominy<br>Principal SWE                     | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3357 | Medicaid       |
|               | Sandy Merrihew<br>Principal SWE                      | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3386 | FS             |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>     | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>             |
|---------------|------------------------------|---|----------------------------|
|               | Sheila Aguglia<br>Senior SWE | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3415                                     | Employment                 |
|               | Karen Ryan<br>Coordinator    | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3329                                     | CSEU                       |
|               | Monica Day<br>Supervisor     | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3249                                     | Adult Services             |
|               | Bonnie Favreau<br>Supervisor | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3314                                     | Child Prot.<br>Services    |
|               | Norma Loughan<br>Supervisor  | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3247                                     | Child Prevent.<br>Services |
|               | Mary Ryan<br>Supervisor      | Clinton County DSS<br>13 Durkee Street<br>Plattsburgh, NY 12901<br>(518) 565-3349                                     | Foster Care                |
| Columbia      | June Funk<br>Director        | Columbia County DSS<br>25 Railroad Avenue<br>P.O. Box 458<br>Hudson, NY 12534<br>(518) 828-9411                       | IM                         |
| Cortland      | Julie Becker<br>Director     | Cortland Co. DSS<br>60 Central Avenue<br>County Office Bldg.<br>P.O. Box 5590<br>Cortland, NY 13045<br>(607) 753-9681 | Medicaid                   |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>            | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>         |
|---------------|-------------------------------------|---|------------------------|
|               | Ethel Morgan<br>Director            | Cortland Co. DSS<br>60 Central Avenue<br>County Office Bldg.<br>P.O. Box 5590<br>Cortland, NY 13045<br>(607) 753-9681 | PA, FS                 |
|               | Sharon Blatchley<br>Supervisor      | Cortland Co. DSS<br>60 Central Avenue<br>County Office Bldg.<br>P.O. Box 5590<br>Cortland, NY 13045<br>(607) 753-9681 | Adult Serv.            |
|               | Randy Parker<br>Director            | Cortland Co. DSS<br>60 Central Avenue<br>County Office Bldg.<br>P.O. Box 5590<br>Cortland, NY 13045<br>(607) 753-9681 | Children's<br>Services |
| Delaware      | Christy Coe<br>Welfare Attny.       | Delaware Co. DSS<br>111 Main Street<br>Delhi, NY 13753<br>(607) 746-2325  | All                    |
| Dutchess      | Bridgett Goodard<br>SW Manager I    | Dutchess Co. DSS<br>60 Market Street<br>Poughkeepsie, NY 12601<br>(914) 431-5333                                      | PA                     |
|               | Jean Traver<br>Dir. of Medicaid     | Dutchess Co. DSS<br>60 Market Street<br>Poughkeepsie, NY 12601<br>(914) 431-5390                                      | MA                     |
|               | Janice Foerschler<br>Director of FS | Dutchess Co. DSS<br>60 Market Street<br>Poughkeepsie, NY 12601<br>(914) 431-5329                                      | FS                     |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>            | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>                                |
|---------------|-------------------------------------|---|---|
| Erie          | Theckla Mullen<br>Asst. Dep. Commr. | Erie Co. DSS<br>95 Franklin Street<br>Buffalo, NY 14202-3959<br>(716) 858-6506  | Services                                      |
|               | Peter S. Aiello<br>Director         | Erie Co. DSS<br>95 Franklin Street<br>Buffalo, NY 14202-3959<br>(716) 858-6506  | Ofc. of Child<br>Sup. Enforce                 |
|               | Joseph Kugler<br>Head Welf. Exam.   | Erie Co. DSS<br>95 Franklin Street<br>Buffalo, NY 14202-3959<br>(716) 858-6124  | Financial<br>Asst.,<br>Housing/<br>Non-Resid. |
|               | Patrick Henry<br>Asst. Dep. Comm.   | Erie Co. DSS<br>95 Franklin Street<br>Buffalo, NY 14202-3959<br>(716) 858-6660  | Financial<br>Asst.                            |
|               | Christine Bush<br>Asst. Dep. Comm.  | Erie Co. DSS<br>95 Franklin Street<br>Buffalo, NY 14202-3959<br>(716) 858-8601  | Health and<br>Nutrition                       |
| Essex         | Cathleen Barnhart<br>Principal SWE  | Essex Co. DSS<br>Court Street<br>Elizabethtown, NY 12932<br>(518) 873-3458      | IM  |
|               | Loretta Mussaw<br>Sr. SWE           | Essex Co. DSS<br>Court Street<br>Elizabethtown, NY 12932<br>(518) 873-3452      | MA  |
| Franklin      | Sue Robideau<br>Principal SWE       | Essex Co. DSS<br>Court House<br>Malone, NY 12953<br>(518) 483-6767,<br>Ext. 805 | All Financial<br>Assistance<br>Programs       |
|               | Lowell Tennyson<br>Dir. of Services | Essex Co. DSS<br>Court House<br>Malone, NY 12953<br>(518) 483-6767,<br>Ext. 840 | Services Prog.                                |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                          | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>            |
|---------------|---|--|---------------------------|
| Fulton        | Barbara Mitchell<br>Principal SWE                 | Fulton Co. DSS<br>P.O. Box 549<br>Johnstown, NY 12095<br>(518) 762-0675                      | PA, FS                    |
|               | Claudette Anadio<br>Principal SWE                 | Fulton Co. DSS<br>P.O. Box 549<br>Johnstown, NY 12095<br>(518) 762-0625                      | MA                        |
| Genesee       | Christine Rich<br>Principal SWE<br>Screening Unit | Genesee Co. DSS<br>3837 West Main Road<br>Batavia, NY 14020<br>(716) 344-2580<br>Ext. 512    | Program Intake            |
| Greene        | Len Wahl<br>Director Admin.<br>Services           | Greene County DSS<br>465 Main Street<br>P.O. Box 528<br>Catskill, NY 12414<br>(518) 943-3200 | ALL                       |
| Hamilton      | Clara Quintal<br>Commissioner                     | Hamilton Co. DSS<br>White Birch Lane<br>P.O. Box 725<br>(518) 648-6131                       |                           |
| Herkimer      | Patricia Wright<br>Director of IM                 | Herkimer Co. DSS<br>P.O. Box 231<br>Herkimer, NY 13350<br>(315) 867-1239                     | PA, MA, FS<br>HEAP/Energy |
|               | Irv Bunce<br>Principal SWE                        | Herkimer Co. DSS<br>P.O. Box 231<br>Herkimer, NY 13350<br>(315) 867-1237                     | PA, MA, FS                |
| Jefferson     | Connie Shelmidine<br>Director of IM               | Jefferson Co. DSS<br>250 Arsenal Street<br>Watertown, NY 13601<br>(315) 785-3133             | PA, MA, FS                |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>               | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>     |
|---------------|--|--|--------------------|
|               | Mary Hampton<br>Supervisor of IM       | Jefferson Co. DSS<br>250 Arsenal Street<br>Watertown, NY 13601<br>(315) 785-3103         | PA, MA, FS         |
| Lewis         | Joyce Rice<br>Principal SWE            | Lewis Co. DSS<br>P.O. Box 193<br>Lowville, NY 13367<br>(315) 376-5400                    | FS, PA             |
|               | Marcia Samsa<br>Senior SWE             | Lewis Co. DSS<br>P.O. Box 193<br>Lowville, NY 13367<br>(315) 376-5400                    | FS, PA, HEAP<br>MA |
| Livingston    | Bob Wright<br>Senior SWE               | Livingston Co. DSS<br>3 Livingston Co. Campus<br>Mt. Morris, NY 14510<br>(716) 243-7300  | PA/Energy          |
|               | Chris Clark<br>Senior SWE              | Livingston Co. DSS<br>3 Livingston Co. Campus<br>Mt. Morris, NY 14510<br>(716) 243-7300  | MA                 |
|               | Sharon Fitzgerald<br>Senior SWE        | Livingston Co. DSS<br>3 Livingston Co. Campus<br>Mt. Morris, NY 14510<br>(716) 243-7300  | FS                 |
| Madison       | Michael Fitzgerald                     | Madison Co. DSS<br>P.O. Box 637<br>Wampsville, NY 13163<br>(315) 366-2246                | PA/FS              |
|               | Luann Judd                             | Madison Co. DSS<br>P.O. Box 637<br>Wampsville, NY 13163<br>(315) 366-2665                | Medicaid, FS       |
| Monroe        | Margaret Manley<br>Admin. Examiner     | Monroe Co. DSS<br>111 Westfall Road<br>Room 258<br>Rochester, NY 14620<br>(716) 274-6649 | TA                 |
|               | Mary Ellen Budinski<br>Admin. Examiner | Monroe Co. DSS<br>111 Westfall Road<br>Room 628<br>Rochester, NY 14620<br>(716) 274-6308 | MA & NPA/FS        |

| <u>COUNTY</u>    | <u>STAFF &amp; TITLE</u>               | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>  |
|------------------|--|--|---|
| Montgomery       | Darrell Getman<br>Principal SWE        | Montgomery Co. DSS<br>County Office Bldg.<br>P.O. Box 745<br>Fonda, NY 12068<br>(518) 853-4646   | TA  |
|                  | Johanna Klutz<br>Principal SWE         | Montgomery Co. DSS<br>County Office Bldg.<br>P.O. Box 745<br>Fonda, NY 12068<br>(518) 853-4646   | FS  |
|                  | Janice Hopkins<br>Principal SWE        | Montgomery Co. DSS<br>County Office Bldg.<br>P.O. Box 745<br>Fonda, NY 12068<br>(518) 853-4646   | MA  |
| Nassau           | Susan Westerberg<br>Director           | Nassau Co. DSS<br>101 County Seat Drive<br>Mineola, NY 11501-4821<br>(516) 571-4871  | PA, FS  |
|                  | Joyce Newman<br>Director               | Nassau Co. DSS<br>101 County Seat Drive<br>Mineola, NY 11501-4821<br>(516) 571-4620  | MA  |
|                  | Richard Campanella<br>Assist. Director | Nassau Co. DSS<br>101 County Seat Drive<br>Mineola, NY 11501-4821<br>(516) 535-5373  | MA  |
| New York<br>City | Joseph Martin<br>Director              | Office of Treatment<br>Monitoring<br>33-28 Northern Blvd.<br>LI City, NY 11101<br>(718) 626-8424   | IM Residential<br>Treatment Cntr<br>(RTC), Drug/<br>Alcohol |
|                  | Aida Esposito                          | HRA-IM Operations<br>Room 901<br>250 Church Street<br>New York, NY 10013<br>(212) 274-2257 or 2262   | IM, including<br>Domestic<br>Violence                       |
|                  | Anthony Imbo<br>Director               | Ofc. of Information<br>Liaison and Adjustment<br>Services<br>HRA-IM Operations<br>250 Church Street, Rm 1003<br>New York, NY 10013<br>(212) 274-2338 or 2339 | All other IM<br>situations                                  |



| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                                    | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>                               |
|---------------|---|--|--|
|               | Vince Tancredi<br>Director, Elig.<br>Information Serv.      | HRA-Medical Assistance<br>11 Beach Street<br>New York, NY 10013<br>(212) 941-5188 or 5189                          | MA   |
| Niagara       | Patricia Judd<br>Director of<br>Eligibility                 | Niagara Co. DSS<br>P.O. Box 506<br>100 Davison Road<br>Lockport, NY 14095-0506<br>(716) 439-7600                   | PA, FS                                       |
|               | Burt Marshall<br>Director of<br>Social Services             | Niagara Co. DSS<br>P.O. Box 506<br>100 Davison Road<br>Lockport, NY 14095-0506<br>(716) 439-7600                   | Medicaid,<br>Child<br>Protective<br>Services |
|               | M. Kim Sullivan<br>Director<br>Child Support<br>Enforcement | Niagara Co. DSS<br>P.O. Box 506<br>100 Davison Road<br>Lockport, NY 14095-0506<br>(716) 439-7600                   | Support<br>Collection                        |
| Oneida        | Joan Borgia<br>Asst. Director<br>of IM                      | Oneida Co. DSS<br>800 Park Avenue<br>Utica, NY 13501<br>(315) 798-5658   | PA   |
|               | Ellen Luley<br>Chief SWE                                    | Oneida Co. DSS<br>800 Park Avenue<br>Utica, NY 13501<br>(315) 798-5213   | MA   |
| Onondaga      | Sandy Kane<br>IM Supervisor                                 | Onondaga Co. DSS<br>Onondaga Co. Civic Ctr.<br>421 Montgomery Street<br>Syracuse, New York 13202<br>(315) 435-2585 | PA, MA, FS                                   |
| Ontario       | Joyce Fiorentino<br>Director of<br>Services                 | Ontario Co. DSS<br>3871 County Road #46<br>Canandaigua, NY 14424<br>(716) 396-4060                                 | Services                                     |
|               | Mary Beck<br>Head SWE                                       | Ontario Co. DSS<br>3871 County Road #46<br>Canandaigua, NY 14424<br>(716) 396-4060                                 | MA   |
|               | Canda Lazauskas<br>Principal SWE                            | Ontario Co. DSS<br>3871 County Road #46<br>Canandaigua, NY 14424<br>(716) 396-4060                                 | PA   |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                     | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>                 |
|---------------|--|--|--------------------------------|
| Orange        | Margaret Kirchner<br>Director of<br>Services | Orange Co. DSS<br>Box Z, Quarry Road<br>Goshen, NY 10924<br>(914) 291-2800                 | Human Serv.,<br>Children Serv. |
|               | Linda Dahn<br>Chief Examiner                 | Orange Co. DSS<br>Box Z, Quarry Road<br>Goshen, NY 10924<br>(914) 291-2800<br>Ext. 4308    | PA, MA, FS                     |
| Orleans       | Elizabeth Westlund                           | Orleans Co. DSS<br>14016 Route 31 West<br>Albion, NY 14411<br>(716) 589-7004, ext. 129     | PA, MA, FS                     |
| Oswego        | JoAnn LaTulip<br>Director of IM              | Oswego Co. DSS<br>100 Spring Street<br>P.O. Box 1320<br>Mexico, NY 13114<br>(315) 963-5246 | PA, FS, MA                     |
| Otsego        | Ken Stone                                    | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4355               | Adult Serv.                    |
|               | Sue Pierro                                   | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4355               | Foster Care/<br>Preventive     |
|               | Amy Herr                                     | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4355               | Child Prot.<br>Services        |
|               | Cindy Lane                                   | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4284               | PA, FS                         |
|               | Suzanne Barrett                              | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4351               | MA                             |
|               | Joyce Boyd                                   | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4285               | Medical<br>Transp.             |
|               |  |  |                                |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                        | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>                   |
|---------------|---|---|----------------------------------|
|               | Liz Emerson                                     | Otsego Co. DSS<br>197 Main Street<br>Cooperstown, NY 13326<br>(607) 547-4291            | Employment,<br>HEAP              |
| Putnam        | Andrew Pattie<br>Dir. of Soc. Serv.             | Putnam Co. DSS<br>110 Old Rt. 6 Ctr.<br>Carmel, NY 10512<br>(914) 225-7040,<br>Ext. 290 | Services<br>CWS, CPS,<br><br>PSA |
|               | Catharine Spranzman<br>Dir. of Eligib.          | Putnam Co. DSS<br>110 Old Rt. 6 Ctr.<br>Carmel, NY 10512<br>(914) 225-7040<br>Ext. 220  | PA, MA, FS,<br>HEAP              |
|               | Ann Doyle<br>Social Services<br>Specialist III  | Putnam Co. DSS<br>110 Old Rt. 6 Ctr.<br>Carmel, NY 10512<br>(914) 225-7040<br>Ext. 231  | IM, FS                           |
|               | JoEllen McLaughlin<br>MA and LTC<br>Coordinator | Putnam Co. DSS<br>110 Old Rt. 6 Ctr.<br>Carmel, NY 10512<br>(914) 225-7040<br>Ext. 241  | MA/LTC                           |
| Rensselaer    | Randy Hall<br>Chief SWE                         | Rensselaer Co. DSS<br>1801 6th Avenue<br>Troy, NY 12180<br>(518) 270-3946               | PA                               |
|               | Mary Chris Reo<br>Principal SWE                 | Rensselaer Co. DSS<br>1801 6th Avenue<br>Troy, NY 12180<br>(518) 270-3932               | MA                               |
|               | Cheryl Hanczaryk<br>Principal SWE               | Rensselaer Co. DSS<br>1801 6th Avenue<br>Troy, NY 12180<br>(518) 270-3912               | FS                               |
|               | Carol Croak<br>Case Super. Gr B                 | Rensselaer Co. DSS<br>1801 6th Avenue<br>Troy, NY 12180<br>(518) 270-3975               | Employment                       |
|               | Rosalind Murphy<br>Supervisor                   | Rensselaer Co. DSS<br>1801 6th Avenue<br>Troy, NY 12180<br>(518) 270-3936               | HEAP                             |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                    | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>                  |
|---------------|---|---|---------------------------------|
|               | Ann Breen<br>Supervisor                     | Rensselaer Co. DSS<br>Court House Annex<br>Third & Congress Sts.<br>Troy, NY 12180<br>(518) 270-4150      | Support<br>Collections          |
|               | Susan Nowik<br>Case Super. Gr. A            | Rensselaer Co. DSS<br>1801 6th Avenue<br>Troy, NY 12180<br>(518) 270-3907                                 | Home Care                       |
|               | Michelle Cacciotti<br>Case Super. Gr. B     | Rensselaer Co. DSS<br>133 Bloomingrove Dr.<br>Troy, NY 12180<br>(518) 283-2000,<br>Ext. 215               | Social<br>Services<br>Intake    |
|               | Veronica Purcell<br>CPS Coordinator         | Rensselaer Co. DSS<br>133 Bloomingrove Dr.<br>Troy, NY 12180<br>(518) 283-2000,<br>Ext. 299               | Child<br>Protective<br>Services |
| Rockland      | Lynn Perry<br>Paralegal I,<br>Municipal Law | Rockland Co. DSS<br>Sanatorium Rd.<br>Bldg. L<br>Pomona, NY 10970<br>(914) 354-0200,<br>Ext. 3219         | Fair Hearings<br>& Services     |
|               | Gary Samuels<br>Attorney III                | Rockland Co. DSS<br>Sanatorium Rd.<br>Bldg. L<br>Pomona, NY 10970<br>(914) 354-0200,<br>Ext. 3210         | Fair Hearings<br>& Services     |
|               | Teresa Lamb<br>Principal SWE                | Rockland Co. DSS<br>Sanatorium Rd. Bldg. L<br>Pomona, NY 10970<br>(914) 364-3095                          | PA & HEAP                       |
|               | Sue Epstein<br>Principal SWE                | Rockland Co. DSS<br>Sanatorium Rd. Bldg. L<br>Pomona, NY 10970<br>(914) 364-3060                          | MA, FS                          |
| St. Lawrence  | Arlene Dafoe<br>Head SWE                    | St. Lawrence Co. DSS<br>Harold B. Smith Ofc. Bldg.<br>Judson Street<br>Canton, NY 13617<br>(315) 379-2175 | FS                              |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                               | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>  |
|---------------|--|--|---|
|               | Steven Cameron<br>Head SWE                             | St. Lawrence Co. DSS<br>Harold B. Smith Ofc. Bldg.<br>Judson Street<br>Canton, NY 13617<br>(315) 379-2155      | IM  |
|               | Trudy Dalton<br>Coord. of Community<br>Health Services | St. Lawrence Co. DSS<br>Harold B. Smith Ofc. Bldg.<br>Judson Street<br>Canton, NY 13617<br>(315) 379-2186      | Personal Care,<br>LTHHC,<br>Discharge<br>Planning Aids                |
|               | Susan Avery<br>Sr. Caseworker                          | St. Lawrence Co. DSS<br>Harold B. Smith Ofc. Bldg.<br>Judson Street<br>Canton, NY 13617<br>(315) 379-2189      | LTC/CHAP,<br>Chronic Care<br>Eligibility,<br>C/THP,<br>Transportation |
|               | Fred Phelix<br>Principal SWE                           | St. Lawrence Co. DSS<br>Harold B. Smith<br>Office Bldg.<br>Judson Street<br>Canton, NY 13617<br>(315) 379-2335 | MA Eligibility<br>PCAP  |
| Saratoga      | Kathy Thomson<br>Principal SWE                         | Saratoga Co. DSS<br>152 West High Street<br>Ballston Spa, NY 12020<br>(518) 884-4138                           |   |
|               | Mary Lou Festa<br>Principal SWE                        | Saratoga Co. DSS<br>152 West High Street<br>Ballston Spa, NY 12020<br>(518) 884-4138                           |   |
| Schenectady   | V. Ferraro<br>Chief Welfare<br>Examiner                | Schenectady Co. DSS<br>487 Nott Street<br>Schenectady, NY 12308<br>(518) 388-4444                              | PA  |
|               | A. Gregoire<br>Prin. Examiner                          | Schenectady Co. DSS<br>487 Nott Street<br>Schenectady, NY 12308<br>(518) 388-4253                              | Medicaid  |
|               | Lori Pirrone<br>Supervisor<br>Intake/Prev.             | Schenectady Co. DSS<br>620 State Street<br>Schenectady, NY 12305<br>(518) 388-4399                             | Children<br>Services  |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                    | <u>ADDRESS &amp; PHONE</u>  | <u>PROGRAM</u>   |
|---------------|---|---|--|
|               | Nicki Tallman<br>Supervisor                 | Schenectady Co. DSS<br>620 State Street<br>Schenectady, NY 12305<br>(518) 388-4259                      | Adult Serv.  |
| Schoharie     | Barbara Watt<br>Principal SWE               | Schoharie Co. DSS<br>P.O. Box 687<br>Schoharie, NY 12157<br>(518) 295-8334                              | IM, MA   |
|               | Christopher Sterling<br>Serv. Coordinator   | Schoharie Co. DSS<br>P.O. Box 687<br>Schoharie, NY 12157<br>(518) 295-8334                              | Child Prot.<br>Services<br>Foster Care/<br>Prev. Serv. |
|               | Ruey Schell<br>Secretary to<br>Commissioner | Schoharie Co. DSS<br>P.O. Box 687<br>Schoharie, NY 12157<br>(518) 295-8311                              | Other  |
| Schuyler      | Noreen Brown<br>Principal SWE               | Schuyler Co. DSS<br>County Office Bldg.<br>105 Ninth Street<br>Watkins Glen, NY 14891<br>(607) 535-8303 | IM   |
|               | Francis Gingrich                            | Schuyler Co. DSS<br>County Office Bldg.<br>105 Ninth Street<br>Watkins Glen, NY 14891<br>(607) 535-8303 | Medicaid   |
|               | William Weiss<br>Deputy Commissioner        | Schuyler Co. DSS<br>County Office Bldg.<br>105 Ninth Street<br>Watkins Glen, NY 14891<br>(607) 535-8303 | Services   |
| Seneca        | Rose Giovannini<br>Sr. Welfare Exam.        | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609              | Managed Care   |
|               | Julie Crough<br>Dir. of Services            | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609              | IM, MA   |

| <u>COUNTY</u> | <u>STAFF &amp; TITLE</u>                              | <u>ADDRESS &amp; PHONE</u>   | <u>PROGRAM</u>           |
|---------------|---|--|--------------------------|
|               | Joan Bells<br>Sr. Welfare<br>Examiner                 | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Chronic Care<br>& SSI/MA |
|               | Diane O'Brien<br>Dir. of Services                     | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Services                 |
|               | Thomas Kuryla<br>Supervisor CPS                       | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Services                 |
|               | Karen Solan<br>Supervisor CPS                         | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Services                 |
|               | Cindy Swarthout<br>Supervisor Foster<br>Care/Adoption | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Services                 |
|               | James Reardon<br>Supervisor Adult<br>& Family Serv.   | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Services                 |
|               | Marty Rotz<br>Supervisor<br>Preventive Serv.          | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Services                 |
|               | Marilyn Conover<br>SCU Coordinator                    | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | SCU                      |

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|---------------|---|--|----------------|
|               | Martha Rogers<br>Accounting Supv.         | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | Accounting     |
|               | David Deming<br>Systems<br>Coordinator    | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | WMS            |
|               | Mary Sawall<br>PCA Nursing<br>Coordinator | Seneca Co. DSS<br>P.O. Box 690<br>1 DiPronio Drive<br>Waterloo, NY 13165<br>(315) 539-5609 | PCA            |
| Steuben       | Lisa Baker<br>Principal SWE               | Steuben Co. DSS<br>3 E. Pulteney Square<br>Bath, NY 14810<br>(607) 776-7611                | PA/FS          |
|               | Kay Martin<br>Principal SWE               | Steuben Co. DSS<br>3 E. Pulteney Square<br>Bath, NY 14810<br>(607) 776-7611                | PA/FS          |
|               | Janet Burritt<br>Principal SWE            | Steuben Co. DSS<br>3 E. Pulteney Square<br>Bath, NY 14810<br>(607) 776-7611                | MA             |
| Suffolk       | Sandra Wilkes<br>SSE I                    | Suffolk Co. DSS<br>P.O. Box 2000<br>Hauppauge, NY 11788<br>(516) 854-9922                  | PA/FS          |
|               | Suzanne Rosen<br>SSE IV                   | Suffolk Co. DSS<br>P.O. Box 2000<br>Hauppauge, NY 11788<br>(516) 853-8795                  | MA             |
| Sullivan      | Dolores Gadshian<br>Principal SWE         | Sullivan Co. DSS<br>Box 231<br>Liberty, NY 12754<br>(914) 292-0100<br>Ext. 2359            | IM             |



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|---------------|--|---|-------------------------|
| Tioga         | Gail Simpson<br>Director of<br>Social Services | Tioga Co. DSS<br>P.O. Box 240<br>Owego, NY 13827<br>(607) 687-8305                    |                         |
|               | Sally Oaks<br>Director IM                      | Tioga Co. DSS<br>P.O. Box 240<br>Owego, NY 13827<br>(607) 687-8307                    | IM                      |
| Tompkins      | Janis Avery<br>Senior SWE                      | Tompkins Co. DSS<br>301 Harris B. Dates Dr.<br>Ithaca, NY 14850<br>(607) 274-5232     | PA                      |
|               | Mac Benford<br>Principal SWE                   | Tompkins Co. DSS<br>301 Harris B. Dates Dr.<br>Ithaca, NY 14850<br>(607) 274-5328     | Medicaid/<br>FS         |
|               | Ted Merritt<br>Sr. Investigator                | Tompkins Co. DSS<br>301 Harris B. Dates Dr.<br>Ithaca, NY 14850<br>(607) 274-5223     | Fraud/<br>Investigation |
|               | Maryanne Banks                                 | Tompkins Co. DSS<br>301 Harris B. Dates Dr.<br>Ithaca, NY 14850<br>(607) 274-5297     | Services                |
| Ulster        | Chester Lezer<br>Principal SWE                 | Ulster Co. DSS<br>1021 Development Court<br>Kingston, NY 12401-1959<br>(914) 334-5333 | PA                      |
|               | Helene Rolfe<br>Principal SWE                  | Ulster Co. DSS<br>1051 Development Court<br>Kingston, NY 12401-1959<br>(914) 334-5207 | FS                      |
|               | Evelyn Weiner<br>Director                      | Ulster Co. DSS<br>1001 Development Court<br>Kingston, NY 12401-1959<br>(914) 334-5054 | MA                      |
|               | Barbara Sorkin<br>Director                     | Ulster Co. DSS<br>1091 Development Court<br>Kingston, NY 12401-1959<br>(914) 334-5194 | Services                |

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|---------------|-----------------------------------|---|---------------------|
|               | Maryann Rezey<br>Medical Supv.    | Ulster Co. DSS<br>1031 Development Court<br>Kingston, NY 12401-1959<br>(914) 334-5275     | Medical             |
| Warren        | Mike Jabaut<br>Head SWE           | Warren Co. DSS<br>Municipal Center<br>Lake George, NY 12845<br>(518) 761-6311             | PA                  |
|               | Winifred Martin<br>Principal SWE  | Warren Co. DSS<br>Municipal Center<br>Lake George, NY 12845<br>(518) 761-6302             | MA                  |
|               | Ann Pendas<br>Senior SWE          | Warren Co. DSS<br>Municipal Center<br>Lake George, NY 12845<br>(518) 761-6320             | FS                  |
| Washington    | Carolyn Thomas                    | Washington Co. DSS<br>383 Broadway<br>Fort Edward, NY 12828<br>(518) 746-2427             | MA                  |
|               | Patricia Gould                    | Washington Co. DSS<br>383 Broadway<br>Fort Edward, NY 12828<br>(518) 746-2351             | PA                  |
|               | Peter Sawyer                      | Washington Co. DSS<br>383 Broadway<br>Fort Edward, NY 12828<br>(518) 746-2426             | PA                  |
|               | Luanne Stanton                    | Washington Co. DSS<br>383 Broadway<br>Fort Edward, NY 12828<br>(518) 746-2428             | FS                  |
|               | Kathryn Binck                     | Washington Co. DSS<br>383 Broadway<br>Fort Edward, NY 12828<br>(518) 746-2353             | Fraud<br>FEDS       |
| Wayne         | Rita B. Otterbein<br>Commissioner | Wayne Co. DSS<br>P.O. Box 10<br>77 Water Street<br>Lyons, NY 14489-0010<br>(315) 946-4881 | Medicaid,<br>PA, FS |

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|---------------|---------------------------------|---|----------------|
| Westchester   | Barbara M. Goodman<br>Manager I | Westchester Co. DSS<br>112 E. Post Road<br>White Plains, NY 10601<br>(914) 285-5566 | PA, FS         |
|               | Margaret Ryan<br>Manager II     | Westchester Co. DSS<br>112 E Post Road<br>White Plains, NY 10601<br>(914) 285-5468  | MA             |
| Wyoming       | Cynthia Flint<br>Senior SWE     | Wyoming Co. DSS<br>466 N. Main Street<br>Warsaw, NY 14569<br>(716) 786-8900         | MA             |
|               | Rita White<br>Senior SWE        | Wyoming Co. DSS<br>466 N. Main Street<br>Warsaw, NY 14569<br>(716) 786-8900         | PA, FS         |
| Yates         | Judith Disbrow                  | Yates Co. DSS<br>110 Court Street<br>Penn Yan, NY 14527-1118<br>(315) 536-5168      | IM             |
|               | Sharon Swarts                   | Yates Co. DSS<br>110 Court Street<br>Penn Yan, NY 14527-1118<br>(315) 536-5168      | MA             |
|               | Diane Simonsen                  | Yates Co. DSS<br>110 Court Street<br>Penn Yan, NY 14527-1118<br>(315) 536-5168      | FS             |
|               | Ruth Bouchard                   | Yates Co. DSS<br>110 Court Street<br>Penn Yan, NY 14527-1118<br>(315) 536-5168      | Children Serv. |
|               | Christie Hoban                  | Yates Co. DSS<br>110 Court Street<br>Penn Yan, NY 14527-1118<br>(315) 536-5168      | F&CS           |
|               | Donna Jensen                    | Yates Co. DSS<br>110 Court Street<br>Penn Yan, NY 14527-1118<br>(315) 536-5168      | Adult Services |
|               |                                 |   |                |