

**INFORMATIONAL LETTER**

**TRANSMITTAL:** 00 INF-13

**TO:** Commissioners of  
Social Services

**DIVISION:** Temporary  
Assistance

**DATE:** June 1, 2000

**SUBJECT:** Alien Eligibility Desk Aid  
(LDSS-4579) (Rev.04/00)

**SUGGESTED**

**DISTRIBUTION:** Temporary Assistance Directors  
Food Stamp Directors  
Medical Assistance Directors  
CAP Coordinators  
Services Coordinators  
Forms Coordinators  
Staff Development Coordinators

**CONTACT PERSON:**

**Program Questions:**

PA Policy - Central Team at 1-800-343-8859,  
extension 4-9344;

FS Policy - Eastern Team at 1-800-343-8859,  
extension 3-1469

**Medicaid Policy - Medicaid County Liaison:**

Upstate at 518-474-9130

NYC at 212-268-6855

**Forms Questions:**

Bob Gullie, DTA/New Technology, 1-800-343-8859,  
extension 4-6055 (AV1060)

**ATTACHMENTS:**

LDSS-4579:"Alien Eligibility Desk Aid"  
(Rev.04/00) - Not Available on-line

**FILING REFERENCES**

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
97 ADM-23	98 INF-5	349			
97 ADM-25					
98 INF-5					

The purpose of this Informational Letter is to introduce the revised and revamped LDSS-4579: "Alien Eligibility Desk Aid" (Rev.04/00) (formerly entitled "Alien Status Desk Guide")(copy attached).

This revised desk aid contains more comprehensive Alien Status program eligibility requirements under the federal "Personal Responsibility and Work Opportunity Reconciliation Act" (August 1996), the "New York State Welfare Reform Act of 1997" and the "Agricultural Research, Extension and Education Reform Act of 1998".

The LDSS-4579: "Alien Status Eligibility Desk Aid " (Rev.04/00) has been revised to assist staff in identifying appropriate alien status as established under the federal Immigration and Nationality Act and to relate that status to individuals' eligibility for Public Assistance, Food Stamps and/or Medicaid.

The revised State policy regarding alien eligibility status was issued in 97 ADM-23, "Public Assistance (Family Assistance/Safety Net Assistance) Changes Resulting from the Welfare Reform Act of 1997". Related MA eligibility was also addressed in this ADM. Food Stamp policy for aliens was issued in 97 ADM-25, "Food Stamp Eligibility of Non-Citizens". Additionally, Regional Meetings were conducted to provide information for implementation of the new requirements of the Welfare Reform Act, including alien eligibility status.

The revised desk aid will be printed on green cardstock and should be delivered to the Albany and NYC/HRA Warehouses sometime in June 2000. Local districts will automatically receive initial supplies of this form.

**Office of Temporary and Disability Assistance  
Bureau of Management Services  
Forms Supply, Control and Distribution  
P.O. Box 1990  
Albany, New York 12201**

Questions concerning ordering forms should be directed to the Bureau of Management Services by calling 1-800-343-8859, ext. 2-0159.

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Patricia A. Stevens  
Deputy Commissioner  
Division of Temporary Assistance