

OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE

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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 01 INF-6

TO: Commissioners of
 Social Services

DIVISION: Temporary
 Assistance

DATE: January 30, 2001

SUBJECT: Revision of "Notice of Responsibilities and Rights
 for Support" (LDSS-4279) (Rev. 8/00)

SUGGESTED

DISTRIBUTION: Temporary Assistance Staff
 Food Stamp Staff
 CSEU Staff
 SCU Staff
 CAP Coordinators
 Medical Assistance Staff
 Forms Coordinators
 Staff Development Coordinators

CONTACT PERSON: Forms Questions:
 Bob Gullie (User ID:AV1060)
 1-800-343-8859, extension 4-6055
 Program Questions:
 Central Region - (518) 474-9344

ATTACHMENTS: Attachment - Revised LDSS-4279: "Notice of
 Responsibilities and Rights for Support"
 (Rev. 8/00) - (not available on-line)

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
99 ADM-5	97 INF-11	347.5(a)	SSL 101	PASB	
98 ADM-5		347.8	111	VIII-T-1-	
92 ADM-40		347.10	132-a	All	
91 ADM-40		347.17	158	IX-C-1-10	
94 INF-2		351.2(e)	348	FSSB	
		352.14(a)(1)	349-b	XII-C-1,	
		369.2(b)	366(2)	XII-G-1 & 2	
		370.2(c)(3)	FCA 413	CSEM	
		370.2(d)(8)	DRL 240	Vol. 1	

The purpose of this release is to introduce revisions to the DSS-4279: "Notice of Responsibilities and Rights for Support" (Rev. 8/00) and its Spanish version (DSS-4279-S). The primary reason for the revisions to this form is to reflect recent changes in Temporary Assistance and Medical Assistance child support cooperation procedures.

The changes to this form are outlined below:

I. GENERAL

- A. The revision dates on the FRONT and REVERSE were changed to 8/00.
- B. Any references to Public Assistance (PA) were changed to Temporary Assistance (TA).

II. FRONT

- A. Under "Your Responsibilities", item II, a new second sentence was added that reads:

If you are applying only for MA, you assign to the State and the Department your rights and the rights of any applying family member to get medical support including the rights to any medical benefits. [SSL 366(4)(h)]

- B. Under "Your Responsibilities", item III

- 1. The third and fourth citations of SSL were changed to read:

349-b and 366(4)(h)

- 2. The last sentence of the opening paragraph which began with, "You do not have to cooperate...." was deleted.

- 3. The fourth bullet was changed to read:

- o Tell what you know about the absent parent's income to help the Department help you or any child getting TA or MA to get financial and/or medical support.

- 4. A new fifth bullet was added that reads:

- o Help the Department help you to get medical support including medical benefits for any child getting MA.

- 5. In the last (now sixth) bullet, after absent parent, the following wording was inserted:

"for you or any child getting TA;"

- 6. At the bottom of the section (benefits of cooperating), in the third bullet, the following word was inserted:

"current" before "support".

C. In the "Your Rights" section, in I.B.

1. The last sentence of the last bullet appearing before the note was reworded as follows:

"You may only have more than 20 days if you have a hard time getting evidence."

2. The NOTE in this section was revised to read:

If you are applying for TA or MA, you must give evidence and tell what you know about the absent parent, or you will get less TA and you will not get MA for yourself.

D. In the "Your Rights" section, in II:

1. The opening statement of this section was reworded as follows:

If you do not cooperate and do not have a good cause claim or domestic violence waiver that was approved:

2. The first bullet under II was also revised as follows:

o You will get less TA and you will not get MA for yourself.

III. REVERSE

On the second page of the Notice, under I, the following changes were made because the list is meant to be all inclusive:

Social Security/Veterans Administration records
School/College Records
Tax Department forms and letters
Life and auto insurance policies
Bank books (current and old)
Medical/dental records and bills

The following is an explanation of the delivery schedule for the new English and Spanish forms:

I. Upstate Districts

- A. The 8/00 English version of the DSS-4279 is now available for ordering. Your district will not automatically receive supplies.
- B. A clear photocopied master of the revised 8/00 Spanish version (DSS-4279-S) is available and can be ordered by any district which requires Spanish forms. The district must then reproduce the form locally.

II. New York City

- A. Delivery of the 8/00 English version of the DSS-4279 to the NYC/HRA Warehouse should be in March 2001.
- B. Delivery of the 8/00 Spanish version of the DSS-4279 (DSS-4279-S) to the NYC/HRA Warehouse should be in March 2001.

In order to ensure that usage of the revised forms begins within a reasonable amount of time, you may continue to use the existing (2/97) versions of these forms until your stock is depleted, or until April 2001, whichever occurs first.

Requests for the 8/00 version of the DSS-4279 should be submitted on Form DSS-876 (Rev. 2/96): "Request for Forms or Publications", and should be sent to:

Office of Temporary and Disability Assistance
Document Services
P.O. Box 1990
Albany, New York 12201

Questions concerning ordering forms should be directed to the Bureau of Forms and Print Management by calling 1-800-343-8859, ext. 2-0159.

Patricia A. Stevens
Deputy Commissioner
Division of Temporary Assistance