



**George E. Pataki**  
*Governor*

**NEW YORK STATE  
OFFICE OF TEMPORARY AND DISABILITY  
ASSISTANCE  
40 NORTH PEARL STREET  
ALBANY, NY 12243-0001**

**Robert Doar**  
*Commissioner*

*[Month Day, Year]*

*[Xxxx Xxxxxxxx]*, Commissioner  
*[District Name]* County Department of Social Services  
*[Street Address]*  
*[Name of City]*, New York Zip-Code

Dear Commissioner *LastName*:

On *[Month DD, YYYY]*, we emailed you a referral of a repatriate desiring to be resettled into *[District Name]* County. This referral is being made pursuant to the Repatriate Program established by Public Law 87-64, and Section 1113 of title XI of the Social Security Act. The regulations are in Title 45, Chapter II, Part 212 of the Code of Federal Regulations. Additional guidance for program implementation may be found in the Public Assistance Source Book XXII-14, 1, 2, 3, and 4.

The Bureau of Refugee and Immigration Affairs (BRIA) is the designated state agency to act as the agent between the International Social Service (ISS) agency and local districts for the purpose of repatriating citizens back to New York State. ISS acts under cooperative agreements with the Department of State and HHS-Office of Refugee and Immigration Affairs.

*[Name of BRIA Staff]*, Repatriation Coordinator, also sent the same referral by email to *[other local district individuals and Titles as appropriate]*. All continuing contact on this case may be made with and through *[Name of BRIAStaff]* (###) ###-####, or by email at [NameofBRIAStaff@otda.state.ny.us](mailto:NameofBRIAStaff@otda.state.ny.us).

The subject being referred to you is *[Name of Repatriate]* who last resided here about *[##]* years ago. The emailed referral goes into more detail on *[Name of Repatriate]* situation.

*[Name of Repatriate]* is not yet scheduled to arrive. When that information is known, it will be relayed to your staff named above. It is likely that he will come with an escort due to his physical/medical condition.

Thank you for your attention in this matter.

Sincerely,

Thomas A. Hart  
Acting State Refugee Coordinator  
Acting Director,  
Bureau of Refugee and Immigration Affairs

Cc: Assistant Bureau Director  
BRIA Repatriation Coordinator