

SCU Name: \_\_\_\_\_ CSMS Case ID No: \_\_\_\_\_

**Request for Review of Child Support Qualifications for  
Noncustodial Parent New York State Earned Income Tax Credit (NCP NYS EIC)**

Based on your request for a review by the SCU of your child support case and qualifications for the NCP NYS EIC, we are submitting this form to you. Please complete this form, attach copies of any and all documentation that supports your claim and mail this form and attachments to the SCU at the address shown at the bottom of this form. You **must** complete and return all forms sent to you (one for each CSMS Case ID Number identified.)

Noncustodial Parent Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*Number & Street or Post Office Box* *Apt.*

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Review requested for: \_\_\_\_\_ (Tax Year) Daytime Phone Number: \_\_\_\_\_

I am requesting a review for the purpose of claiming the NCP NYS EIC (check each statement that applies to your case and provide required information/documentation):

I am the parent of a minor child or children that does not reside with me. List names, dates of birth and social security numbers of children (attach a separate sheet if necessary):  
\_\_\_\_\_

I have an order requiring me to make child support payments through a Support Collection Unit in New York State, and the order has been in effect for at least one-half of the tax year listed above.

The amount of current child support due during the tax year for the order requiring me to make child support payments through the SCU was:  
CSMS Case ID Number \_\_\_\_\_ Amount Due: \$ \_\_\_\_\_

The amount of current child support I paid during the tax year for the order requiring me to make child support payments through the SCU was:  
CSMS Case ID Number \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_

I believe the SCU has failed to credit my account. I am attaching a list of payments (including the date and amount) and copies of proof of payments.

I believe that this case should not be considered for review.

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Mail completed form and documentation to: [SCU name]  
[SCU mailing address]  
[SCU mailing address]