

Informational Letter

Section 1

Transmittal:	06-INF-23
To:	Local District Commissioners
Issuing Division/Office:	Employment and Transitional Supports
Date:	June 26, 2006
Subject:	LDSS-4579: "Alien Eligibility Desk Aid" (Rev. 6/06)
Suggested Distribution:	Temporary Assistance Directors, Food Stamp Directors, Medical Assistance Directors, Domestic Violence Liaisons, Staff Development Coordinators
Contact Person(s):	Temporary Assistance Bureau at 1-800-343-8859, extension 4-9344
Attachments:	LDSS-4579: "Alien Eligibility Desk Aid"
Attachment Available On – Line:	x

Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
97 ADM-23 97 ADM-25 98 INF-5 00 INF-13 03 INF-23 04 ADM- 08 06 INF-14		Part 349.3	P.L 107-171		

Section 2

I. Purpose

The purpose of this Information Letter is to introduce a newly revised LDSS-4579: "Alien Eligibility Desk Aid" (Rev. 6/06).

II. Background

The LDSS - 4579: "Alien Eligibility Desk Aid" was originally developed to assist local district staff in identifying satisfactory alien statuses as established under the federal Immigration and Nationality Act and relate specific statuses to an alien's eligibility for Temporary Assistance (TA), Food Stamps(FS) and/or Medical Assistance (MA).

The Desk Aid lists the benefit program eligibility for most common alien statuses as established under the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996, the New York State

Welfare Reform Act of 1997, the Agricultural Research, Extension, and Education Act (AREERA) of 1998, and the Food Stamp Reauthorization Act 2002. The attached desk aid will provide district staff with a ready reference on the common immigration documents an alien domestic violence victim will need, when a victim would have to agree to see the DVL, the relative date for eligibility and the specific benefits alien victims can receive. The desk guide is intended to supplement existing policy regarding the eligibility of aliens set forth in federal and state statute and OTDA regulations and policy issuances to local social services districts.

This June 2006 revision of the LDSS-4579 includes further clarification regarding the benefit eligibility of domestic violence victims that was explained in 06-INF-14, Battered Aliens Eligibility for Benefits. The revisions were made to the TA and FS programs only.

III. Program Implications

The Desk Aid should assist districts to administer the Temporary Assistance, Food Stamp and Medical Assistance Programs.

IV. Forms Information

As in previous printings, the revised desk aid will be printed on green cardstock. We expect that the revised desk aid should be delivered to the Albany Warehouse sometime in September, 2006.

Local districts will automatically receive initial supplies of this form.

Any requests for additional supplies of the LDSS-4579: "Alien Eligibility Desk Aid", should be submitted on OTDA-876 (Rev. 6/98): "Request for Forms or Publications" form, and should be sent to:

Office of Temporary and Disability Assistance
Document Services
P.O. Box 1990
Albany, New York 12201

Questions concerning ordering forms should be directed to Document Services at 1-800-343-8859, ext. 4-9522.

Documents may also be ordered through Outlook. To order the forms you must obtain OTDA- 876 electronically by going to the OTDA Intranet E-Forms Website at http://otda.state.nyenet/ldss_eforms/default.htm (this page contains the electronic OTDA-876).

For those who do not have Outlook but who have Internet access for sending and receiving email, the Internet email address is gg7359@dfa.state.ny.us. For a complete list of available forms, please refer to the OTDA Intranet E-Forms Website at http://otda.state.nyenet/ldss_eforms/default.htm.

Issued By _____

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