



**NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY
ASSISTANCE**
40 NORTH PEARL STREET
ALBANY, NY 12243-0001

David A. Paterson
Governor

Informational Letter

Section 1

Transmittal:	09-INF-17
To:	Local District Commissioners
Issuing Division/Office:	Center for Employment and Economic Supports
Date:	October 6, 2009
Subject:	Addendum to the Client Information Books – LDSS-4148D: “New Information About Temporary Assistance and Food Stamps”
Suggested Distribution:	Temporary Assistance Staff Food Stamp Benefits Staff Medical Assistance Directors CAP Coordinators Employment Coordinators WMS Coordinators EBT Coordinators Staff Development Coordinators Directors of Services Child Support Enforcement Coordinators Forms Coordinators
Contact Person(s):	TA Questions: 1-800-343-8859, ext. 4-9344 FS Questions: 1-800-343-8859, ext. 3-1469 Forms Questions: Kelly Whitney @ 1-800-343-8859, ext. 3-7991
Attachments:	LDSS-4148D: “New Information About Temporary Assistance and Food Stamps”
Attachment Available On – Line:	<input checked="" type="checkbox"/>

Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
06 ADM-05 06 ADM-02 06 ADM-01 05 ADM-03 04 ADM-05 03 ADM-11 03 ADM-10 03 ADM-07 02 ADM-02 01 ADM-04 01 ADM-03 99 ADM-07 97 ADM-24 97 ADM-23 97 ADM-21 97 ADM-20 93 ADM-89 92 ADM-26 91 ADM-44 91 ADM-40 91 ADM-37 91 ADM-29 91 ADM-22 90 ADM-42 90 ADM-41 90 ADM-27 90 ADM-09 09 INF-06 07 INF-06 06 INF-32 05 INF-20 04 INF-24 04 INF-20 03 INF-09 01 INF-16 97 INF-17 93 INF-26 92 INF-12 91 INF-60 91 INF-12		18 NYCRR §387.2	CFR 273.2 (b) & (c)	PASB	95 LCM-87 95 LCM-68 90 LCM-45 90 LCM-30 GIS 94-MA/004

Section 2

I. Purpose

The purpose of this Informational Letter (INF) is to inform local districts that the following publication has been added to the LDSS-4148 series as a handout to the clients:

LDSS-4148D (10/09): “New Information About Temporary Assistance and Food Stamps”.

II. Background

The LDSS-4148D is being introduced to reflect federally mandated changes that will be effective on or after October 1, 2009.

III. Program Implications

Effective October 1, 2009, local districts must provide the LDSS-4148D at application (LDSS-2921) and recertification (LDSS-3174) of Temporary Assistance/ Food Stamp benefits, along with the LDSS-4148A, B, and C. For Non-Temporary Assistance Food Stamp households receiving the LDSS 4826A (“[How to Complete the Food Stamp Benefits Application/Recertification and Applicant/Recipient Rights and Responsibilities for the Food Stamp Program](#)”) at application and recertification, the LDSS-4148D must be provided as well.

IV. Forms Ordering Information

- The English version of the LDSS-4148D: “*New Information About Temporary Assistance and Food Stamps*” and LDSS-4148D-SP (Spanish) are State printed forms. Initial supplies of the English forms have been drop-shipped to local districts. Please see ordering instructions, below, for obtaining a supply of the LDSS-4148D-SP (Spanish) forms.
- The “other than English/Spanish” versions of the LDSS-4148D: “*New Information About Temporary Assistance and Food Stamps*” [LDSS-4148D-AR (Arabic), LDSS-4148D-CH (Chinese), LDSS-4148D-FR (French), LDSS-4148D-HA (Haitian-Creole), LDSS-4148D-KO (Korean), LDSS-4148D-RU (Russian), LDSS-4148D-VI (Vietnamese) and LDSS-4148D-YI (Yiddish)] are **not** State printed but are available to local districts in PDF format or as master camera ready copies. The procedures for ordering PDFs or master camera ready copies are listed below.
- The above referenced documents have also been posted on the OTDA Intranet website at http://otda.state.ny.net/ldss_eforms/default.htm and are available for downloading by local districts for reproduction locally.
- Requests for printed English or Spanish copies, or for master camera ready copies of the “other than English/Spanish” versions of the documents, should be submitted on OTDA-876: “*Request for Forms or Publications*”, and should be sent to:

Office of Temporary and Disability Assistance
BMS Document Services and Operational Support
PO Box 1990
Albany, NY 12201

- Questions concerning ordering forms should be directed to BMS Document Services at 1-800-343-8859, ext. 4-9522.
- Printed English or Spanish copies, or master camera ready copies of the “other than English/Spanish” documents may also be ordered through Outlook. To order printed English or Spanish copies, or a master camera ready copy, you may obtain an OTDA-876 electronically by going to the OTDA Intranet Website at <http://otda.state.nyenet/> then to Division of Operations and Program Support page, then to PSQI E-forms page (this page contains the electronic OTDA-876).
- For those who do not have Outlook but who have Internet access for sending and receiving e-mail, the Internet e-mail address is: gg7359@dfa.state.ny.us . For a complete list of available forms, please refer to the OTDA Intranet site at http://otda.state.nyenet/ldss_eforms/default.htm .

Issued By

Name: Russell Sykes
Title: Deputy Commissioner
Division/Office: Center for Employment and Economic Supports