

NYS Child Support Processing Center  
PO Box 15368  
Albany NY 12212-5368

DATE:

**MONTHLY NOTICE OF  
SUPPORT PAYMENTS**

**NEW YORK CASE IDENTIFIER:**  
**COUNTY CODE:**  
**NONCUSTODIAL PARENT:**  
**JCA WORKER:**

Dear \_\_\_\_\_ :

We are sending you this notice to advise you of support payments collected and disbursed for the period indicated below. You are receiving this notice because you are either (1) a current recipient of temporary assistance and we have disbursed payments directly to you for family arrears or (2) you are no longer a current recipient of temporary assistance and we have disbursed payments due to the Department of Social Services for arrearages/past-due support under the assignment of support rights which you executed while you were a recipient of temporary assistance.

**PAYMENTS COLLECTED AND DISBURSED**

For the period \_\_\_\_\_ through \_\_\_\_\_, the following payments were collected and disbursed on your child support account.

**PAYMENTS COLLECTED**

Payments collected and credited to current support  
Payments collected and credited to past-due support/arrears  
Total Payments collected and credited for the period above

**PAYMENTS DISBURSED**

Payments sent to you  
Payments sent to the Department of Social Services  
Payments sent to others (e.g., child care providers, hospitals, lawyers)  
Total Payments disbursed for the period above

**Note 1:** The total "PAYMENTS COLLECTED" and the total "PAYMENTS DISBURSED" as reported above may differ because all collections received during one month may not be due to be disbursed until the following month.

**Note 2:** If you are **no longer** a current recipient of temporary assistance, any Internal Revenue Service income tax refund intercepted for your child support account will first be used to satisfy certified past-due support/arrears owed to the Department of Social Services.

**NOTICE REGARDING THE EFFECT OF PAYMENTS SENT TO YOU**

If you are a **current recipient of temporary assistance** and payments have been sent to you as indicated above under “PAYMENTS DISBURSED,” these payments represent current support and/or arrearages/past-due support that is due to you. Please note that this amount will be reported to your local Department of Social Services and **may affect your receipt of temporary assistance, food stamps, or Medicaid benefits**. You will receive a separate notice if your benefits are affected.

If you are **no longer** a current recipient of temporary assistance and payments have been sent to you as indicated above under “PAYMENTS DISBURSED,” these payments represent court-ordered current support and/or arrearages/past-due support that is due to you. If payments have been sent to the Department of Social Services, the payments represent arrearages/past-due support due to the State under an assignment of support rights which you executed while you were a recipient of temporary assistance. If payments have been sent to others, the payments represent arrearages /past-due amounts due to a third party.

**NOTICE REGARDING PASS-THROUGH PAYMENTS**

If payments have been collected and credited to current support as indicated above under “PAYMENTS COLLECTED,” you may be eligible to receive a pass-through payment up through the last month in which you received temporary assistance if the support was paid in the month it was due. If you feel that you are entitled to a pass-through payment, or if you feel that you are entitled to additional pass-through payments or excess support which you did not receive while you are/were on temporary assistance, you have the right to request a “**desk review**” of your case. You should request a desk review as soon as you believe money is due to you because the review of your collections and disbursements is limited to the calendar year in which you request a desk review and the calendar year *before* the calendar year in which your request is made. See “CONTACT INFORMATION” below for instructions for requesting a desk review.

**CONTACT INFORMATION**

If you have any questions about this notice or the information provided in this notice, or wish to provide additional information about your child support case including any change of address information, you may contact the **Child Support Helpline** at **1-888-208-4485** (TTY: 1-866-875-9975) (Video Relay Service [www.fcc.gov/cgb/dro/trs\\_providers.html](http://www.fcc.gov/cgb/dro/trs_providers.html)), Monday through Friday between 8:30 AM and 7:00 PM. If you wish to obtain the form and instructions for requesting a desk review, you may contact the Child Support Helpline, or you may obtain a desk review request form and instructions at your local child support enforcement unit.

If you have any questions about your temporary assistance, food stamps, or Medicaid benefits, you may contact your local Department of Social Services office. If you are unsure how to contact your local Department of Social Services office, please call 1-800-342-3009 for assistance.