

NEW YORK STATE DEPARTMENT OF CORRECTIONAL SERVICES

NOTICE TO LOCAL SOCIAL SERVICES DISTRICT  
OF REGISTERED SEX OFFENDER BEING RELEASED FROM PRISON UPON EXPIRATION OF  
SENTENCE

*This notice is provided pursuant to section 259-c (17) of the New York State Executive Law*

This notice dated \_\_\_\_\_ is being provided by the Office of the Director of Guidance and Counseling for the New York State Department of Correctional Services, the mailing address for which is 1220 Washington Avenue, Albany, N.Y. 12226. The Director of this office is Galyn V. Schenk and the telephone number is (518) 457-5652. Since the below referenced person is being released because of the expiration of the underlying sentence of imprisonment, such person will NOT be under any criminal justice supervision while in the community. This notice is being provided because information obtained by the Department indicates that the person may seek access to local social services for homeless persons in your district:

Releasee True Name/Commitment Name: \_\_\_\_\_

DIN/NYSID/DOB: \_\_\_\_\_

Release Date: \_\_\_\_\_

Releasing Facility/County: \_\_\_\_\_

County of Expected Residence: \_\_\_\_\_

Any Known Need For Handicap Facilities (specify): \_\_\_\_\_

History Of Sexual Offense Includes (check all that apply):

- offense(s) against minors
  - 0-6 years old
  - 7-12
  - 13-17
  - not specified
- offense(s) against elderly
- offense(s) against disabled
- other, specify: \_\_\_\_\_

If there is a determination by your office that this individual is in need of immediate shelter and investigation and approval of the potential temporary housing placement by the NYS Division of Parole is required, you must immediately notify the assigned Area Supervisor, by fax or email, as follows:

Area Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

Fax/Email: \_\_\_\_\_

Thank you.