



**NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY
ASSISTANCE**

40 NORTH PEARL STREET
ALBANY, NY 12243-0001

David A. Paterson
Governor

Informational Letter

Section 1

Transmittal:	10-INF-20
To:	Local District Commissioners
Issuing Division/Office:	Division of Operations and Program Support
Date:	September 1, 2010
Subject:	Obsolete LDSS- 4148D New Information About Temporary Assistance and Food Stamps
Suggested Distribution:	Temporary Assistance Directors Food Stamp Directors Forms Coordinators
Contact Person(s):	Forms Questions: Jacqueline Brace, Document Services and Operational Support: (518) 474-9489 Program Questions: Temporary Assistance: 1 (800) 343-8895 ext. 4-9344
Attachments:	Attachment 1: LDSS-4148D
Attachment Available On – Line:	<input checked="" type="checkbox"/>

Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
03 ADM-11 93-ADM-39 90-ADM-45 90-ADM-41 90-ADM-08 86-ADM-07 85-ADM-08 76-ADM-09 10-INF-01 09-INF-17 07-INF-06 03-INF-37 03-INF-09 97-INF-17 95-INF-45 93-INF-29 91-INF-60		18 NYCRR.355, 370.3,372,397	SSL 131, 300, 350-j	TA-SB	GIS 09/DCO33 GIS 09/DC003 90-LCM-45 90-LCM-30

Section 2

I. Purpose

The purpose of this release is to inform local districts that the following publication is obsolete:

LDSS-4148D (Rev. 10/09): New Information About Temporary Assistance and Food Stamps

II. Background

Local districts were informed by 09-INF-17 Addendum to the Client Information Books – LDSS-4148D: “New Information About Temporary Assistance and Food Stamps”, that effective October 1, 2009, they were to provide the LDSS-4148D when an application (LDSS- 2921) or recertification (LDSS-3174) of Temporary Assistance/Food Stamp benefits is submitted, with the LDSS-4148A, B, and C.

The information in the LDSS 4148D has now been incorporated into the revised versions of the LDSS 4148A - “New York State What You Should Know about your Rights and Responsibilities (When Applying For or Receiving Benefits)” (02/10) and the LDSS [4148B – “What You Should Know about Social Services Programs”](#) (02/10). Local districts must ensure that they are distributing the most recent (02/10) versions of the LDSS 4148A and B. Those districts that are distributing the most recent versions of the LDSS 4148A and B may cease distribution of the LDSS 4148D. Those districts that have not yet began distribution of the revised LDSS 4148A and B must continue to distribute the LDSS 4148D until the time they begin distribution of the revised (02/10) versions of the LDSS 4148A and B.

The 4148D does not need to be provided as part of application packets for households applying or recertifying just for food stamp benefits using the LDSS-4826 “Food Stamp Benefits Application/Recertification” and LDSS-4826A “How to Complete The Food Stamp Benefit Application/Recertification” forms.

III. Program Implications

Districts should ensure that individuals receive the 2/10 revised LDSS-4148A and B at application, recertification and upon request. Any stock of the 4148D must be destroyed.

IV. Forms Ordering Information:

- The revised 2/10 version is available and stocked in the Albany and New York City Warehouses.
- Translated language versions are available on the OTDA Intranet Website.

- Requests for printed copies can continue to be submitted on an OTDA-876 “Request For Forms or Publications” and sent to:

Office of Temporary and Disability Assistance
BMS Document Services and Operational Support
P.O. Box 1990
Albany, New York 12201

Questions concerning ordering forms should be directed to BMS Document Services and Operational Support at 1-800-343-8859, ext. 4-9522.

- Documents also may be ordered through Outlook. To order the forms you must obtain an OTDA-876 electronically by going to the OTDA Intranet Website at <http://otda.state.nyenet/> then to Division of Operations and Program Support page, then to OPS E-Forms page (this page contains the electronic OTDA-876).
- For those who do not have Outlook but who have Internet access for sending and receiving email, the Internet email address is: gg7359@dfa.state.ny.us. For a complete list of available forms, please refer to OTDA Intranet site: http://otda.state.nyenet/ldss_eforms/default.htm.

Issued By

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Title: Deputy Commissioner

Division/Office: Division of Operations and Program Support