



**NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
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David A. Paterson
Governor**

Local Commissioners Memorandum

Section 1

Transmittal:	10-LCM-12
To:	Local District Commissioners
Issuing Division/Office:	Office of Budget, Finance & Data Management
Date:	August 6, 2010
Subject:	Food Stamp / Supplemental Nutrition Assistance Program (SNAP) Administrative Funding under the Defense Bill
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Attachments:	Attachment 1: FFY 2010 Supplemental Nutrition Assistance Program Administrative Funding Allocations under the Defense Bill
Attachment Available On-Line:	Yes

Section 2

I. Background

The purpose of this Local Commissioners Memorandum (LCM) is to issue local district federal fiscal year (FFY) 2010 allocations of additional Food Stamp/Supplemental Nutrition Assistance Program (SNAP) administrative funding provided under the Department of Defense (DoD) Appropriations Act of 2010 (Defense Bill).

II. Background

The Defense Bill provided significant new resources for SNAP. Section 1002 of Pub. L. 111-118, the Department of Defense (DoD) Appropriations Act, 2010, appropriated \$400 million to be allocated to State agencies for the costs associated with administering the Supplemental Nutrition Assistance Program (SNAP). These are 100 percent Federal funds and do not require a State match. The \$400 million is intended to help address the growing strain on existing resources related to administering SNAP. States are to use the funds to supplement, not supplant, current State funds for SNAP.

Effective with March 2010 certification costs, \$27 million in Defense Bill funds are being allocated to the local districts to cover the increased costs associated with processing the growing number of Food Stamp applications. A breakdown of individual county allocations for FFY 2010 is attached.

III. Program Implications

The Office of Temporary and Disability Assistance (OTDA) has established local district allocations for the SNAP administration portion of the Defense Bill. The federal methodology for awarding funding to states was based on a two-part formula, with 75% of the funds allocated to states based on each state's share of SNAP households and 25% based on each state's share of the increase in the number of households participating in SNAP. NYS is allocating these funds to local districts using the same factors, for the period January through December 2009.

IV. Claiming Instructions

The Defense Bill grant is 100 percent federal funds. There is no match requirement for these funds. The match requirement for the regular 50 percent federal SNAP administrative funds remains in effect. It will not be necessary for the local districts to submit a separate claim in order to access the funds provided through this allocation. Since the Defense Bill award is available for expenditures beginning March 1, 2010, OTDA will reimburse 100 percent of the gross amount of certification costs with Defense Bill funds for expenditures beginning with the original Schedule D-7 (Distribution of Food Stamp Expenditures to Activities, LDSS-2347E) claim submission for March 2010 until a district's allocation has been expended. The dollar amount to be reimbursed will be the sum of amounts taken from Section 1, Line 8, Column 2 (Certification) and Section 2, Line 6, Column 2. This will be paid at 100 percent federal share, up to the amount of the allocation, out of a separate cost center set up specifically for these funds and will appear as a bottom-line adjustment.

Since the Defense Bill funds cannot be used as the match for regular (non-Defense Bill) USDA SNAP funding, for those costs reimbursed with 100 percent Defense Bill funds, there will be a bottom-line adjustment to reflect the reduction of the regular 50 percent federal share of SNAP, which was reflected as part of the USDA settlement above the line.

Adjusting entries related to these transactions should be processed as a debit to A4611 and a debit to A400 for the federal share adjustment amount and as a credit to A4611 for the Defense Bill federal share amount.

These funds are to be reported on the Statement of Expenditures of Federal Awards (SEFA) as regular SNAP administrative expenditures using CFDA number 10.561 (State Administrative Matching Grants for SNAP Program) under the SNAP reporting cluster.

Issued By: John Wyld for Michael Normile

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Title: Director

Division/Office: Office of Budget, Finance and Data Management