



NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
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Andrew M. Cuomo
Governor

Kristin M. Proud
Commissioner

Local Commissioners Memorandum

Section 1

Transmittal:	13-LCM-09
To:	Local District Commissioners
Issuing Division/Office :	Division of Child Support Enforcement/ Center for Child Well-Being
Date:	August 6, 2013
Subject:	Revisions to LDSS-2859, Information Transmittal
Contact Person(s):	Division of Child Support Enforcement at 800-343-8859, Extension 30574; Office of Legal Affairs at 518-474-9502 Temporary Assistance Bureau at 800-343-8859, Extension 4-9344 Medicaid – Upstate LDSS Liaison at 518-474-8887 Medicaid – New York City Liaison at 212-417-4500 Office of Children and Family Services – 518-474-9435
Attachments:	Attachment - 1 LDSS 2859 – Information Transmittal
Attachment Available On – Line:	X

Section 2

I. Purpose

The purpose of this Local District Commissioners Memorandum is to provide to you the revised LDSS-2859, *Information Transmittal*, for use by child support, temporary assistance (TA), foster care (FC) and other programs to transmit case information. The LDSS-2859 will also be used by Medicaid (MA) to receive child support information. The title of the form has been changed from “*Child Support Information Transmittal*” to “*Information Transmittal*” to reflect that the form is to be used to communicate a variety of information between programs.

The LDSS-2859 has also been revised to address social service districts (SSDs) need for additional information regarding:

- medical support and cash medical support obligations;
- dates of payment redirection in TA cases; and
- when applicant/recipients have been referred to child support upon application for TA and the date by which TA must be advised of the applicant/recipients child support cooperation status.

The revised LDSS-2859 replaces the LDSS-3604, *Notification of ADC Change*. The LDSS-3604 is now obsolete, and any remaining supplies should be destroyed.

II. Background

The LDSS-2859 has been used to transmit information between child support, TA, MA, FC, and other social service district programs since its release in 99-ADM-05.

III. Program Implications

The revised LDSS-2859 is divided into three sections. Section I is to be used by referring programs to communicate information to child support. Section II is to be used by child support to communicate information to other programs. Section III is to be signed by the sender, the referring program or child support. Unless otherwise stated, the LDSS-2859 is the form to be used to transmit information between programs.

The revised LDSS-2859 is available through OTDA CentraPort for workers to complete print, and issue.

Issued By

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Division/Office: Division of Child Support Enforcement/
Center for Child Well-Being