

**2016 New York State Summer Youth Employment Program  
District Designation Form**

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On behalf of the \_\_\_\_\_ County Department of Social Services, I,

\_\_\_\_\_, as Commissioner of the \_\_\_\_\_ Department of Social Services, hereby instruct the Office of Temporary and Disability Assistance (OTDA) to disburse our 2016 New York State Summer Youth Employment Program (SYEP) allocation as detailed below. I certify that I have the legal authority to authorize the assignment of these funds. The funds dedicated to the operation of the 2016 New York State SYEP will be used in accordance with program and fiscal guidelines established by OTDA. For districts opting to assign all or a portion of their 2016 allocation to WIBs, districts will be held liable for funds not used in a manner consistent with the requirements of the New York State SYEP allocation or where funds are due from the WIB.

A. 2016 SYEP Allocation \$ \_\_\_\_\_

B. Amount of Transfer to FFFS \$ \_\_\_\_\_  
(optional) (must not exceed 8% of allocation)

C. Amount Dedicated to SYEP \$ \_\_\_\_\_  
(must be at least 92% of allocation)

D. Amount Assigned to WIB \$ \_\_\_\_\_  
(optional) (district must coordinate SYEP services with WIB)

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

Commissioner's Signature