

## New York State 2016-17 Home Energy Assistance Program Administrative Form Guide

FORM NUMBER	FORM REVISION DATE	NAME	MANDATORY/OPTIONAL
LDSS-2642	Rev 8/12	Documentation Requirements	This form is mandatory.
LDSS-3421	Rev 5/16	Home Energy Assistance Program Application	This form is mandatory.
LDSS-3494A	Rev 5/16	Home Energy Assistance Program Notice Of Eligibility Decision - Approval	This form is mandatory.
LDSS-3494B	Rev 5/16	Home Energy Assistance Program Notice of Eligibility Decision - Denial	This form is mandatory.
LDSS-3594B	Rev 5/16	Home Energy Assistance Program Emergency Benefit Budget Worksheet	This form is mandatory.
LDSS-3785	Rev 6/15	Home Energy Assistance Program Self-Employment Worksheet	This form is mandatory.
LDSS-3829	Rev 6/15	Home Energy Assistance Program Low Income Worksheet	This form is mandatory.
LDSS-4867	Rev 6/15	Home Energy Assistance Program Heating Equipment Repair and Replacement (HERR) Worksheet	This form is mandatory.
LDSS-4867A	Rev 6/15	Home Energy Assistance Program Heating Equipment Repair/Replacement Job Proposal	This form is mandatory.
LDSS-4992	Rev TBD	Home Energy Assistance Program Cooling Assistance Application	This form is mandatory.
LDSS-4993	Rev 5/16	Home Energy Assistance Program Cooling Assistance Notice of Eligibility Decision	This form is mandatory.
LDSS-4997	Rev 5/16	Home Energy Assistance Program Self-Employment Income Tax Calculation Desk Guide	This form is mandatory.
LDSS-4998	Rev 6/15	Home Energy Assistance Program Qualified Alien	This form is mandatory.
LDSS-5000	Rev 5/16	Home Energy Assistance Program Guarantee of Payment Letter	This form is mandatory if using a written guarantee.
LDSS-5001	Rev 5/16	Home Energy Assistance Program Rental Income Calculation Worksheet	This form is mandatory.
LDSS-5005	Rev 7/16	2015-16 Home Energy Assistance Program (HEAP) Desk Guide	This form is optional; it is a quick reference worker tool.
LDSS-5010	Rev 6/15	Home Energy Program Assistance Heating Equipment Repair and Replacement Assessment Form	This form is mandatory.
LDSS-5043	Rev 5/16	Home Energy Assistance Program Vendor Refund Form	This form is mandatory.
LDSS-5044	Rev 6/15	Home Energy Assistance Program Cooling Assistance Services Invoice	This form is mandatory.
PUB 4735	Rev 8/15	Keep the Heat On With HEAP Brochure	This form is mandatory.
PUB 5007	Rev 10/15	Keep the Heat On With HEAP Poster	This form is mandatory.
<b>Please refer to HEAP Manual for proper use of these forms.</b>			