

NYS CHILD SUPPORT PROCESSING CENTER
PO BOX 15367
ALBANY NY 12212-5367

DATE:
NEW YORK CASE IDENTIFIER:
JCA WORKER:
INVESTIGATOR CODE:
NONCUSTODIAL PARENT:
COUNTY NAME:

**CONTINUATION OF
CHILD SUPPORT SERVICES**

You were recently informed that the temporary assistance, or medical assistance case for the following child(ren) has been closed or the child(ren) has been discharged from foster care:

(Name of child) (SSN) (DOB) *(Name of child) (SSN) (DOB)* *(Name of child) (SSN) (DOB)*
(Name of child) (SSN) (DOB) *(Name of child) (SSN) (DOB)* *(Name of child) (SSN) (DOB)*

This notice is to inform you that child support services provided by this child support enforcement unit will continue to be provided to you and your child(ren) as follows:

- **If you were receiving family assistance under Title IV-A of the Social Security Act** and you are now receiving assistance under the state’s safety net assistance program, you are receiving this notice because your family assistance benefits have been terminated. You do not need to take any action. Child support services will continue for your case automatically.
- **If you were receiving temporary assistance as family assistance under Title IV-A of the Social Security Act or assistance under the state’s safety net assistance program** and those benefits have been terminated, you are receiving this notice because those benefits have been terminated. If you wish to continue receiving child support services, you do not need to take any action. Child support services will continue for your case automatically.
- **If you were receiving medical assistance (Medicaid) only under Title XIX of the Social Security Act**, and those benefits have been terminated, you are receiving this notice because those benefits have been terminated. If you wish to continue receiving child support services, you will need to contact the child support enforcement unit to assist in establishing or modifying financial and medical support for your child(ren).
- **If your child(ren) was receiving foster care services** and the child has now been discharged from foster care, you are receiving this notice because the child has been discharged into your care, or you were receiving child support services before the child went into foster care and you are still owed support arrears/past due support. If you wish to continue receiving child support services, you do not need to take any action. Child support services will continue for your case automatically.

Information about Child Support Services

The New York State Child Support program helps families become or remain self-sufficient. The child support program can help to establish and enforce financial support and medical support for the child. Child support services provided to you and your child(ren) include locating a noncustodial parent; establishing legal fatherhood of the child; establishing an order of support; providing a cost of living increase to the support obligation where appropriate; collecting support and sending it to you; and enforcing payment of the order of support.

There is no application fee charged to you. If you did not receive support pass-through payments during the time you were receiving temporary assistance, we recommend you contact us at the phone number in the next paragraph to review the status of your child support case. You may have information about the noncustodial parent that would be helpful to us in getting child support for the child(ren) named above. If you request legal services to establish paternity or establish, modify or enforce a child support order, you will be advised of the cost which is recovered from no more than 25% of each future support payment collected. There is no cost for legal services if you continue to receive safety net assistance or medical assistance for the child(ren) named above. Custodial parents may be charged a \$25.00 service fee once a year. The fee applies only to parents who have never received assistance through the Temporary Assistance for Needy Families (TANF,

formerly Aid to Families with Dependent Children (AFDC)) program, where child support is being paid to the family and more than \$500 of support is collected and paid to the family during the federal fiscal year (October 1–September 30).

If child support services continue for you and your child(ren), child support collections received will be sent to you for current support and for any support arrears/past-due support owed to you. Any remaining collections received may be applied to any support arrears/past due support owed while you were receiving temporary assistance or medical assistance, or while your child was receiving foster care benefits.

For further information about available child support services, refer to publication LDSS-4882A, *Information about Child Support Services*, available on the *Publications and Forms* page on the New York State child support website at childsupport.ny.gov. You may also obtain a copy of the LDSS-4882A by contacting your local child support enforcement unit. For a list of child support offices, visit the child support website or contact the **Child Support Helpline** toll-free at **888-208-4485** (TTY 866-875-9975), Monday through Friday from 8:00 AM to 7:00 PM. A listing of recognized **Relay Service providers** can be found at www.fcc.gov/encyclopedia/trs-providers.

How to Stop Child Support Services

If you wish to stop receiving child support services and you are not receiving temporary assistance or medical assistance, **you must write to us** at the address provided at the top of the first page of this notice and state that you want us to stop providing those services and close your case. If there is an order of support in place, we will notify the noncustodial parent to begin making the support payments directly to you. If the noncustodial parent has no objections to paying you directly, you should expect to receive directly any support payments made by the noncustodial parent, and we will close your child support case. You may reapply for our services at any time thereafter until the child for whom support is owed reaches the age of twenty-one (21).

If the noncustodial parent objects to making support payments directly to you, the noncustodial parent has a right to petition the court for an order of support which is made payable to us. If the noncustodial parent files a petition, you will be notified by the court of the proceeding.

Safety Concerns

If you want to continue to receive child support services but you have concerns that doing so will create a risk of harm to yourself or the child(ren), you may **write to us** at the address provided at the top of the first page of this notice and indicate that you wish to discuss your safety concerns. If you are continuing to receive safety net assistance, we will refer you to the Domestic Violence Liaison for screening and assessment to determine whether child support services may continue. We can assist you in preventing your address or other personal identifying information from appearing on court documents or other documents pertaining to your child support case. You may also request address confidentiality from the court.

If you discuss your concerns with us and do not wish to continue child support services, **you must write to us** at the address provided at the top of the first page of this notice and indicate that you “*do not want to begin or resume child support services.*”

Sincerely,

Support Collection Unit