

ATTACHMENT 3: SAMPLE REPATRIATION PRE-ARRIVAL PLAN

Repatriate's Name:	Case Number:
Estimated Time of Arrival:	Country of Origin:
Case Worker:	
Pre-Arrival plan of Action:	
<ul style="list-style-type: none">• Meet and greet Repatriate at Airport and present her with the Welcome Package so she can sign the privacy and repayment agreement form (RR 05 in the Welcome package document)• Call after hours ISS emergency Repatriation Number: (410) 591-4998 to report repatriate's arrival• Client will be escorted to (address where client will stay)• Once client is settled (what will happen)• Send an encrypted e-mail of the scanned RR-05: Privacy and Repayment Agreement Form to BRS	

Case manager Signature:

Date:

Case Management Supervisor Signature

Date:

SAMPLE