

[SCU Letterhead]

To:

Date:

NY Case Identifier:

Dear (Applicant):

We received your completed *Referral for Child Support Services*, dated (date). In the *Referral/Affirmation for Child Support Services* section, you indicated that if you were found ineligible for Temporary Assistance benefits, you would still like to receive child support services. Please see the enclosed document, *Important Information about Child Support Services*, which describes the Child Support Program and its services. It includes information about payments, safety and confidentiality, the child support annual service fee, and customer service. Please read this document and keep it for your records. For more information about the Child Support Program, please visit **[childsupport.ny.gov](http://childsupport.ny.gov)**.

Sincerely,

Support Collection Unit Supervisor

Enclosure