



Office of Temporary and Disability Assistance

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Homeless Services Plan

District:

Plan Period:

Identification of the Number of Homeless Persons

1. Provide the number of sheltered homeless households in the district identified in the most recently conducted Point-in-Time Count (PIT count).

2. Provide the number of unsheltered homeless households in the district identified in the most recently conducted Point-in-Time Count (PIT count).

3. Provide the number of sheltered homeless persons in the district identified in the most recently conducted Point-in-Time Count (PIT count).

3a. Provide the number of sheltered homeless veterans in the district identified in the most recently conducted Point-in-Time Count (PIT count).

3b. Provide the number of sheltered homeless veterans and their families in the district identified in the most recently conducted Point-in-Time Count (PIT count).

4. Provide the number of unsheltered homeless persons in the district identified in the most recently conducted Point-in-Time Count (PIT count).

4a. Provide the number of unsheltered homeless veterans in the district identified in the most recently conducted Point-in-Time Count (PIT count).

4b. Provide the number of unsheltered homeless veterans and their families in the district identified in the most recently conducted Point-in-Time Count (PIT count).

5. Provide the number of single individuals for whom the district provided temporary housing assistance (THA) in the last Federal fiscal year (Oct-Sept).

6. Provide the number of families with children for whom the district provided temporary housing assistance (THA) in the last Federal fiscal year (Oct-Sept).

7. Describe the primary factors likely to impact homelessness in your district during the two-year period from October 1 through September 30. Summarize the major steps that the district, in conjunction with its other partners, will take to reduce it.

7a. Describe the primary factors likely to impact veterans experiencing homelessness in your district during the two-year period from October 1 through September 30. Summarize the major steps that the district, in conjunction with its other partners, will take to reduce it.

Outreach Services

1. List all of the strategies that will be used to conduct outreach **year-round** to homeless individuals and families. Include both street outreach activities and outreach through not-for-profits and faith based agencies that serve homeless persons.

1a. List all the strategies used to identify and conduct outreach to all **veterans** experiencing homelessness who are unsheltered. Include all data sources, and other methods, to identify, enumerate, and engage unsheltered veterans.

2. List all of the strategies that will be used to conduct outreach to homeless individuals during **Code Blue** periods (when the temperature is at or below 32 degrees with wind chill) to move homeless persons out of the cold to safety. Provide specific information about where homeless persons will be referred and how they will be transported there.

3. For each outreach strategy, both year-round and during Code Blue, list the entity providing the outreach, the type of outreach provided and the population to be served.

Outreach Strategy/Type of Outreach/
Target Population

Entity Providing
Outreach

Projected Number
to Be Served
Annually

4. Percentage of those served with outreach strategies that are anticipated to be moved into the following: permanent housing; temporary housing (including transitional and emergency housing); and institutions (including hospitals, mental health treatment facilities, residential substance use treatment, etc.)

Permanent Housing

Temporary Housing

Institutions

4a. Percentages of **veterans** served with outreach strategies that are anticipated to be moved into the following: permanent housing; temporary housing (including transitional and emergency housing); and institutions (including hospitals, mental health treatment facilities, residential substance use treatment, etc.)

Permanent Housing

Temporary Housing

Institutions

5. Describe the roles played by law enforcement and local mental health and substance use treatment providers in implementing the local Code Blue outreach strategy.

6. Indicate which city, town or village that the district intends to use for calling Code Blue alerts.

7. Provide a projection of the total number of nights during the period October 1 – September 30 that temperatures, taking into account wind chill, are expected to go below 32F.

Homelessness Prevention Services

1. List all of the strategies that will be used to prevent households from becoming homeless.

2. Provide a list of all programs that provide homelessness prevention services, a projected number of households served by each program on an annual basis, and a projected percentage of the households receiving these services for whom homelessness will successfully be prevented.

Program	Projected Number to be Served Annually	Projected Percentage of Households for which Homelessness will be Prevented
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Emergency Shelter

1. Describe the district's **year-round** emergency shelter strategy, both for persons who are eligible for public assistance, and those who are not, including referral, intake and shelter placement process, including after-hours placement.

1a. Describe the strategy to immediately offer some form of shelter to any **veteran** experiencing unsheltered homelessness who wants it.

2. List all emergency shelters for **single** individuals and their respective capacities and target populations served (if applicable).

Emergency Shelter for Singles

Capacity

Target Population

3. List all emergency shelters for **families** and their respective capacities and target populations served (if applicable).

Emergency Shelter for Families

Capacity

Target Population

4. Provide a projection of the average length of stay in emergency shelter (including hotel/motel stays) for single individuals, families and veterans.

Average Length of Stay for Individuals (in days)

Average Length of Stay for Families (in days)

Average Length of Stay for Single Veterans (in days)

Average Length of Stay for Veterans and their Families (in days)

5. Provide a description of what steps the district will undertake to reduce the average length of emergency housing stays, where needed, during the plan period.

5a. Describe what steps the district will undertake to ensure each **veteran** can achieve permanent housing within 90 days.

5b. Describe how often local district staff or the district's contractor meet with **homeless adults with children** to review Independent Living Plan goals and steps necessary to meet those goals, including efforts to look for permanent housing. Describe district supports and client expectations.

5c. Describe how often local district staff or the district's contractor meet with **homeless adults without children** to review Independent Living Plan goals and steps necessary to meet those goals, including efforts to look for permanent housing. Describe district supports and client expectations.

6. Provide a projection of the percentages of **single** individuals who during the plan period will be placed in each of the following: transitional housing, permanent housing including rapid rehousing, and permanent supportive housing.

Transitional

Permanent Housing

Permanent
Supportive Housing

6a. Provide a projection of the percentages of **veterans** who during the plan period will be placed in each of the following: transitional housing, permanent housing including rapid rehousing, and permanent supportive housing.

Transitional

Permanent Housing

Permanent
Supportive Housing

7. Provide a projection of the percentages of **families** who during the plan period will be placed in each of the following: transitional housing, permanent housing including rapid rehousing, and permanent supportive housing.

Transitional

Permanent Housing

Permanent
Supportive Housing

7a. Provide a projection of the percentages of **veterans and their families** who during the plan period will be placed in each of the following: transitional housing, permanent housing including rapid rehousing, and permanent supportive housing.

Transitional

Permanent Housing

Permanent
Supportive Housing

8. Describe the district's Code Blue shelter strategy, detailing the availability of shelter resources in addition to those used for year-round shelter, including their target populations and capacities.

9. Provide a projection of the average number of clients expected to be placed in shelter on nights that Code Blue services are provided: (For example, "Average of 8 clients per night that Code Blue services are required.")

Transitional Housing

1. Describe the transitional housing resources available to homeless persons in the district.

2. Provide a list of all the transitional housing programs for homeless **individuals** in the district, the populations they serve and their capacities. (Please note: only those programs that are specifically targeted to homeless individuals and families need to be included. For example, a transitional housing program for persons with mental illness that does not exclusively target homeless persons with mental illness need not be listed.)

Transitional Housing
Programs for Singles

Capacity

Target Population

3. Provide a list of all the transitional housing programs for homeless **families** in the district, the populations they serve and their capacities.

Transitional Housing
Programs for Families

Capacity

Target Population

4. Explain the circumstances under which placement in transitional housing would be considered instead of direct placement into permanent housing.

Assessment and Coordinated Entry

1. Describe the district's process for assessing the needs of homeless persons for transitional housing and for permanent housing (including rapid rehousing and permanent supportive housing.)

1a. Identify who is responsible for conducting these assessments.

1b. Describe how assessments will be conducted.

2. Describe the district's role in the HUD-mandated coordinated entry process for housing placement. Please attach a copy of the assessment tool and scoring instrument.

2a. Describe the role played by the district in working with the local Continuum of Care coordinating body to ensure that those who are the most vulnerable and have the greatest needs are appropriately housed.

3. Identify who manages a "by-name" list of **veterans** experiencing homelessness. Explain how often the list is updated and how, including how many days elapse before a Veteran's status is considered to be missing when he/she can no longer be located or contacted. If there is no "by-name" list managed, describe how veterans experiencing homelessness are tracked.

Permanent Housing

1. Describe the linkages that the local district has with permanent housing providers that provide housing that is affordable to extremely low-income persons (those with incomes of less than 30% of the area median income.) This may include rapid rehousing programs, local housing authorities, not-for-profits, and private landlords.

1a. Describe the process by which homeless persons will be referred to this housing. Include information about any rent supplements or subsidies (such as Section 8, Housing Choice Vouchers, VASH vouchers) and how homeless persons will be assisted in accessing these resources.

1b. Describe how permanent housing for all **veterans** experiencing homelessness has been identified. Describe how the district is able to assist veterans move into permanent housing quickly.

2. Identify all rapid rehousing programs located in the district and how many households are expected to receive rental subsidies each year.

Rapid Rehousing Program

Number of Rental
Subsidies Each Year

Permanent Supportive Housing

1. Provide a listing of all permanent supportive housing resources for homeless persons in the district, along with their respective target populations and capacities.

Permanent Supportive
Housing Programs

Capacity

Target Population

2. Describe the district's role in facilitating the movement of eligible persons from shelter into permanent supportive housing. Include how the district will facilitate movement of **veterans** from shelter to permanent supportive housing (if needed) within 90 days of shelter entry.

2a. Describe how the district is able to assist **veterans** move into permanent supportive housing quickly and without barriers to entry, using Housing First principles and practices.

Housing Retention Supports

1. Please describe the supports available within the district to assist homeless persons in retaining housing stability. These include, but are not limited to, medical care, substance use and mental health treatment, employment services, fiscal management and budgeting skills, child care, parenting classes, legal services, and conflict negotiation skills.

1a. Describe the process by which formerly homeless persons are linked to these resources.

1b. Describe how their effectiveness will be measured.