

## Instructions for Obtaining Work Experience Program (WEP) Credit Information

Work Experience Program (WEP) credit against an individual's Temporary Assistance (TA) obligation is the monetary value of the time a Temporary Assistance (TA) recipient or former recipient spent participating in a district assigned WEP activity. WEP credit shall be used when determining the amount of recoverable TA from lottery winnings, personal injury awards, insurance proceeds and/or inheritances.

A Welfare Management System (WMS) menu option was created for social services districts (districts) to obtain the monetary value of a recipient's or former recipient's WEP participation. The WEP menu option allows districts to obtain WEP credits for a specific time-period. Credits are listed by Month/Year of WEP participation.

**Note:** The WEP screens are not used to complete the Lottery Intercept process. This is a separate process completed by the Office of Temporary and Disability Assistance (OTDA).

**Note:** Districts can only view WEP credits for WEP completed in their district. In addition, districts are advised to use all available resources to identify WEP participation history in addition to the WMS screens described in this document.

### WMS SCREEN 28: WORK EXPERIENCE PROGRAM CREDIT MENU

The WEP credit screens can be accessed by navigating to the WMS Menu (WMSMNU) and selecting the menu option WORK EXPERIENCE PROG CREDIT MENU (Selection 28) and pressing enter in the transmit (XMIT) area. See Figure 1.

Figure 1

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WMSMNU DIST ALBA
                                WELFARE MANAGEMENT SYSTEM MENU
USE APPROPRIATE SF KEY (1-24) OR INDICATE SELECTION NUMBER  ^^  xmt  ^

01  PA/FS BUDGET CALCULATION          17  TIME LIMIT TRACKING MENU
02  MA BUDGET CALCULATION             18  AUTO SDX/WMS MENU
03  STATISTICS                        19  CCRS MENU
04  APPLICATION REGISTRY MENU         20  EEDSS HOST SYSTEM MENU
05  DENIAL ENTRY (APP AND SVCS)       21  W4139R INQUIRY REPORT
06  SIGN OFF                          22  DOMESTIC VIOLENCE MENU
07  N-S DATA ENTRY & DISPOSITION     23  GIS MENU
08  eDRS CLIENT INQUIRY MENU         24  FS PERIODIC CONTACT MENU
09  SERVICES FULL DATA ENTRY        25  MEDICAL ASSISTANCE MENU
10  SERVICES UNDERCARE/MAINTENANCE   26  SSA 40 QUARTER MATCHING
11  CLIENT NOTICES MENU              27  CBIC MENU
12  WMS CASE & INDIVIDUAL INQUIRY     28  WORK EXPERIENCE PROG CREDIT MENU
13  TITLE XX Appendix F UPDATE MENU  29  IV/A-IV/D RESPONDENT INFORMATION
14  RFI MENU                          30  FAIR HEARING MENU
15  BICS MENU                         31  MMIS INQUIRY MENU
16  WMSMNU (MENU KEY)                32  IRCS MENU

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## WEPPMN – WORK EXPERIENCE PROGRAM CREDIT MENU

Once Screen 28 has been selected, Users can enter recipient or former recipient information in one of four possible ways. See Figure 2:

REFERENCE	REQUIRED FIELDS	DESTINATION SCREEN
Lookup Only: Case No	Case No, From date, To date	WEPICS
Lookup Only: CIN	CIN, From date, To date	WEPICN
Apply to Recovery (Update): Case No	CIN, From date, To date	WEPUCS
Apply to Recovery (Update): CIN	Case No, From date, To date	WEPUCN

**Case No:** Must be a valid Case Number, within the district and contain WEP data.

**CIN:** Must be a valid CIN, within the district and contain WEP data.

**Date Range:** User can enter a “From” date as far back as 01/2006 and a “To” date up to the present month.

Figure 2

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WEPPMN          WORK EXPERIENCE PROGRAM CREDIT MENU          DIST ALBA  DATE 01/03/22

      WEP DATA IS AVAILABLE FOR DATE RANGE FROM 01/2006 TO CURRENT DATE

LOOKUP ONLY:
CASE NO          DATE RANGE
^ ^ ^ ^ ^ ^ ^ ^ ^ ^  ^^/^^^ TO ^^/^^^          XMIT ^

CIN NO          DATE RANGE
^ ^ ^ ^ ^ ^ ^ ^ ^ ^  ^^/^^^ TO ^^/^^^          XMIT ^

APPLY WEP TO RECOVERY (UPDATE):
CASE NO          DATE RANGE
^ ^ ^ ^ ^ ^ ^ ^ ^ ^  ^^/^^^ TO ^^/^^^          XMIT ^

CIN NO          DATE RANGE
^ ^ ^ ^ ^ ^ ^ ^ ^ ^  ^^/^^^ TO ^^/^^^          XMIT ^

F16-WMSMNU
  
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### WEPPMN DISPLAY FIELDS

FIELD NAME	DESCRIPTION
DIST	District
DATE	Current date

### WEPPMN FUNCTION KEYS

FUNCTION KEY	DESCRIPTION
F16 – WMSMNU	F16 key will direct user to the WMSMNU screen
F6 – SIGNOFF	F6 key will sign user off from mainframe system

## WEPPMN ERROR MESSAGES

ERROR MESSAGE #	DESCRIPTION
EM1	The user does not enter all required fields before XMIT. Display error message: <b>**ENTER ALL REQUIRED FIELDS IN CORRECT FORMAT**</b>
EM2	The user inputs data into more than one screen option <b>**ENTER REQUIRED FIELDS IN ONLY ONE SELECTION**</b>
EM3	The user enters an invalid Case Number <b>**INVALID CASE NO**</b>
EM4	The user enters an invalid CIN <b>**INVALID CIN**</b>
EM5	The user entered a valid Case Number, but the Case Number does not have any WEP credit within the date range provided <b>**CASE DOES NOT CONTAIN WEP CREDIT WITHIN DATE RANGE**</b>
EM6	The user entered a valid CIN, but the CIN does not have any WEP credit within the date range provided <b>**CIN DOES NOT CONTAIN WEP CREDIT WITHIN DATE RANGE**</b>
EM7	The user entered a date range outside of Parameters <b>**INVALID DATE RANGE**</b>
EM8	The user entered a from date prior to 01/2006 <b>**NO WEP DATA PRIOR TO 01/2006**</b>


## WEPICS – WORK EXPERIENCE PROGRAM CREDIT CASE LOOKUP

This screen displays WEP participation data as it relates to a single case number and date range within the district conducting the inquiry. If a recipient or former recipient participated in a WEP activity in another case within the district, a separate inquiry will need to be run for that case.

Figure 3

MONTH/	HH	WEP	MIN	TOTAL	MAX TOT	TA	WEP	USED	WEP CREDIT
YEAR	NUM	HOURS	WAGE	WEP	WEP	PMTS	USED	BY	AVAIL
06/2013	004	065	7.25	471.25	471.25	650.00	0.00		471.25

WEPICS WORK EXPERIENCE PROGRAM CREDIT CASE LOOKUP DATE 01/03/22 PAGE: 1 OF 1  
DIST:ALBA TOTAL WEP AVBL : 471.25  
CASE NAME : JOHNNY TEST TOTAL WEP : 471.25  
CASE NO : TEST1964 TOT MAX TOT WEP : 471.25  
TOTAL WEP USED : 0.00  
DATE RANGE : 01/2007 TO 01/2022 TOTAL WEP HRS : 65

F1-PAGE1, F2-NEXT PAGE, F3-PRVS PAGE, F4-CASE DETAILS, F5-WEPPMN XMIT 

**WEPICS DISPLAY HEADING**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
PAGE	Indicates the current page of results and the total pages returned from the inquiry
DIST	District
CASE NAME	Case name
CASE NO	Case number
DATE RANGE	Date range of WEP information

**WEPICS SUMMARY DISPLAY (Top Right Corner of Screen)**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
TOTAL WEP AVBL	Aggregated amount of WEP credit available for the requested Case Number and Date Range
TOTAL WEP	Aggregated amount of TOTAL WEP (WEP HOURS * MINIMUM WAGE) for the requested Case Number and Date Range
TOT MAX TOT WEP	Aggregated amount of MAX TOT WEP for the requested Case Number and Date Range
TOTAL WEP USED	Aggregated amount of WEP credit that has been used for a previous recovery for the requested Case Number and Date Range
TOTAL WEP HRS	Aggregated amount of WEP hours for the requested Case Number and Date Range

**WEPICS DATA DISPLAY**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
MONTH/YEAR	Month/Year of the recorded WEP participation
HH NUM	Number of individuals in the household for this Case Number in the given Month/Year
WEP HOURS	Total WEP participation hours for this Case Number, for the given Month/Year
MIN WAGE	Minimum wage according to the Month/Year and District
TOTAL WEP	Total amount of recorded WEP credit based on total WEP HOURS * minimum wage for that month for this Case Number, for the given Month/Year
MAX TOT WEP	Amount of WEP credit by Case Number that can be applied to a TA recovery for this Case Number, for the given Month/Year
TA PMTS	Total amount of recoverable TA Payments for this Case Number, for the given Month/Year
WEP USED	The amount of WEP credit that has been used for a previous recovery for this Case Number, for the given Month/Year
USED BY	Method which WEP credit has been used for this Case Number, for the given Month/Year. Values can be LOTRY (Lottery), PERIN (Personal Injury Award), LIEN (Real Property Lien/Mortgage), INHER (Inheritance), INSUR (Insurance Proceeds), LI/LT (Lien and Lottery in the same month), MULTI (Multiple). When multiple WEP credits are used in the given Month/Year, this field will display MULTI.
WEP CREDIT AVAIL	Total WEP credit amount that is available for this Case Number, for the given Month/Year.

## WEPICS FUNCTION KEYS

FUNCTION KEY	DESCRIPTION
F1 – PAGE1	F1 key will direct user to the first page of report results
F2 – NEXT PAGE	F2 key will direct user to the next page of report results. The heading will remain the same
F3 – PRVS PAGE	F3 key will direct user to the previous page of report results. The heading will remain the same
F4 -CASE DETAILS	F4 key will direct user to the WEPICD screen.
F5 - WEPPMN	F5 key will direct user to the WEPPMN screen

## WEPICD - WORK EXPERIENCE PROGRAM CREDIT CASE DETAIL

This screen is accessed by pressing F4 on the WEPICS screen. The screen displays a breakdown of each month's WEP data from WEPICS. This screen will display all active CINs on the case for the given Month/Year and the distribution of the WEP credit data to the individual CINs.

Figure 4

MONTH/ YEAR	CIN	WEP HOURS	MIN WAGE	TOTAL WEP	MAX TOT WEP	TA PMTS	WEP USED	USED BY	WEP CREDIT AVAIL
WEPICD WORK EXPERIENCE PROGRAM CREDIT CASE DETAIL DATE 01/03/22 PAGE: 1 OF 1 DIST:ALBA TOTAL WEP AVBL : 471.25 CASE NAME : JOHNNY TEST TOTAL WEP : 471.25 CASE NO : TEST1964 TOT MAX TOT WEP: 471.25 TOTAL WEP USED : 0.00 DATE RANGE : 01/2007 TO 01/2022 TOTAL WEP HRS : 65									
06/2013	AZTEST11	000	7.25	0.00	117.81	162.50	0.00		117.81
06/2013	EBTEST22	035	7.25	253.75	117.81	162.50	0.00		117.81
06/2013	CDTEST33	030	7.25	217.50	117.81	162.50	0.00		117.81
06/2013	JMTEST44	000	7.25	0.00	117.81	162.50	0.00		117.81

F1-PAGE1, F2-NEXT PAGE, F3-PRVS PAGE, F4-CASE LOOKUP, F5-WEPPMN XMIT ^

## WEPICD DISPLAY HEADING

FIELD NAME	DESCRIPTION
PAGE	Indicates the current page of results and the total pages returned from the inquiry
DIST	District
CASE NAME	Case name
CASE NO	Case number
DATE RANGE	Date range based on user inputs in WEPPMN

**WEPICD SUMMARY DISPLAY (Top Right Corner of Screen)**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
TOTAL WEP AVBL	Aggregated amount of WEP credit available for the requested Case Number and Date Range
TOTAL WEP	Aggregated amount of TOTAL WEP (WEP HOURS * MINIMUM WAGE) for the requested Case Number and Date Range
TOT MAX TOT WEP	Aggregated amount of MAX TOT WEP for the requested Case Number and Date Range
TOTAL WEP USED	Aggregated amount of WEP credit that has been used for a previous recovery for the requested Case Number and Date Range
TOTAL WEP HRS	Aggregated amount of WEP hours for the requested Case Number and Date Range

**WEPICD DATA DISPLAY**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
MONTH/YEAR	Month/Year of the recorded WEP participation
CIN	CIN on the Case for the record
WEP HOURS	Total recorded WEP participation hours for this CIN, for the given Month/Year
MIN WAGE	Minimum wage according to the Month/Year and District
TOTAL WEP	Total amount of recorded WEP credit based on total WEP HOURS * minimum wage for that month for this CIN, for the given Month/Year
MAX TOT WEP	Amount of WEP credit by CIN that can be applied towards a TA recovery for this CIN/Case Number, for the given Month/Year
TA PMTS	Total amount of recoverable TA Payments for this CIN for the given Month/Year
WEP USED	Amount of WEP credit that has been used for a previous recovery for this CIN, for the given Month/Year
USED BY	Method which WEP credit has been used for this Case Number, for the given Month/Year. Values can be LOTRY (Lottery), PERIN (Personal Injury Award), LIEN (Real Property Lien/Mortgage), INSUR (Insurance Proceeds), LI/LT (Lien and Lottery in the same month), MULTI (Multiple). When multiple WEP credits are used for a given Month/Year, this field will display MULTI.
WEP CREDIT AVAIL	Total WEP credit amount that is available for this CIN, for the given Month/Year.

**WEPICD FUNCTION KEYS**

<b>FUNCTION KEY</b>	<b>DESCRIPTION</b>
F1 – PAGE1	F1 key will direct user to the first page of report results
F2 – NEXT PAGE	F2 key will direct user to the next page of report results. The heading will remain the same
F3 – PRVS PAGE	F3 key will direct the user to the previous page of report results. The heading will remain the same
F4 – CASE LOOKUP	F4 key will direct user back to the WEPICS screen
F5 - WEPPMN	F5 key will direct user to the WEPPMN screen

## WEPICN - WORK EXPERIENCE PROGRAM CREDIT CIN LOOKUP

This screen is a reference to display WEP participation data as it relates to a single CIN and date range within the district conducting the inquiry. If a recipient or former recipient participated in a WEP activity in another CIN and within the same district, the data will be displayed by date and case number.

Figure 5

MONTH/ YEAR	CASE NO	WEP HOURS	MIN WAGE	INDV TOT WEP	INDV MAX TOT WEP	INDV TA PMTS	WEP USED	USED BY	WEP CREDIT AVAIL
02/2007	TESTCASE1	035	7.15	250.25	125.13	169.75	0.00		125.13
12/2011	TESTCASE1	038	7.25	275.50	137.75	204.50	0.00		137.75
01/2012	TESTCASE1	013	7.25	94.25	47.13	162.00	0.00		47.13

## WEPICN DISPLAY HEADING

FIELD NAME	DESCRIPTION
PAGE	Indicates the current page of results and the total pages returned from the inquiry
DIST	Name of district submitting the lookup request per logon credentials. Abbreviated to 4 characters
NAME	Last name for the CIN selected
	First name for the CIN selected
	Middle initial for the CIN selected
CIN	CIN requested for the report based on user input
DATE RANGE	Date range based on user inputs for inquiry request

## WEPICN SUMMARY DISPLAY (Top Right Corner of Screen)

FIELD NAME	DESCRIPTION
TOTAL WEP AVBL	Aggregated amount of WEP available for the requested CIN and Date Range
TOTAL INDV WEP	Aggregated amount of TOTAL WEP for the requested CIN and Date Range
INDV MAX TOT WEP	Aggregated amount of INDV MAX TOT WEP for the requested CIN and Date Range
TOTAL WEP USED	Aggregated amount of WEP credit that has been used for a previous recovery for the requested CIN and Date Range
TOTAL WEP HRS	Aggregated amount of WEP hours for the requested CIN and Month/Year

**WEPICN DATA DISPLAY**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
MONTH/YEAR	Month/Year of the recorded WEP participation
CASE NO	Case number for which the WEP participation hours were completed
WEP HOURS	Total WEP participation hours that have been recorded for this CIN, for the given Month/Year
MIN WAGE	Minimum wage according to the Month/Year and District
INDV TOT WEP	Total amount of recorded WEP credit based on total WEP HOURS * minimum wage for that month for this CIN, for the given Month/Year
INDV MAX TOT WEP	Amount of WEP credit by CIN that can be applied to a TA recovery for this CIN/Case Number, for the given Month/Year
INDV TA PMTS	Total amount of recoverable TA Payments for this CIN, for the given Month/Year
WEP USED	Amount of WEP credit that has been used for a previous recovery for this CIN, for the given Month/Year
WEP USED BY	Method by which WEP credit has been used for this Case Number, for the given Month/Year. Values can be LOTRY (Lottery), PERIN (Personal Injury Award), LIEN (Real Property Lien/Mortgage), INSUR (Insurance Proceeds), LI/LT (Lien and Lottery in the same month), MULTI (Multiple). When multiple WEP credits are used in the given Month/Year, this field will display MULTI.
WEP CREDIT AVAIL	WEP credit amount that is available for this CIN, for the given Month/Year.

**WEPICN FUNCTION KEYS**

<b>FUNCTION KEY</b>	<b>DESCRIPTION</b>
F1 – PAGE1	F1 key will direct user to the first page of report results
F2 – NEXT PAGE	F2 key will direct user to the next page of report results. The heading will remain the same
F3 – PRVS PAGE	F3 key will direct the user to the previous page of report results. The heading will remain the same
F5 - WEPPMN	F5 key will direct user to the WEPPMN screen

**NOTE: THE FOLLOWING SCREENS AND INSTRUCTIONS PROVIDE INFORMATION ON HOW TO RECORD WEP CREDITS THAT WERE USED TO REDUCE A TA OBLIGATION FROM AN INHERITANCE, PERSONAL INJURY AWARD, INSURANCE PROCEEDS AND/OR REAL PROPERTY/MORTGAGE LIEN.**

**WEPUCS – WORK EXPERIENCE PROGRAM CREDIT CASE UPDATE**

This screen displays summarized WEP participation data as it relates to a single case number and date range within the district and facilitates the use of WEP credit. WEP values displayed and updates to WEP are only available within the district.

If a Real Property Lien recovery requires WEP Credits to be updated for more than one Case Number, a separate transaction for each Case Number must be submitted independently.



Figure 6

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WEPUCS          WORK EXPERIENCE PROGRAM CREDIT CASE UPDATE          DATE 01/03/22
                  DIST:ALBA
CASE NAME       : JOHNNY TEST
CASE NO        : TEST1964

LIEN RECOVERY DATE RANGE : 01/2007 TO 01/2022

CASE NO        WEP          TOTAL          TOT MAX          TA          WEP    WEP  CREDIT
              HOURS        WEP          TOT WEP          PMTS        USED    AVAIL
TEST1964      65.00         471.25        471.25          650.00      0.00    471.25

*****
WEP TO BE APPLIED TO REAL PROPERTY LIEN RECOVERY : L
ENTER TOTAL WEP TO BE USED IN CASE RECOVERY      : ^^^^^^^^ .00
PAYMENT AMOUNT RECEIVED FOR LIEN RECOVERY        : ^^^^^^^^ .00

F5-WPEPMN                                XMIT ^
    
```

**WEPUCS DISPLAY HEADING**

FIELD NAME	DESCRIPTION
PAGE	Indicates the current page of results and the total pages returned from the inquiry
DIST	District
CASE NAME	Case name
CASE NO	Case number
DATE RANGE	Date range of WEP information

**WEPUCS SUMMARY DISPLAY**

FIELD NAME	DESCRIPTION
CASE NO	Case Number Requested
WEP HRS	Aggregated amount of WEP hours for the requested Case Number and Date Range
TOTAL WEP	Aggregated amount of TOTAL WEP (WEP HOURS * MINIMUM WAGE) for the requested Case Number and Date Range
TOT MAX TOT WEP	Aggregated amount of MAX TOT WEP for the requested Case Number and Date Range
TA PMTS	Aggregated amount of TA payments for the requested Case Number and Date Range
WEP USED	Aggregated amount of WEP credit that has been used for a previous recovery for the requested Case Number and Date Range
WEP CREDIT AVAIL	Aggregated amount of WEP credit available for the requested Case Number and Date Range

**WEPUCS UPDATE SECTION**

FIELD NAME	DESCRIPTION
WEP TO BE APPLIED TO REAL PROPERTY LIEN RECOVERY	Value is set to "L" to indicate this WEP use is being applied towards a Real Property Lien. This cannot be changed
ENTER TOTAL WEP TO BE USED IN CASE RECOVERY	User enters the value of WEP credit to be applied towards the requested case in a Real Property Lien recovery. Value must be less than or equal to the WEP CREDIT AVAIL amount
PAYMENT AMOUNT RECEIVED FOR LIEN RECOVERY	User enters the value of dollars received in the Real Property Lien Recovery

**WEPUCS FUNCTION KEYS**

FUNCTION KEY	DESCRIPTION
F5 - WEPPMN	F5 key will direct user to the WEPPMN screen

**WEPUCN - WORK EXPERIENCE PROGRAM CREDIT CIN UPDATE**

This screen displays summarized WEP participation data as it relates to a single CIN and date range within the district and facilitates the use of WEP credit. Data for this recipients CIN will include WEP participation for multiple cases if data records exist.

If the CIN requires WEP Credits to be updated for more than one CIN, a separate transaction for each CIN must be submitted independently.

Figure 7

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WEPUCN          WORK EXPERIENCE PROGRAM CREDIT CIN UPDATE          DATE 01/03/22
                DIST:ALBA
RECIP NAME(LN) : HOLMES          (FN) : SHERLOCK          (MI) :
CIN NO         : AATEST55

PERSONAL INJURY RECOVERY DATE RANGE : 01/2007 TO 01/2021

CASE NO        WEP      TOTAL INDV      INDV MAX      TA      WEP      WEP CREDIT
              HOURS      WEP      TOT WEP      PMTS     USED     AVAIL
TESTCASE1     86.00      620.00      310.01      536.25     0.00     310.01

*****
ENTER P FOR PERSONAL INJURY RECOVERY,          : ^
H FOR INHERITANCE RECOVERY,N FOR INSURANCE PROCEEDS PRECOVERY

ENTER TOTAL WEP TO BE USED FOR CIN RECOVERY    : ^^^^^^^.00

PAYMENT AMOUNT RECEIVED FOR CIN RECOVERY      : ^^^^^^^.00

                F5-WEPPMN                      XMIT ^

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**WEPUCN DISPLAY HEADING**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
PAGE	Indicates the current page of results and the total pages returned from the inquiry
DIST	Name of district submitting the lookup request per logon credentials. Abbreviated to 4 characters
NAME	Last name for the CIN selected
	First name for the CIN selected
	Middle initial for the CIN selected
CIN	CIN requested for the report based on user input
DATE RANGE	Date range based on user inputs for inquiry request

**WEPUCN SUMMARY DISPLAY**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
CASE NO	Case Number for the requested CIN, can be up to 5 Case Numbers
WEP HRS	Aggregated amount of WEP hours for the requested CIN by Case Number and Date Range
TOTAL INDV WEP	Aggregated amount of TOTAL WEP for the requested CIN by Case Number and Date Range
INDV MAX TOT WEP	Aggregated amount of INDV MAX TOT WEP for the requested CIN by Case Number and Date Range
TA PMTS	Aggregated amount of TA payments for the requested CIN by Case Number and Date Range
WEP USED	Aggregated amount of WEP credit that has been used for a previous recovery for the requested CIN by Case Number and Date Range
WEP CREDIT AVAIL	Aggregated amount of WEP credit available for the requested CIN by Case Number and Date Range

**WEPUCN DATA DISPLAY**

<b>FIELD NAME</b>	<b>DESCRIPTION</b>
ENTER P FOR PERSONAL INJURY, H FOR INHERITANCE RECOVERY, N FOR INSURANCE PROCEEDS RECOVERY	User enters "P", "H" or "N" to indicate this WEP use is being applied towards a Personal Injury, Inheritance or Insurance Proceeds recovery
ENTER TOTAL WEP TO BE USED FOR CIN RECOVERY	User enters the value of WEP credit to be applied towards the requested CIN in an individual level recovery (Personal Injury or Windfall). Value must be less than or equal to the WEP CREDIT AVAIL amount(s)
PAYMENT AMOUNT RECEIVED FOR CIN RECOVERY	User enters the value of dollars received in the Personal Injury or Windfall recovery

**WEPUCN FUNCTION KEYS**

<b>FUNCTION KEY</b>	<b>DESCRIPTION</b>
F5 - WEPPMN	F5 key will direct user to the WEPPMN screen

**SUMMARY OF NEW WMS SCREEN 28:**

<b>SCREEN NAME</b>	<b>TRANSACTION NAME</b>	<b>PURPOSE</b>
Work Experience Program Credit Menu	WEPPMN	Menu for WEP credit screens
Work Experience Program Credit Case Lookup	WEPICS	To display WEP credit data by case number and date range
Work Experience Program Credit Case Detail*	WEPICD	To display a breakdown of WEP credit data by case number and date range
Work Experience Program Credit CIN Lookup	WEPICN	To display WEP credit data by CIN and date range
Work Experience Program Credit Case Update	WEPUCS	To record application (use) of WEP credit amount by case number within input date range
Work Experience Program Credit CIN Update	WEPUCN	To record application (use) of WEP credit amount by CIN within input date range

\*The Work Experience Program Credit Case Detail (WEPICD) screen is accessible via the Work Experience Program Credit Case Lookup (WEPICS) screen.