

**2023 New York State Summer Youth Employment Program
District Designation Form**

On behalf of the _____ County Department of Social Services, I,

_____, as Commissioner of the _____

Department of Social Services, hereby instruct the Office of Temporary and Disability Assistance (OTDA) to disburse our 2023 New York State Summer Youth Employment Program (SYEP) allocation as detailed below. I certify that I have the legal authority to authorize the assignment of these funds. The funds dedicated to the operation of the 2023 New York State SYEP will be used in accordance with program and fiscal guidelines established by OTDA. For districts opting to assign all or a portion of their 2023 allocation to their Local Workforce Development Board (LWDB), districts will be held liable for funds not used in a manner consistent with the requirements of the New York State SYEP allocation or where funds are due from the LWDB.

A. 2023 SYEP Allocation \$ _____

B. Amount of Transfer to FFFS \$ _____
(optional) (must not exceed 10.62% of the allocation, round down)

C. Amount Dedicated to SYEP \$ _____
(must be at least 89.38% of allocation)

D. Amount Assigned to LWDB \$ _____
(optional) (district must coordinate SYEP services with LWDB)

Completed by: _____

Date: ___/___/___

Commissioner's Signature