

**2023-2024 New York State Youth Employment Program (YEP)  
District Designation Form**

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On behalf of the \_\_\_\_\_ County Department of Social Services, I,

\_\_\_\_\_, as Commissioner of the \_\_\_\_\_ Department of Social Services, hereby instruct the Office of Temporary and Disability Assistance (OTDA) to disburse our 2023-2024 New York State Youth Employment Program (YEP) allocation as detailed below. I certify that I have the legal authority to authorize the assignment of these funds. The funds dedicated to the operation of the 2023-2024 New York State YEP will be used in accordance with program and fiscal guidelines established by OTDA. For districts opting to assign all or a portion of their 2023-2024 allocation to their Local Workforce Development Board (LWDB), districts will be held liable for funds not used in a manner consistent with the requirements of the New York State YEP allocation or where funds are due from the LWDB.

A. 2023-2024 YEP Allocation \$ \_\_\_\_\_

B. Amount Assigned to District \$ \_\_\_\_\_

C. Amount Assigned to LWDB \$ \_\_\_\_\_  
(optional)

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

Commissioner's Signature