

GENERAL INFORMATION SYSTEM
Center for Employment & Economic Supports

February 29, 2008

Page: 1

TO: Commissioners; FS Directors; Temporary Assistance Directors; Employment Coordinators; TOP Coordinators; Fraud Directors; FEDS Directors; Staff Development Coordinators

FROM: Russell Sykes, Deputy Commissioner, Center for Employment and Economic Supports

SUBJECT: Categorical Eligibility for Food Stamps/Helping Hands Brochure

EFFECTIVE DATE: Immediately

CONTACT PERSON: Sandy Borrelli (518) 473-0401

The purpose of this GIS message is to remind local district staff of the expansion of categorical eligibility for the Food Stamp Program effective January 1, 2008.

As part of this expansion, all districts received an initial supply of the "*Helping Hands*" brochure, PUB-4916 (01/08). **The "*Helping Hands*" brochure must be included in each FS application packet, including all applications for Temporary Assistance (TA).**

The client's receipt of this mandated TANF/SN MOE funded brochure confers categorical eligibility for the Food Stamp Program as explained in 08-INF-03 and 07-ADM-09.

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