

**GENERAL INFORMATION SYSTEM**  
**Center for Employment & Economic Supports**

**March 7, 2008**

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**TO:** Commissioners; Employment Coordinators; FEDS Coordinators; Food Stamp Directors; Fraud Directors; National Directory of New Hires Coordinators; Staff Development Coordinators; Temporary Assistance Directors; TOP Coordinators

**FROM:** Richard Nawrot, Director of Program Integrity, Bureau of Audit and Quality Improvement

**SUBJECT:** Addition of Verified Employment Data (VED) to RFI

**EFFECTIVE DATE:** Immediately

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The purpose of this GIS message is to remind Upstate Local Departments of Social Services (LDSSs) that the Welfare Management System's Resource File Integration (RFI) subsystem is being expanded to include Verified Employment Data (VED). This addition was originally explained in 06 ADM-13 which introduced the National Directory of New Hires (NDNH) computer match. Currently, to process the NDNH match, the TANF adult caseload is matched against the federal NDNH database, and the employment hits from this match are then verified with the employer by OTDA/Program Integrity staff in Albany. This VED information is then transmitted to Upstate LDSSs currently via electronic Sharepoint containers.

On Monday, March 10<sup>th</sup>, all Upstate LDSSs will see "VED" as a selection option on the RFI menu; however, no actual data will be displayed. On Wednesday, March 12<sup>th</sup>, Albany County DSS will, as the test county, also start receiving *actual* VED information through RFI—this Data is verified upon receipt and must be acted on promptly.

On Wednesday, April 9<sup>th</sup>, if the Albany County testing is completed, all Upstate LDSSs will begin receiving the VED information in RFI for any employment hits that had been identified through the NDNH match and then verified. All Upstate LDSSs must then act on this information promptly because it is verified upon receipt.

Note: Any previous VED information sent to LDSSs via the Sharepoint containers must still be resolved and returned via the Sharepoint containers.

An Informational Letter regarding this RFI/VED modification will be issued shortly.