

**GENERAL INFORMATION SYSTEM**  
**Center for Employment & Economic Supports**

April 14, 2010

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**TO:** Commissioners; Employment Coordinators, Finance Directors

**FROM:** Russell Sykes, Deputy Commissioner, Center for Employment and Economic Supports

**SUBJECT:** Extension of Intensive Case Services 4 Program Period

**EFFECTIVE DATE:** Immediate

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**Background**

Local Commissioners Memorandum 10-LCM-06 notified districts of allocations for the Intensive Case Services 4 (ICS4) program. A total of \$3,850,000 in federal Temporary Assistance for Needy Families (TANF) funds was made available to support ICS services from January 1, 2010 through April 30, 2010.

**Purpose**

The purpose of this GIS is to inform districts that the program period for ICS4 is extended through June 30, 2010. Expenditures charged against the ICS4 allocation must be made by June 30, 2010 and final claims associated with the ICS4 allocation must be submitted by August 15, 2010. OTDA expects that the funding awarded through 10-LCM-06 is generally sufficient to cover services for a four month period. The extension of the program period and claiming deadlines is intended to provide districts additional flexibility to fully expend and claim ICS4 allocations.

**Program Implications**

Districts should refer to 10-LCM-06 for claiming instructions for ICS4 services, with the deadlines for program expenditures and claiming amended as indicated in this informational directive.