

GENERAL INFORMATION SYSTEM
Center for Employment & Economic Supports

December 1, 2010

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TO: Commissioners; TA Directors; FS Directors; MA Directors; WMS Coordinators; Staff Development Coordinators

FROM: Russell Sykes, Deputy Commissioner, Center for Employment & Economic Supports

SUBJECT: Timeframe for Social Service Districts (DSSs) to Report Interim Assistance Reimbursement (IAR) on the e-IAR System

EFFECTIVE DATE: November 29, 2010

CONTACT PERSON: Temporary Assistance Bureau at 1-800-343-8859 x9344

The purpose of this General Information System (GIS) communication is to advise Social Service Districts (SSDs) of the importance to adhere to the reporting timeframe when reporting Interim Assistance Reimbursement (IAR) data on the Social Security Administration's (SSA), Electronic Interim Assistance Reimbursement (e-IAR) system.

Districts will have ten (10) working days from the date the state received the list of months in the IAR period to transmit data to the Social Security Administration (SSA). If the IAR information is not transmitted to SSA within the 10 working days the district will receive a message on a daily basis from SSA for fifteen (15) working days to transmit the IAR data to SSA. Although OTDA's agreement with SSA allows for an additional fifteen (15) working days for transmitting the IAR information on the e-IAR system, SSDs are encouraged to process this information within the initial ten (10) working days.

Districts will have until 11pm on the 25th working day to transmit the IAR data to SSA. After this time SSA will release the entire retroactive amount to the Supplemental Security Income (SSI) claimant. All cases older than 25 days will be dropped from the list, providing SSDs with no IAR for those dropped cases.

When counting the days for the 25 working day's timeframe, "working days" are defined as Monday through Friday. SSA will not count federal holidays but will count State holidays. A list of federal holidays can be found at:

http://www.opm.gov/operating_status_schedules/fedhol/2011.asp

The Social Security Administration implemented the e-IAR process on Monday, November 22, 2010.

A PowerPoint training of the new e-IAR procedure has been e-mailed to all IAR Contacts. In addition there is a link to the training on the Government to Government Services Online (GSO) e-IAR website.

Detailed information on the e-IAR Project can be found in 10-INF-15 and 09-ADM-18.