

GENERAL INFORMATION SYSTEM
Center for Employment and Economic Supports

December 17, 2010

Page: 1

TO: Commissioners; TA Directors; CAP Coordinators; Staff Development Coordinators; WMS Coordinators; Employment Coordinators

FROM: Russell Sykes, Deputy Commissioner, Center for Employment and Economic Supports

SUBJECT: Issuing emergency payments using WMS Payment Type Codes 13, E8, N1 and Special Claiming Category Code P on an active Non-Temporary Assistance Food Stamp, active Medicaid case or at the time of a Temporary Assistance application denial

EFFECTIVE DATE: Immediately

CONTACT PERSON: Temporary Assistance Bureau at 1-800-343-8859; ext. 4-9344

This message provides further information on the WMS enhancements described in the September 28, 2010 "Dear WMS/CNS Coordinator" letter for WMS Payment Type (PAY TYPE) Codes:

- 13-Guaranteed Utility Account Payment (UTL-GR-P);
- E8-Emergency Shelter Payment (EMR-SHLT);
- N1-Emergency Non-Utility Fuel Payment (EMR-FUEL);
- And, Special Claiming Category (SPC CLM) Code P-FNP Payment.

These enhancements allow districts to issue additional nonrecurring Temporary Assistance (TA) emergency payments and TANF Services Block Grant payments, in accordance with 03 ADM-8, on:

- an active Non-Temporary Assistance Food Stamp (NTA-FS) Case;
- an active Medicaid (MA) Case;
- or at the time of a TA Application Denial.

GIS 07 TA/WMS006, dated February 28, 2007, introduced districts to WMS payment type codes E8 and N1. The 2007 GIS failed to state that either payment type E8 or N1 is allowed with transaction type "03-Denial". This 2010 GIS informs districts of that oversight and that all other information about these codes remains in effect, as detailed in GIS 07 TA/WMS006.

Additionally, this GIS serves to reiterate that payment type E8, or **any** other payment type, must not be used to issue "first month's" or future rent, since there is no current statutory or regulatory authority to issue such a payment, as stated in several Office releases (08 INF-09, Page 6, Q&A #24 and 02 INF-31, Page 9, Q&A #28).

This GIS also serves to inform districts that, effective October 18, 2010, payment type 13 is allowed to issue guaranteed utility account payments on an active NTA-FS case type 31 or active MA case types 20, 22 and 24, in accordance with the policy/procedures outlined in 03 ADM-8.

GENERAL INFORMATION SYSTEM
Center for Employment and Economic Supports

December 17, 2010

Page: 2

Also, effective October 18, 2010, certain Emergency Safety Net Assistance (ESNA) and Emergency Assistance to Adults (EAA) payments can be issued on an active NTA-FS case type 31 or active MA case types 20, 22 and 24 using special claiming code "P-FNP Payment".

- EAA payment types C0, C1, C3, C4, C5 & 70 are allowed on active MA case types 20, 22 and 24 and active FS case type 31 for transaction types 02, 05, 06, 07, 08, 10 and 14 with "P-FNP Payment" as a required special claiming code.
- ESNA payment types C2, Q5, 13, 41, 43, 44, 45, 47, 51, 52, 57, 60, 65, 66, 67, 68, 71, 72, 73, 74, 75, 76, 77, 78, 79, 83, 84, 86, 88, 90, E8 and N1 are allowed on active MA case types 20, 22 and 24 and active FS case type 31 for transaction types 02, 05, 06, 07, 08, 10 and 14 with "P-FNP Payment" as a required special claiming code.

The use of the correct WMS payment type code is instrumental in accurately reflecting the State's and districts' work participation rate for employable TA individuals. The determination of whether a TA case is part of the universe, from which the participation rate is derived, is based primarily on whether the payment type is classified as "assistance" or "non-assistance". A "non-assistance payment", regardless of the authorizing case type, does not place a case in the universe.