

GENERAL INFORMATION SYSTEM
Center for Employment & Economic Supports

July 8, 2013

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TO: Subscribers

SUGGESTED DISTRIBUTION: Commissioners; TA Directors, SNAP Directors

FROM: Phyllis Morris, Deputy Commissioner
Center for Employment and Economic SupportsSUBJECT: Extension to Deadline for Reporting Loss of Food Purchased with SNAP Benefits Due to
June 2013 Flooding

EFFECTIVE DATE: Immediately

CONTACT PERSON: SNAP Replacement Request Questions–SNAP Policy Bureau (518) 473-1469

Purpose

The purpose of this GIS is to instruct the 15 local districts affected by the June 2013 flooding to accept requests for replacement of June SNAP benefits until July 19, 2013. Clients in the following counties now have until July 29, 2013, to file a signed and completed LDSS-2291 or LDSS-2291A *“Request for Replacement of Food Purchased with Supplemental Nutrition Assistance Program Benefits”* form: Broome, Chenango, Clinton, Delaware, Essex, Franklin, Herkimer, Madison, Montgomery, Oneida, Otsego, St. Lawrence, Schoharie, Tioga and Warren.

Reporting/Filing Extension

Under normal request for SNAP replacement rules, a household experiencing a loss of food due to a disaster must return a signed and completed *“Request for Replacement of Food Purchased with Supplemental Nutrition Assistance Program Benefits”* form within 10 days of the date of the report of loss.

Due to the extraordinary circumstances created by the June 2013 flooding, USDA today granted the 15 counties affected by the floods a 10-day extension to the normal 10-day period for reporting loss of food due to disaster. Accordingly, households in these counties experiencing a loss of food due to the June 2013 flooding need to notify their local district of the food loss by July 19, 2013, and households have until July 29, 2013, to file the request for replacement form with the local district.

Request for Replacement Form

The *“Request for Replacement of Food Purchased with Supplemental Nutrition Assistance Program Benefits”* form (LDSS-2291, Rev 08/12) may be found at this link: <http://otda.ny.gov/programs/applications/2291.pdf>. Versions of this form in other languages may be found at this link: <http://otda.ny.gov/programs/applications/>.

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There is also a newer version of this form, LDSS-2291A (Rev 11/12), available to counties for use that captures additional household information. Either version of the LDSS-2291 form may be used. The English and Spanish versions of the LDSS-2291A form may be found at these links:

<http://otda.state.nyenet/dta/Disaster/2291A.pdf>
<http://otda.state.nyenet/dta/Disaster/2291A-Sp.pdf>

We encourage local districts that have been affected by the June 2013 flooding to make the LDSS-2291 or LDSS-2291A form available on your local district website and wherever else possible. Easier and wider availability of the Request for Replacement form may reduce the volume of phone calls and visits to the local district office by households seeking to report loss of food and obtain the Request for Replacement form.