

**GENERAL INFORMATION SYSTEM**  
**Center for Employment & Economic Supports**

**March 11, 2014**

Page: 1

**TO:** Subscribers

**SUGGESTED DISTRIBUTION:** Commissioners, TA and SNAP Directors,  
HEAP Coordinators

**FROM:** Phyllis D. Morris, Deputy Commissioner  
Center for Employment and Economic Supports

**SUBJECT:** Additional Home Energy Assistance Program (HEAP) Administrative  
Funding

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** HEAP Bureau at 1-800-343-8859; ext. 3-0332

**ATTACHMENT:** HEAP Administrative Allocation Chart

The purpose of this GIS message is to inform Social Services Districts (SSDs) that the local district administrative allocations have been revised for the 2013-14 Home Energy Assistance Program (HEAP). Please see the attached chart for each SSD's revised allocation.

Each SSD's revised administrative allocation was based on the number of autopay, regular and emergency HEAP benefit applications processed during 2012-13, weighted to reflect the administrative effort required in processing each case type.

As in the past, OTDA cannot guarantee reimbursement of HEAP administrative costs in excess of each district's allocation. Administrative costs incurred on and after October 1, 2013, may be charged against the 2013-14 allocation. As in past years, any administrative funding that is not obligated by September 30, 2014, and claimed by December 31, 2014, will not be carried forward into an SSD's administrative allocation for the 2014-15 program year.

DISTRICT	HEAP INITIAL FFY13-14 ADMIN ALLOCATION	Additional FFY13-14 ADMIN ALLOCATION	REVISED FFY13-14 ADMIN ALLOCATION
ALBANY	\$ 271,970	\$ 54,457	\$ 326,427
ALLEGANY	\$ 155,967	\$ 31,229	\$ 187,196
BROOME	\$ 321,943	\$ 64,463	\$ 386,406
CATTARAUGUS	\$ 256,970	\$ 51,453	\$ 308,423
CAYUGA	\$ 161,488	\$ 32,335	\$ 193,823
CHAUTAUQUA	\$ 334,477	\$ 66,973	\$ 401,450
CHEMUNG	\$ 138,316	\$ 27,695	\$ 166,011
CHENANGO	\$ 168,382	\$ 33,715	\$ 202,097
CLINTON	\$ 308,081	\$ 61,687	\$ 369,768
COLUMBIA	\$ 116,642	\$ 23,355	\$ 139,997
CORTLAND	\$ 119,867	\$ 24,001	\$ 143,868
DELAWARE	\$ 156,142	\$ 31,264	\$ 187,406
DUTCHESS	\$ 237,917	\$ 47,638	\$ 285,555
ERIE	\$ 2,783,574	\$ 557,357	\$ 3,340,931
ESSEX	\$ 101,956	\$ 20,415	\$ 122,371
FRANKLIN	\$ 209,449	\$ 41,938	\$ 251,387
FULTON	\$ 214,466	\$ 42,943	\$ 257,409
GENESEE	\$ 100,105	\$ 20,044	\$ 120,149
GREENE	\$ 144,217	\$ 28,877	\$ 173,094
HAMILTON	\$ 13,158	\$ 2,635	\$ 15,793
HERKIMER	\$ 199,530	\$ 39,952	\$ 239,482
JEFFERSON	\$ 227,739	\$ 45,600	\$ 273,339
LEWIS	\$ 106,209	\$ 21,266	\$ 127,475
LIVINGSTON	\$ 110,977	\$ 22,221	\$ 133,198
MADISON	\$ 163,784	\$ 32,795	\$ 196,579
MONROE	\$ 682,926	\$ 136,743	\$ 819,669
MONTGOMERY	\$ 167,378	\$ 33,514	\$ 200,892
NASSAU	\$ 292,551	\$ 58,578	\$ 351,129
NIAGARA	\$ 413,936	\$ 82,883	\$ 496,819
ONEIDA	\$ 684,653	\$ 137,089	\$ 821,742
ONONDAGA	\$ 603,642	\$ 120,868	\$ 724,510
ONTARIO	\$ 117,725	\$ 23,572	\$ 141,297
ORANGE	\$ 412,299	\$ 82,555	\$ 494,854
ORLEANS	\$ 110,492	\$ 22,124	\$ 132,616
OSWEGO	\$ 253,172	\$ 50,693	\$ 303,865
OTSEGO	\$ 174,551	\$ 34,950	\$ 209,501
PUTNAM	\$ 40,887	\$ 8,187	\$ 49,074
RENSSELAER	\$ 189,502	\$ 37,944	\$ 227,446
ROCKLAND	\$ 163,600	\$ 32,758	\$ 196,358

ST. LAWRENCE	\$	457,903	\$	91,686	\$	549,589
SARATOGA	\$	308,116	\$	61,694	\$	369,810
SCHENECTADY	\$	204,537	\$	40,955	\$	245,492
SCHOHARIE	\$	104,587	\$	20,942	\$	125,529
SCHUYLER	\$	63,580	\$	12,731	\$	76,311
SENECA	\$	66,310	\$	13,277	\$	79,587
STEUBEN	\$	284,280	\$	56,922	\$	341,202
SUFFOLK	\$	885,566	\$	177,318	\$	1,062,884
SULLIVAN	\$	233,838	\$	46,822	\$	280,660
TIOGA	\$	145,220	\$	29,078	\$	174,298
TOMPKINS	\$	104,812	\$	20,987	\$	125,799
ULSTER	\$	420,455	\$	84,188	\$	504,643
WARREN	\$	161,862	\$	32,410	\$	194,272
WASHINGTON	\$	162,062	\$	32,450	\$	194,512
WAYNE	\$	121,933	\$	24,415	\$	146,348
WESTCHESTER	\$	239,180	\$	47,891	\$	287,071
WYOMING	\$	68,637	\$	13,743	\$	82,380
YATES	\$	51,585	\$	10,329	\$	61,914
=====						
TOTAL UPSTATE	\$	15,515,103	\$	3,106,601	\$	18,621,704
NEW YORK CITY	\$	4,710,531	\$	943,193	\$	5,653,724
=====						
TOTAL	\$	20,225,634	\$	4,049,794	\$	24,275,428