

**GENERAL INFORMATION SYSTEM**  
**Center for Employment & Economic Supports**

**June 26, 2014**

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**TO:** Subscribers

**SUGGESTED DISTRIBUTION:** Commissioners, TA and SNAP Directors, HEAP Coordinators

**FROM:** Phyllis D. Morris, Deputy Commissioner  
Center for Employment and Economic Supports

**SUBJECT:** Home Energy Assistance Program (HEAP) Benefit Cooling Assistance  
Component (CAC) Tracking Log

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** HEAP Bureau at 1-(800) 343-8859, ex. 3-0332

The purpose of this GIS message is to inform local Social Services Districts (SSDs) that as of Tuesday, July 1, 2014, entering the number of applications received for the 2013-2014 HEAP Cooling Assistance Component is no longer required. This report will be disabled in eReports until such time that the CAC reopens.

If an SSD has any changes in their designee, please provide the HEAP Bureau with the following information for the person or persons that you would like to have access to eReports: (a) name, (b) user ID, (c) email address, (d) phone number, and (e) fax number. Your information can be emailed to Emily Maher Cmaylo at [Emily.MaherCmaylo@otda.ny.gov](mailto:Emily.MaherCmaylo@otda.ny.gov). If you have questions, please call your HEAP Bureau liaison at (518) 473-0332.