

GENERAL INFORMATION SYSTEM
Center for Employment & Economic Supports

March 26, 2015

Page: 1

TO: Subscribers**SUGGESTED DISTRIBUTION:** Commissioners, TA¹ and SNAP Directors, HEAP Coordinators**FROM:** Phyllis D. Morris, Deputy Commissioner, Center for Employment and Economic Supports**SUBJECT:** Statewide Financial System Blackout Period - HEAP Implications**EFFECTIVE DATE:** Immediately**CONTACT PERSON:** HEAP Bureau at 1(800) 343-8859, extension 3-0332

The purpose of this GIS is to inform Social Services Districts (SSDs) that the Statewide Financial System (SFS) will be unavailable from April 1, 2015, through April 6, 2015, to accommodate State Fiscal Year 2014-15 closeout activities.

The SFS blackout period impacts HEAP vendor payments issued through SFS, as well as energy related payments HEAP vendors receive from other state agencies. Payments to HEAP vendors through SFS will be pended during the blackout period, and will resume when the SFS system becomes available on April 7, 2015.

Temporary Assistance energy payments, New York City HEAP payments, and locally issued HEAP payments (client direct and two party checks) **WILL NOT** be impacted.

¹ Whenever 'Temporary Assistance' or 'TA' is used in this document, it means 'Family Assistance' and 'Safety Net Assistance.' Statutorily, these programs are referred to as 'Public Assistance.'