

DATE: November 4, 2015

TO: Subscribers

SUGGESTED DISTRIBUTION: Commissioners, TA Directors, Housing Staff, Staff Development Coordinators, Directors of Services, Agency Attorneys, Fair Hearing Staff, Employment Coordinators

FROM: Phyllis Morris, Deputy Commissioner
Center for Employment and Economic Supports

SUBJECT: Re-issuance of 15 ADM-06 (15 ADM-06-T): Temporary Housing Assistance: Consolidation and Clarification of Policy

EFFECTIVE DATE: Immediately

CONTACT PERSON: CEES TA Bureau at (518) 474-9344; Bureau of Shelter Services (518) 486-7738

The purpose of this GIS is to inform social service districts (SSDs) that in response to questions and concerns about the ability of some SSDs to implement changes called for in 15 ADM-06, OTDA is re-releasing the ADM with a new implementation date of December 15, 2015. 15 ADM-06 was first released on September 15, 2015, and went into effect immediately.

However, this GIS also serves as a reminder to SSDs that for the period from the release of 15 ADM-06 on September 15, 2015, to the date of this GIS (November 4, 2015), districts should have processed Temporary Housing Assistance (THA) cases using the requirements of 15 ADM-06. While applying the requirements of 15 ADM-06 to THA cases has been extended to December 15, 2015, SSDs that have already put processes and procedures in place to comply with the requirements of this ADM are encouraged to keep such processes and procedures in place during the gap period.