

DATE: January 14, 2019

TO: Subscribers

SUGGESTED DISTRIBUTION: Commissioners, Employment Coordinators, TA Directors, SNAP Directors, and Staff Development Coordinators

FROM: Jeffrey Gaskell, Assistant Deputy Commissioner
Employment and Income Support Programs

SUBJECT: Release of Revised LDSS-5072 Informational Letter Regarding Able-Bodied Adults Without Dependents (ABAWD) Requirements and LDSS-5127 Able-Bodied Adults Without Dependents (ABAWD) Work Activity Letter

EFFECTIVE DATE: Immediately

The purpose of this GIS message is to inform social services districts (districts) that the [LDSS-5072](#), *Informational Letter Regarding Able-Bodied Adults Without Dependents (ABAWD) Requirements* (Rev. 1/19) and the [LDSS-5127](#) *Able-Bodied Adults Without Dependents (ABAWD) Work Activity Letter* (Rev. 1/19) have been revised to reflect the start date of the new 36-month period of the ABAWD time clock, which is January 1, 2019.

Federal statute and regulations limit an ABAWD's eligibility for Supplemental Nutrition Assistance Program (SNAP) benefits to three months in a 36-month period unless special work requirements are met or the individual is otherwise exempt. New York State uses a fixed 36-month time-period or "clock" for all ABAWDs. The previous ABAWD time-period began January 1, 2016 and expired December 31, 2018. The new ABAWD time-period began January 1, 2019 and runs through December 31, 2021. Policy guidance on the ABAWD time clock reset was issued in 18-ADM-09 *Supplemental Nutrition Assistance Program (SNAP) Able Bodied Adults Without Dependents (ABAWD) Policy Update and Guidance on the New 36-Month Time-Period*.

Forms Ordering Information

- The revised English and Spanish versions of the LDSS-5072: *"Informational Letter Regarding Able-Bodied Adults Without Dependents (ABAWD) Requirements"* and the LDSS-5127: *"Able-Bodied Adults Without Dependents (ABAWD) Work Activity Letter"* are Camera Ready Only forms.
- These forms are also available on the OTDA Intranet website in the following other than English languages: Arabic, Bengali, Chinese, Haitian-Creole, Korean, Russian and Spanish. To access the English and other than English languages go to the OTDA Intranet website at: http://otda.state.nyenet/ldss_eforms/default.htm.
- The above referenced documents have been posted on the OTDA Intranet website at: http://otda.state.nyenet/ldss_eforms/default.htm and are available for downloading by local districts for reproduction locally.

- Upon the release of this GIS all previous versions, including the other than English languages of the “*Informational Letter Regarding Able-Bodied Adults Without Dependents (ABAWD) Requirements*” and the “*Able-Bodied Adults Without Dependents (ABAWD) Work Activity Letter*” **must immediately be destroyed** and replaced with the revised 1/19 versions.
- Any future requests for master camera ready copies of the English version, should be submitted to the New York State Office of Temporary and Disability Assistance (OTDA) using either the OTDA 876EL (DOC) or OTDA 876 EL (PDF) available at the link above and either mail, fax or e-mail it to:

Office of Temporary and Disability Assistance
BMS Document Services and Operational Support
PO Box 1990
Albany, NY 12201

E-mail: forms.orders@otda.ny.gov
District online forms ordering system: <http://formorders/>
Fax: (518) 402-0084

- Questions concerning ordering forms should be directed to BMS Document Services at: (518) 474-9522.
- Any previously approved Local Equivalent of this form should be resubmitted, reflecting the current updates, to the mailing address below for review and approval.

otda.sm.Local.Equivalent.Requests@otda.ny.gov