

**DATE:** January 14, 2019

**TO:** Subscribers

**SUGGESTED DISTRIBUTION:** Commissioners, TA Directors, SNAP Directors, MA Directors, Staff Development Coordinators, Financial Directors, Adult Services Directors, Employment Coordinators

**FROM:** Jeffrey Gaskell, Assistant Deputy Commissioner  
Employment and Income Support Programs

**SUBJECT:** Updated and Revised Information about The Partial Federal Government Shutdown and Supplement Nutrition Assistance Programs (SNAP) Benefits for February 2019

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** SNAP at: (518) 473-1469

Since we issued GIS 19 TA-DC006 Friday, we have received revised information and additional clarification from the New York State Office of Information Technology Services.

To allow adequate time for the Treasury to obligate funds for the February recurring SNAP benefits by January 20<sup>th</sup>, **the recurring benefit files must be delivered to our EBT vendor the evening of January 15<sup>th</sup>.**

To be included in the early recurring benefit file delivery, **SNAP recertifications for February 1<sup>st</sup> now must be completed by the new, revised production control schedule dates for your group provided below. These benefit payments should be issued as a recurring payment (payment type code 96) and will be available to households on January 17<sup>th</sup>.**

**Please also see the attached county group listing chart.**

- Group A on Monday, January 14, 2019
- Groups B and C on Tuesday, January 15, 2019

February payments written after the revised production dates must be issued as a single issuance payment (payment type code 93) and will be available to households on 2/1. Again, priority in completing recertifications should be given to those cases that have completely re-established continuing eligibility for February, and, except for trying to accommodate this request for an early completion of February 1<sup>st</sup> recertifications, normal acceptance and processing of applications, recertifications and changes for TA, TA-SNAP and SNAP-only cases is not affected and should proceed as usual.

Attachment: County Group Listing

Revised BICS Production Schedule Cutoff for Recurring February 2019 SNAP Benefits

Group A Monday 1/14/19 at 7:30 PM	Group B Tuesday 1/15/19 at 7:30 PM	Group C Tuesday 1/15/19 at 7:30 PM
Albany	Allegany	Erie
Broome	Cayuga	Monroe
Cattaraugus	Chemung	Niagara
Chautauqua	Chenango	
Oneida	Clinton	
Onondaga	Columbia	
Orange	Cortland	
Rensselaer	Delaware	
Schenectady	Dutchess	
Steuben	Essex	
Suffolk	Franklin	
Ulster	Fulton	
Westchester	Genesee	
	Greene	
	Hamilton	
	Herkimer	
	Jefferson	
	Lewis	
	Livingston	
	Madison	
	Montgomery	
	Nassau	
	Ontario	
	Orleans	
	Oswego	
	Otsego	
	Putnam	
	Rockland	
	St. Lawrence	
	Saratoga	
	Schoharie	
	Schuyler	
	Seneca	
	Sullivan	
	Tioga	
	Tompkins	
	Warren	
	Washington	
	Wayne	
	Wyoming	
	Yates	