

**DATE:** January 16, 2019

**TO:** Subscribers

**SUGGESTED DISTRIBUTION:** Employment Coordinators, TA Directors, SNAP Directors,

**FROM:** Jeffrey Gaskell, Assistant Deputy Commissioner  
Employment and Income Support Programs

Deadline for Processing ABAWD Exclusion overrides October 2018,

**SUBJECT:** November 2018 and December 2018

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** Employment Services Advisor or the Employment & Advancement  
Services Bureau: (518) 486-6106

The purpose of this general information system (GIS) message is to remind social services districts (districts) that January 30, 2019 is the deadline for processing Able-Bodied Adults Without Dependents (ABAWD) override transactions associated with an ABAWD exclusion for the last quarter of calendar year 2018. Districts were previously notified of the requirement to process overrides to add or delete a month associated with an ABAWD exclusion no later than the 30<sup>th</sup> day after the end of the calendar quarter in [GIS 16 TA/DC028](#).

It has come to OTDA's attention that due to the ABAWD 36-month time period clock reset, tracked ABAWD months that occurred during the previous 36-month period, (January 1, 2016 through December 31, 2018) were no longer displayed on the WTRK43-FS ABAWD OVERRIDE INPUT screen, and districts were not able to review tracked ABAWD months for the last quarter of calendar year 2018. The WTRK43-FS ABAWD OVERRIDE INPUT screen was originally designed to only display the current 36-month ABAWD time period. To assist districts with identifying tracked ABAWD months and reporting exclusion overrides for the last quarter of 2018, a modification has been made to the WTRK43-FS ABAWD OVERRIDE INPUT screen.

Beginning January 15, 2019, the WTRK43-FS ABAWD OVERRIDE INPUT screen will display tracked ABAWD months during the last quarter of the previous ABAWD time period (October 1, 2018 to December 31, 2018) so that districts may process an override transaction to report a tracked ABAWD Month (AB record) as an excluded month (AX record). Districts must process exclusion overrides for the last quarter of 2018 by January 30, 2019. After January 30, 2019 this screen will only display ABAWD tracking information for the current 36-month ABAWD time period, (January 1, 2019 through December 31, 2021).

The WTRK43-FS ABAWD OVERRIDE INPUT screen can be accessed via the Time Limit Tracking Menu (Upstate WMS Menu Selection 17 and NYC WMS Menu Selection 11) by choosing selection R on the Employment Tracking Inquiry.

Questions regarding the ABAWD override process should be directed to the district's Employment Services Advisor.