



# Office of Temporary and Disability Assistance

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Executive Deputy Commissioner

## General Information System (GIS) Message

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### Section 1

<b>Transmittal:</b>	20 TA/DC086 Upstate
<b>Date:</b>	09/01/2020
<b>To:</b>	Subscribers
<b>Suggested Distribution:</b>	Commissioners, HEAP, SNAP and TA Directors, WMS Coordinators
<b>From:</b>	Paula Cook, Director, Upstate Systems Bureau Employment and Income Support Programs
<b>Subject:</b>	HEAP Early Outreach
<b>Effective Date:</b>	Immediately
<b>Contact Information:</b>	otda.sm.eisp_upstatesystems@otda.ny.gov

### Attachments:

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### Section 2

The purpose of this GIS message is to inform social services districts that the production of HEAP Early Outreach notices was delayed until September 1<sup>st</sup>, 2020 and is now available on the Production Hosting Reports & Enterprise Documents (PHRED) site.

The following HEAP Early Outreach reports are presently available on PHRED:

HEP25C-Eligibles  
HEP13X-Exceptions

**Please note that district workers must be granted access to these reports by their LAN administrators in order to view them on PHRED.**

Please note if there are no exceptions, the report will not be available in PHRED.