

**Home Energy Assistance Program (HEAP)
Regular Arrears Supplement (RAS) Closing Questions and Answers**

- Q1:** Should all HEAP Applications (LDSS-3421) received on or before 3/15/2022 be assessed for RAS?
- A1:** A Regular HEAP Application (LDSS-3421) may be assessed for RAS after 3/15/2022 if the district was aware that the applicant intended to apply for RAS. This would be indicated by a call log, and/or completion of the RAS Worksheet prior to the applicant's submission of the HEAP Application (LDSS-3421). All other HEAP Applications (LDSS-3421) are considered an application for Regular HEAP only.
- Q2:** If RAS callers were directed by the district to complete a HEAP Application (LDSS-3421) and they would be assessed for RAS, may the district assume all applicants intended to apply for RAS, and continue to assess all HEAP Applications (LDSS-3421) for RAS if received on or before 3/15/2022?
- A2:** No, the district must be aware that the specific applicant intended to apply for RAS as outlined above in question 1.
- Q3:** What action must the district take if the Office of Temporary and Disability Assistance (OTDA)-provided list of potentially eligible households, sent to districts in September 2021, was not fully assessed by 3/15/2022?
- A3:** If any case on the OTDA-provided list was not assessed for RAS by COB 3/15/2022, the case is considered timely and must be assessed for RAS as outlined in [21 TA/DC065](#). Districts must complete review of this list no later than April 15, 2022. Any cases from this list that have not been assessed must be reported on the HEAP Pending Report until they are complete.
- Q4:** Which RAS cases should be included on the HEAP Pending Case Report?
- A4:** All applications for RAS as outlined in question 1 and 3 must be included on line 2: *Number of regular supplemental benefit applications received but not yet processed on WMS* beginning 3/18/2022. Applicants being assessed for RAS through the Regular application process must also be included on line 1: *Number of applications received but not yet processed on WMS*.