



# Office of Temporary and Disability Assistance

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## General Information System (GIS) Message

### Section 1

<b>Transmittal:</b>	22 TA/DC036 Upstate and New York City
<b>Date:</b>	April 18, 2022
<b>To:</b>	Subscribers
<b>Suggested Distribution:</b>	Commissioners, TA Directors, SNAP Directors, WMS Coordinators
<b>From:</b>	Valerie Figueroa, Deputy Commissioner Employment and Income Support Programs
<b>Subject:</b>	Pandemic Emergency Assistance Fund (PEAF) Exception Report Processing- Multi-Generational Food Payment
<b>Effective Date:</b>	Immediately
<b>Contact Information:</b>	Temporary Assistance Bureau (518) 474-9344 <a href="mailto:PEAF@otda.ny.gov">PEAF@otda.ny.gov</a>
<b>Attachments:</b>	<a href="#">Attachment A - PEAf Recipient multi-generational food benefit notice</a>

### Section 2

The purpose of this General Information System (GIS) message is to advise social services districts (districts) of the method for reviewing and processing cases on the exception lists for the Pandemic Emergency Assistance Fund (PEAF) multi-generational food benefit where eligibility could not be determined at the time of the April 23, 2022, mass authorization.

PEAF was established with the passage of the American Rescue Plan Act of 2021 on March 11, 2021. PEAf provides non-recurring, short-term benefits to assist needy families impacted by the Coronavirus Disease 2019 (COVID-19) pandemic as outlined in [22-LCM-01](#).

Cases not authorized for benefit issuance due to any of the exception reasons outlined below will require district review to determine if a one-time manual issuance may be required at the district level.

<b>Exception Reason as Listed on Report</b>	<b>Definition for PEAf Purposes</b>
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APPLICATION STATUS	Case in Pending Status
NO AVAILABLE PAYLINE	No Available Payline
CAP CASE	Closed Case
INV FS BDGT or INV TA BDGT	No Current Budget
FS AUTH DATE or INV TA AUTH	Expired Authorization To-Date

For cases on the exception lists, district workers should review the case to determine if all the following eligibility criteria are met in order for a benefit to be issued:

- There is an older adult in the household who is age 55 or older during the month of March 2022;
- The older adult was active on either an open TA or SNAP case, which also included at least one active child aged 17 or under, at any time during the month of March 2022; and,
- The TA or SNAP case remained open on the date of benefit issuance, April 23, 2022.

If the above criteria are met, the district must issue a one-time manual payment in the amount of \$730 per older adult age 55 and above.

Instructions for case processing of the PEAFF multi-generational food payment may be found in [22 TAWMS018](#) issued on April 14, 2022. Additional instructions specific to the processing of manual payments for New York City cases will be forthcoming. The Client Notice System (CNS) is not available to inform an eligible household of this benefit. The attached notice (Attachment A) must be used to notify recipients of the multi-generational food benefit issuance. The recipient's name, address, case number, notice date, and the amount of the manual payment being issued must be worker entered in the header of this notice. The return address for notices should be the district address, also in the header of the attached notice.