



# Office of Temporary and Disability Assistance

KATHY HOCHUL  
Governor

DANIEL W. TIETZ  
Commissioner

BARBARA C. GUINN  
Executive Deputy Commissioner

## General Information System (GIS) Message

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### Section 1

<b>Transmittal:</b>	22 TA/DC112 Upstate and New York City
<b>Date:</b>	December 21, 2022
<b>To:</b>	Subscribers
<b>Suggested Distribution:</b>	Commissioners, TA Directors, HRA Center Directors, Employment Coordinators, Staff Development Coordinators, WMS Coordinators
<b>From:</b>	Valerie Figueroa, Deputy Commissioner Employment and Income Support Programs
<b>Subject:</b>	Requirement to Post Notice of Class Action Settlement, Andersen v. Hein
<b>Effective Date:</b>	Immediately
<b>Contact Information:</b>	Temporary Assistance Bureau: (518) 474-9344 or <a href="mailto:otda.sm.cees.tabureau@otda.ny.gov">otda.sm.cees.tabureau@otda.ny.gov</a>
<b>Attachments:</b>	<a href="#">Attachment 1 – LDSS-5211 – “Notice of Class Action Settlement for Recipients of Public Assistance Who Participated In A Work Experience Program (WEP)”</a> <a href="#">Attachment 2 – LDSS-5211 – SP – “Notice of Class Action Settlement for Recipients of Public Assistance Who Participated In A Work Experience Program (WEP)”</a>

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### Section 2

The purpose of this General Information System (GIS) message is to inform social services districts (districts) that the Office of Temporary and Disability Assistance (OTDA) has reached a settlement agreement in the class action lawsuit, Andersen v. Hein, and to provide notification as to certain posting requirements consistent with the terms of the settlement.

This GIS message notifies districts that they are required to print and post the attached “Notice of Class Action Settlement for Recipients of Public Assistance Who Participated In A Work Experience Program (WEP)” in a prominent location in the waiting rooms and other locations where Public Assistance applications are provided and accepted and where public interviews are held. The notices are to be printed on 8 ½ X 14 paper and the English and Spanish version of the notices (Attachment 1 and 2) must be posted side-by-side

The “Notice of Class Action Settlement for Recipients of Public Assistance who Participated in a Work Experience Program (WEP)” **must be posted no later than December 24, 2022** and must remain posted through March 24, 2023.

The above referenced forms are posted on the OTDA Intranet website at: [https://intranet.otda.ny.gov/ldss\\_eforms/](https://intranet.otda.ny.gov/ldss_eforms/) and are available for downloading by districts for reproduction locally.

Questions concerning Web only posted forms should be directed to the Bureau of Management Services (BMS) Document Services at: (518) 474-9522.

For any Temporary Assistance related questions, please contact the Temporary Assistance Bureau: (518) 474-9344 or by email: [otda.sm.cees.tabureau@otda.ny.gov](mailto:otda.sm.cees.tabureau@otda.ny.gov).