



General Information System (GIS) Message

Section 1

Transmittal:	23DC055 Upstate and New York City
Date:	August 04, 2023
To:	Subscribers
Suggested Distribution:	Commissioners, Temporary Assistance Directors, Staff Development Coordinators
From:	Valerie Figueroa, Deputy Commissioner
Subject:	Release of Revised PUB-5118: Work Pays Infographic and Revised PUB-5120: Working and Your Benefits
Effective Date:	Immediately
Contact Information:	Employment and Advancement Services Bureau: (518) 486-6106 Temporary Assistance Bureau: (518) 474-9344
Attachments:	Attachment 1 – PUB-5118: Work Pays Infographic Attachment 2 – PUB-5120: Working and Your Benefits

Section 2

The purpose of this General Information System (GIS) message is to inform social service districts (districts) that the PUB-5118: Work Pays Infographic and PUB-5120 Working and Your Benefits have been revised. These publications are designed to support the promotion of work and financial stability for low-income households, particularly working families.

These publications provide districts with a tool to help illustrate the advantages of employment and explain the impact of job entry on a Temporary Assistance (TA) household’s benefits and eligibility.

These publications are intended to be used by stakeholders who interact and work with low-income households, such as districts, Career Center partners, other government agencies, community-based organizations, employers, and employer associations. Districts are strongly encouraged to share these resources with their local partners as appropriate.

Forms Information

- The revised English version of the PUB-5118: Work Pays Infographic is a Web Only form
 - The revised English version of the PUB-5120: “Working and Your Benefits” is a Web Only form.
- The above referenced documents have been posted on the OTDA Intranet website at http://otda.state.nyenet/ldss_eforms/default.htm and are available for downloading by districts for reproduction locally.

- Upon the release of this GIS all previous versions of the PUB-5118: Work Pays Infographic and PUB-5120 “Working and Your Benefits ” must immediately be recycled and replaced with the revised 08/23 version.
 - These documents are a Web posted only form. They are only available online and are not available in hard copy from the New York State Office of Temporary and Disability Assistance (OTDA).
 - Questions concerning Web posted only forms should be directed to BMS Document Services at (518) 474-9522.
 - Any previously approved Local Equivalent of these forms should be resubmitted, reflecting the current updates, to the mailing address below for review and approval.
Otda.sm.Local.Equivalent.Requests@otda.ny.gov
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