



General Information System (GIS) Message

Section 1

Transmittal:	23DC076 Upstate and New York City
Date:	November 1, 2023
To:	Subscribers
Suggested Distribution:	Commissioners, TA Directors, HRA Center Directors, Employment Coordinators, Staff Development Coordinators, WMS Coordinators
From:	Valerie Figueroa, Deputy Commissioner Employment and Income Support Programs
Subject:	Requirement to Post Notice of Class Action Settlement, Stewart v. Roberts
Effective Date:	Immediately
Contact Information:	Temporary Assistance Bureau: (518) 474-9344 or tabureau@otda.ny.gov
Attachments:	Attachment 1 – LDSS-5213 – “Stewart Notice of Class Action Settlement for People Denied or Discontinued Public Assistance Because of a Vehicle” Attachment 2 – LDSS-5213 – SP – “Stewart Notice of Class Action Settlement for People Denied or Discontinued Public Assistance Because of a Vehicle”

Section 2

The purpose of this General Information System (GIS) message is to inform social services districts (districts) of posting requirements established pursuant to *Stewart v. Roberts*, a class action lawsuit.

Districts are required to print and post the English and Spanish versions of the LDSS-5213: “Stewart Notice of Class Action Settlement for People Denied or Discontinued Public Assistance Because of a Vehicle”, in a prominent location in waiting rooms and other locations where Temporary Assistance applications are accepted. The notices are to be printed on 8 ½ X 14 paper and the English and Spanish versions of the notices (Attachments 1 and 2, respectively) must be posted side-by-side. The notices must also be placed within twenty (20) feet of the LDSS-5070-A: “Language Identification Tool (Poster).”

The “Stewart Notice of Class Action Settlement for People Denied or Discontinued Public Assistance Because of a Vehicle” **must be posted no later than November 5th, 2023, and must remain posted through at least February 3rd, 2024.**

The above referenced LDSS-5213 and LDSS-5213-SP can be viewed and downloaded by districts for reproduction locally from the OTDA website at:

https://intranet.otda.ny.gov/ldss_eforms/

Questions concerning web-only posted forms should be directed to the Bureau of Management Services (BMS) Document Services at (518) 474-9522.

For any Temporary Assistance related questions, please contact the Temporary Assistance Bureau at (518) 474-9344 or email tabureau@otda.ny.gov.