



## General Information System (GIS) Message

### Section 1

<b>Transmittal:</b>	24DC022 Upstate and New York City
<b>Date:</b>	May 1, 2024
<b>To:</b>	Subscribers
<b>Suggested Distribution:</b>	Commissioners, HEAP Coordinators, TA Directors, SNAP Directors
<b>From:</b>	Valerie Figueroa, Deputy Commissioner Employment and Income Support Programs
<b>Subject:</b>	2024-2025 HEAP Advanced Nominal Benefit
<b>Effective Date:</b>	Immediately
<b>Contact Information:</b>	HEAP Bureau (518) 473-0332 or <a href="mailto:NYSHEAP@otda.ny.gov">NYSHEAP@otda.ny.gov</a>

### Section 2

The purpose of this GIS is to inform social services districts (districts) that the 2024-2025 Home Energy Assistance Program (HEAP) Advanced Nominal Benefit was available beginning April 13, 2024.

Effective April 13, 2024, districts must authorize an Advanced Nominal Benefit payment of \$21 to newly eligible Supplemental Nutrition Assistance Program (SNAP) households with recurring SNAP benefits, who are also HEAP eligible and recertified HEAP eligible SNAP households that do not incur a separate cost for heating/air conditioning expenses. This includes households receiving SNAP benefits through a Temporary Assistance (TA) case that do not incur a separate cost for heating/air conditioning expenses. These households must not have received a HEAP benefit in the twelve months preceding the month of application. The authorization will allow a household to qualify for the highest-level Heating/Cooling Standard Utility Allowance (HCSUA), thereby maximizing the SNAP monthly benefit.

The \$21 HEAP Advanced Nominal Benefit may be authorized on case types: 11, 12, 16, 17, and 31 using Payment Type code NX - HEAP Nominal Benefit. The NX Payment line 'FROM Date' on Welfare Management System (WMS) Screen 6 must be equal to or greater than 04/13/24 and less than or equal to the Transaction Date. The NX Payment line 'TO Date' on WMS Screen 6 must equal 9/30/24.

New York City HEAP NX payments will continue to be issued utilizing their current file transfer/HCSUA Mass re-budgeting process.

Questions regarding the HEAP Advanced Nominal Benefit can be addressed with each district's HEAP Bureau liaison.