



General Information System (GIS) Message

Section 1

Transmittal:	24DC073 Upstate and New York City
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To:	Subscribers
Suggested Distribution:	Commissioners, TA Directors, SNAP Directors, HEAP Coordinators, Medicaid Directors, Employment Coordinators, Fair Hearing Officers, WMS Coordinators
From:	Valerie Figueroa, Deputy Commissioner Employment and Income Support Programs
Subject:	Updated SDX Manual
Effective Date:	Immediately
Contact Information:	State Supplement Program (SSP) Policy Bureau at 518-473-6303, or ssppolicy@otda.ny.gov
Attachments:	None

Section 2

Purpose

The State Data Exchange (SDX) is a system used to provide information about Supplemental Security Income (SSI) and/or New York State Supplement Program (SSP) recipients in NYS to local social services districts and other users.

To continue to assist local district workers who use the SDX, OTDA has published a revised *State Data Exchange (SDX) Manual* on the agency’s intranet site. The SDX Manual contains the current listing of all SDX field and code definitions. The SDX Manual can be found in the Program Areas, Employment and Income Support Programs (EISP) section of the OTDA intranet site under “Manuals” tab. The link, [State Data Exchange \(SDX\) Manual \(ny.gov\)](#), can be saved as a “Favorite” on your web browser to enable the user to easily access the SDX Manual. Because this SDX Manual is a PDF document, it can also be saved from the intranet site as a PDF document on a personal computer. It can then be used on that computer and emailed to other users.

Questions regarding access to the OTDA intranet site should be directed to your local network staff.