



## General Information System (GIS) Message

### Section 1

<b>Transmittal:</b>	25DC003 Upstate and New York City
<b>Date:</b>	January 15, 2025
<b>To:</b>	Subscribers
<b>Suggested Distribution:</b>	SNAP Directors; TA Directors; CAP Coordinators; Staff Development Coordinators; TOP Coordinators
<b>From:</b>	Valerie Figueroa, Deputy Commissioner, Employment and Income Support Programs
<b>Subject:</b>	District CAMS Report for 24DC057: Termination or Compromise of Established Pandemic Related Supplemental Nutrition Assistance Program (SNAP) Overpayment Claims
<b>Effective Date:</b>	Immediately
<b>Contact Information:</b>	SNAP Policy Bureau at 518-473-1469 or SNAPBureau@otda.ny.gov
<b>Attachments:</b>	None

### Section 2

#### Background

The purpose of this GIS is to advise social services districts (districts) of a new report that has been generated and made available to districts to allow them to identify claims that can be terminated or compromised if they meet the criteria described in 24DC057.

As previously noted in [24DC057](#): Termination or Compromise of Established Pandemic Related Supplemental Nutrition Assistance Program (SNAP) Overpayment Claims, consistent with 7 CFR 273.18(e)(8) districts may **terminate** or write off claims resulting from pandemic related overissuances that have already been established on **closed** cases. A terminated claim is a claim for which all collection action has stopped. A written-off claim is a claim that is no longer subject to our reporting and collection requirements. Additionally, consistent with 7 CFR 273.18(e)(7) districts may **compromise** claims resulting from pandemic related overissuances that have already been established on **open** cases when a district determines that due to financial hardship the household’s economic circumstances dictate that the claim will not be paid in three years.

Districts have asked for a one time report to help identify pandemic related claims that can be terminated or compromised under these provisions.

## Program Implications

Districts should terminate claims that have been established on closed cases and compromise claims that have been established on open cases resulting from pandemic related overissuances that occurred from March 13, 2020, through September 30, 2023. A pandemic related overissuance is a SNAP overpayment that:

- occurred during the Public Health Emergency (PHE) from March 13, 2020, through September 30, 2023;
- was the result of either an Inadvertent Household Error (IHE) or an Agency Error (AE); and
- was not related to an Intentional Program Violation (IPV) or discovered in a Quality Control (QC) review.

Note: An IHE that has been established as part of the process leading to the adjudication of a potential IPV should **not** be terminated or compromised but should remain until such time as an appropriate determination has been made, either by a court of law or by any other applicable administrative proceeding, that an IPV has occurred. If it is determined that an IPV has **not** occurred, then the corresponding IHE previously established as part of the preliminary IPV process can either be terminated or compromised as appropriate based on case status at that time.

## PHRED Report Information:

A onetime CSV report will go out to PHRED on Friday, 12/20/2024, for each district which will include all claims where:

1. Assistance Group = 1
2. Claim Status = Active, Reactivated or Suspended
3. Claim Overpayment Code NOT EQUAL TO 3
4. Claim Period From Date >=3/13/2020 and <=9/30/2023

The CSV report file will include:

- Claim Number
- AR Case Number
- Recoupment Case Numbers (all 3 occurrences)
- Claim Transaction Type
- Claim Transaction Date
- Claim Establishment Rsn
- Claim Establishment Date
- Claim Status
- Claim Status Rsn
- Claim Status Date
- Claim Per From Date
- Claim Per To Date
- Claim Overpayment Code
- Claim Referral Source
- Claim Collection Method

- Total Claim Amount
- Total Current Balance

PHRED Report ID: CAMS0075

PHRED Report Name: SNAP Overpayment Claim Listing CAMS Report for OTDA GIS 24DC057

### Required Action

Districts should review the 'COVID Termination' report for their district on PHRED and evaluate any cases listed to determine whether it meets the criteria set forth above to either be terminated or compromised. It is particularly important that districts be able to differentiate any IHE claims that may have been established preliminary to the determination of an IPV, as these claims should not be terminated or compromised unless it is ultimately determined that an IPV did not occur. If it is determined that an IPV has **not** occurred, then the corresponding IHE previously established as part of the preliminary IPV process can either be terminated or compromised as appropriate based on case status at that time.

Districts should terminate established claims on closed cases and compromise claims on open cases for pandemic-related SNAP overpayments that occurred between March 13, 2020, and September 30, 2023, **unless** the overpayment is related to a properly adjudicated IPV or is discovered in a QC review.

Please contact your SNAP liaison with any questions.