

Homeless Housing and Assistance Corporation

Budget and Financial Plan

For Fiscal Year 2024 – 2025

Approved December 6, 2023

In accordance with Public Authorities Law §2801 and the Public Authorities Accountability Act regulations found at 2 NYCRR 203, HHAC is required to prepare an annual budget and financial plan. The budget and financial plan includes the budget for HHAC for the current fiscal year and revenue and expenditure projections for at least three subsequent years. The regulations also require that the budget and financial plan be accompanied by additional information, which is detailed and provided below:

- (a) An explanation of the public authority's relationship with the unit or units of government, if any, on whose behalf or benefit the authority was established:

HHAC is a subsidiary of the NYS Housing Finance Agency (HFA), created to administer the Homeless Housing and Assistance Program (HHAP). HHAC is governed by a three-member Board. By statute, the Commissioner of the Office of Temporary and Disability Assistance (OTDA) serves as the Chairperson. The second Board Member is the Chair of HFA, and the third Board Member is appointed by the Commissioner of OTDA. HHAC has no direct employees; rather, OTDA provides staffing for HHAC.

- (b) A description of the budget process, including the dates of key budget decisions:

The HHAC budget is prepared in draft form annually by HHAC. It is presented for comment to the HHAC Treasurer, Assistant Treasurer, and the budget personnel within OTDA. HHAC Board meetings are bi-monthly, so to satisfy state law submission requirements for the HHAC budget, the budget is presented for approval at the December Board Meeting and will then be submitted to PARIS.

- (c) A description of the principal budget assumptions, including sources of revenues, staffing and future collective bargaining costs, and programmatic goals:

The primary source of revenue is the annual appropriation for HHAP. The appropriation was \$128 million dollars for State Fiscal Year (SFY) 2023-24. Expenses are principally grant or loan contracts for construction or rehabilitation of homeless housing and consultant costs for technical assistance and architectural services.

- (d) A self-assessment of budgetary risks:

The budgetary risks are fairly remote but include the unavailability of State funds or a statutory change affecting the Corporation.

- (e) A revised forecast of the current year's budget:

The 2023-2024 Budget has been fairly accurate when compared to projections.

- (f) A reconciliation that identifies all changes in estimates from the projections in the previously approved budget or plan:

N/A

- (g) A statement of the last completed fiscal year's actual financial performance in categories consistent with the proposed budget or financial plan:

The revenues and expenses have been fairly consistent with projections. The "financial performance" is somewhat inapplicable as HHAC administers a capital grant program in accordance with the HHAP statute and within the limits of the annual appropriation.

- (h) A projection of the number of employees, including sources of funding, the numbers of full-time and full-time equivalents, and functional classifications:

HHAC has no employees.

- (i) A statement of each revenue-enhancement and cost-reduction initiative that represents a component of any gap-closing program and the annual impact on revenues, expenses and staffing:

N/A

- (j) A statement of the source and amount of any material non-recurring resource that is planned for use in any given fiscal year:

N/A

- (k) A statement of any transactions that shift material resources from one year to another and the amount of any reserves:

N/A

- (l) A statement of borrowed debt projected to be outstanding at the end of each fiscal year covered by the budget or financial plan; the planned use or purpose of debt issuances; scheduled debt service payments for both issued and proposed debt; the principal amount of proposed debt and assumed interest rate(s); debt service for each issuance as a percentage of total pledged revenues, listed by type or category of pledged revenues; cumulative debt service as a percentage of available revenues; and amount of debt that can be issued until legal limits are met:

N/A

- (m) A statement of the annual projected capital cost broken down by category and sources of funding, and for each capital project, estimates of the annual commitment, total project cost, expected date of completion and the annual cost for operating and maintaining those capital projects or capital categories that, when placed into service, are expected to have a material impact on the operating budget.

HHAC provides capital grants or loans to not-for-profit or charitable corporations, their subsidiaries, and municipalities to develop housing for the homeless. HHAC does not directly engage in capital projects.

Summary

Public Authority Name: Homeless Housing and Assistance Corporation

Fiscal Year Start Date: 4/1/2024

Preparation Date: 10/30/223

Board Approval Date: 12/06/23

Condensed Budgeted Revenues, Expenditures, And Changes in Current Net Assets

Revenue & Financing Sources

REVENUE & FINANCING SOURCES	Actual 2022-2023	Current Year (Estimated) 2023-2024	Proposed Budget 2024-2025	Budget Projection 2025-2026	Budget Projection 2026-2027	Budget Projection 2027-2028
Operating Revenues						
Charges for services						
Rental & financing income						
Miscellaneous revenues - HHAP	\$76,857,000	\$102,741,000	\$1115,341,000	\$121,641,000	\$121,641,000	\$121,641,000
MRT	\$0	\$0	\$0	\$0	\$0	\$0
MIF	\$8,941,213	\$50,781,000	\$0	\$0	\$0	\$0
NYC Adult Shelter						
Nonoperating Revenues						
Investment earnings - Interest	\$455,921	\$3,000	\$2,600	\$2,800	\$3,000	\$3,200
State subsidies/grants						
Federal subsidies/grants						
Municipal subsidies/grants						
Public authority subsidies						
Proceeds from the issuance of debt						
Miscellaneous revenues (mortgage notes)						
Total Revenues & Financing Sources	\$86,254,134	\$153,525,000	\$115,343,600	\$121,643,800	\$121,644,000	\$121,644,200

Expenditures

<u>EXPENDITURES</u>	Actual 2022-2023	Current Year (Estimated) 2023-2024	Proposed Budget 2024-2025	Budget Projection 2025-2026	Budget Projection 2026-2027	Budget Projection 2027-2028
Operating Expenditures						
HHAP/ MRT/ Capital Expenditures	\$75,876,000	\$100,957,000	\$113,557,000	\$119,857,000	\$119,857,000	\$119,857,000
MIF	\$8,941,213	\$50,781,000	\$0	\$0	\$0	\$0
Program Administration	\$981,000	\$1,784,000	\$1,784,000	\$1,784,000	\$1,784,000	\$1,784,000
NYC Adult Shelter						
Nonoperating Expenditures						
Payment of principal on bonds and financing arrangements						
Interest and other fiscal charges paid on debt						
Subsidies to other public authorities						
Capital asset outlay						
Miscellaneous						
Total Expenditures	\$85,798,213	\$153,522,000	\$115,341,000	\$121,641,000	\$121,641,000	\$121,641,000

Capital Contributions

Actual 2022-2023	Current Year (Estimated) 2023-2024	Proposed Budget 2024-2025	Budget Projection 2025-2026	Budget Projection 2026-2027	Budget Projection 2027-2028

Excess (deficiency) of revenues and capital contributions over expenditures

Actual 2022-2023	Current Year (Estimated) 2023-2024	Proposed Budget 2024-2025	Budget Projection 2025-2026	Budget Projection 2026-2027	Budget Projection 2027-2028
\$455,921	\$3,000	\$2,600	\$2,800	\$3,000	\$3,200