



New York State Balance of State Continuum of Care

## 60<sup>th</sup> New York State Balance of State CoC Steering Committee Meeting

June 6, 2024  
9:30am-11:00am

### **Steering Committee Attendees**

Adam Anderson, Cattaraugus  
Jodi Fuller, Cattaraugus  
Commissioner Erin Whitcomb, Cattaraugus  
Commissioner Christine Peters, Clinton  
Crystal Narducci, Clinton  
Liz Carpenter, Clinton  
Commissioner Anne Solar, Fulton  
Amanda Anderson, Fulton  
Randy Viele, Fulton  
Shauna Cone (on behalf of Maureen Petrie), Herkimer  
Janine Robitaille, Montgomery  
Kelley Gilligan (on behalf of Mary Carpenter), Montgomery  
Ashley Brody, Putnam  
Ann Ellsworth, Putnam  
Commissioner Donna Becker, Schoharie  
Christy Houck, Schoharie  
Commissioner John Liddle, Sullivan  
Sarita Green, Sullivan  
Deb Worden, Sullivan

### **Guests**

Jennifer Schultz, Albany Veterans Affairs  
Cathy Allen, CARES  
Kelli Clark, CARES  
Fern Hurley, CAPTAIN  
Gretchen Crowningshield, Clinton County DSS  
Lindsay Mehrman, Clinton County DSS  
Amanda Haley-Beaudette, ETC  
Mary Ann Oliver, HUD Buffalo  
Stephen Munford, Schoharie County DSS  
Colleen Haberzettl, Sullivan County DSS

### **Ex-Officio Members**

Sonia Tate, OCFS  
Timothy Bethea, OTDA  
Linda Camoin, OTDA  
Heather Diamond, OTDA  
Arden Estep, OTDA  
Jason Gallacchi, OTDA  
Dana Greenberg, OTDA

## **Welcome and Introductions**

### **Steering Committee Voting Actions**

#### ***May Meeting Minutes***

The May 2<sup>nd</sup> Steering Committee meeting minutes were reviewed. A motion to approve the minutes was made by Ashley Brody and seconded by Jennifer Schultz. All attendees were in favor, none opposed.

#### ***Coordinated Entry Policy***

The Coordinated Entry policy was revised to reflect use of the Balance of State Vulnerability Assessment Tool (BoS-VAT) as the Coordinated Entry (CE) assessment tool. A motion to approve the updated Coordinated Entry policy was made by Amanda Anderson and seconded by Commissioner John Liddle. All attendees were in favor, none opposed.

#### ***Rapid Rehousing Policy***

The Rapid Rehousing policy was revised to include language regarding the Special Rural Notice of Funding Opportunity (SNOFO). A motion to approve the updated Rapid Rehousing policy was made by Deb Worden and seconded by Jodi Fuller. All attendees were in favor, none opposed.

### **Continuum of Care (CoC) Monitoring Updates**

Annual CoC Monitoring has been underway since March and will be completed in June. Scorecards will be finalized for the next Steering Committee Meeting.

### **2024 CoC Notice of Funding Opportunity (NOFO) Updates**

The annual NOFO and Grant Inventory Worksheets have not yet been posted by HUD. Renewal projects were due to OTDA at the end of May, and all were submitted on time. The Review Team met on June 3<sup>rd</sup> and will review applications in the coming weeks. New project applications are due on June 28<sup>th</sup>.

### **Committee/Program Updates**

#### ***Lived Experience Advisory Board***

The Lived Experience Advisory Board is developing a training presentation and materials regarding tenant's rights and responsibilities.

#### ***Regional Racial Justice Advisory Committee (RRJAC)***

The RRJAC's current focus is administering and securing participation in the Diversity Assessment Tool. After this is completed, the RRJAC intends to analyze the information collected and populate a Board Matrix to identify roles and skill sets that may not be represented.

#### ***Homeless Management Information System (HMIS)***

The BoS will have a new HMIS liaison at CARES, who will be introduced at an upcoming meeting.

HUD added a new required form in Sage for all Annual Performance Report (APR) submissions. Effective immediately, the new form is required for all new and resubmissions. There is a short video tutorial in Sage as well as updated instructions in the Sage APR guidebook.

## **Local Planning Body (LPB) Updates**

### ***Cattaraugus***

Cattaraugus County's next LPB meeting will be in September. The local CE and outcomes committees will continue to meet.

### ***Clinton***

The Permanent Supportive Housing grant transitioned from Clinton County DSS to ETC as the main recipient. Additionally, new warming center locations are being explored.

### ***Herkimer***

A meeting is being scheduled with a non-profit regarding a potential new development project in the county.

### ***Montgomery***

The number of homeless individuals in Montgomery County has tripled since January. Typically, the number of individuals decreases in the warmer months, but that has not been the case thus far in 2024.

### ***Putnam***

Search for Change and CoveCare recently submitted an application for Rapid Rehousing (RRH) and Prevention funds. Search for Change also applied for 15 additional scattered site supportive housing beds through the Office of Mental Health (OMH).

### ***Schoharie***

Schoharie County is waiting for more information regarding their affordable/supportive housing project. A shower is being installed at the Warming Center in preparation for the next Code Blue season.

### ***Sullivan***

Sullivan County is continuing to see high levels of homelessness hovering around 300 individuals. Action Toward Independence (ATI) recently submitted an application for RRH and Prevention funding. RSS has multiple long-term housing options in development through OMH including 14 Community Residence Single Room Occupancy (CR-SRO) beds, 14 transitional housing beds for individuals needing housing post-hospital and post-incarceration, 14 youth beds and 25 Safe Options Support Critical Time Intervention (SOS CTI) beds.

## **Schedule of Upcoming Meetings**

Cattaraugus – September 18

Clinton – June 20

Fulton – June 18

Herkimer – June 24

Montgomery – June 24

Putnam – June 26

Schoharie – June 10

Sullivan – June 25

Steering Committee – July 18

Meeting adjourned at 10:22 am.