



New York State Balance of State Continuum of Care

## **69<sup>th</sup> New York State Balance of State CoC Steering Committee Meeting**

March 6, 2025  
9:30am-11:00am

### **Steering Committee Attendees**

Jodi Fuller, Cattaraugus  
Angie Rogers (on behalf of Adam Anderson), Cattaraugus  
Nicole Zink (on behalf of Commissioner Erin Whitcomb), Cattaraugus  
Elizabeth Carpenter, Clinton  
Crystal Narducci, Clinton  
Commissioner Christine Peters, Clinton  
Fern Hurley, Fulton  
Commissioner Anne Solar, Fulton  
Randy Viele, Fulton  
Shauna Cone, Herkimer  
Kelley Gilligan, Montgomery  
Janine Robitaille, Montgomery  
Ashley Brody, Putnam  
Piaget Solpiaget, Putnam  
Commissioner Donna Becker, Schoharie  
Christy Houck, Schoharie  
Sarita Green, Sullivan  
Commissioner John Liddle, Sullivan  
Deborah Worden, Sullivan

### **Guests**

Kaeli Baxter, Recovery Options Made Easy  
Lauren Canetto, OTDA Temporary Assistance  
Kelli Clark, CARES of NY  
Carmen Cortes, Legal Aid Society of Northeastern New York (LASNNY)  
Gretchen Crowningshield, Clinton County Department of Social Services  
Atricia Graham-Owusu, OTDA Temporary Assistance  
Colleen Haberzettl, Sullivan County Department of Social Services  
Amanda Haley-Beaudette, ETC  
Steve Munford, Schoharie Department of Social Services  
Chelsey Peterson, Recovery Options Made Easy  
Jennifer Schultz, Veterans Affairs  
Desmond Washington, Sullivan County Department of Social Services

### **Ex-Officio Members**

Sonia Tate, OCFS  
Linda Camoin, OTDA  
Heather Diamond, OTDA

Arden Estep, OTDA  
Jason Gallacchi, OTDA  
Dana Greenberg, OTDA  
Jordan Orayfig, OTDA  
Sarah Watson, OTDA

## **Welcome and Introductions**

## **Steering Committee Voting Actions**

### ***February Meeting Minutes***

The February Steering Committee minutes were reviewed. A motion to approve was made by Jodi Fuller and seconded by Janine Robitaille. All attendees were in favor, none opposed.

## **Department of Housing and Urban Development (HUD) Funding Updates**

HUD grantees are encouraged to continue to undertake the following actions:

All costs incurred should be drawn from HUDs Line of Credit Control System (LOCCS) in a timely manner, at least monthly.

Agencies should keep LOCCS and Electronic Special Needs Assistance Programs (eSNAPS) up to date with accurate information and with multiple active users, so that funds can be accessed.

LOCCS users should log in at least monthly to remain active in the system.

Grantees should ensure that Unique Entity Identifier (UEI) numbers are accurate in SAM.gov.

Any questions should be directed to local HUD field offices.

The committee discussed additional details regarding a letter to be drafted addressed to elected officials within the eight congressional districts that represent Balance of State (BoS) communities regarding the urgency and importance of releasing HUD funding to CoC programs.

## **2025 Point-in-Time (PIT) Count**

The annual PIT Count was held on January 22<sup>nd</sup>. The BoS is finalizing 2025 PIT Count numbers. Preliminary data shows an increase of 189 people compared to the previous year.

## **Upcoming Funding Opportunities**

The Homeless Housing and Assistance Program (HHAP) and the Empire State Supportive Housing Initiative (ESSHI) funding opportunities as proposed in the New York State Executive Budget are recommended for an increase in a rate adjustment respectively. Final funding amounts will be available when the State Budget is enacted. Those interested in applying for HHAP are encouraged to submit a concept paper.

## **Committee/Program Updates**

### ***Balance of State Racial Equity Committee***

The BoS is in the process of forming a Racial Equity Committee at the CoC level. The first meeting is scheduled for April 1<sup>st</sup>. Anyone interested in joining the committee can contact OTDA.

### ***Homeless Management Information System (HMIS)***

CARES shared that the System Performance Measure report to HUD is not currently open for submission. CARES and OTDA are working on the Housing Inventory Count (HIC) and will reach out to providers in the coming weeks to confirm project information.

### ***Solutions To End Homelessness Program (STEHP) Workgroup***

The BoS CoC will facilitate a quarterly STEHP workgroup to offer providers the opportunity to discuss best practices.

### ***SSI/SSDI Outreach Access and Recovery (SOAR) Workgroup***

The SOAR Workgroup will meet on April 7<sup>th</sup>. Anyone interested in joining this workgroup can contact OTDA.

### ***Youth Advisory Board (YAB)***

The BoS is exploring the development of a YAB. CAPTAIN expressed an interest in participating. The BoS will reach out to other CoCs with YABs for insight.

## **Local Planning Body (LPB) Updates**

### ***Cattaraugus***

No new information was reported by representatives from Cattaraugus County.

### ***Clinton***

The Alliance for Positive Health will be administering the Medicaid Redesign Team (MRT) program for Clinton, Essex, Franklin and St. Lawrence counties as of May 1<sup>st</sup>.

### ***Fulton***

No new information was reported by representatives from Fulton County.

### ***Herkimer***

No new information was reported by representatives from Herkimer County.

### ***Montgomery***

The Warming Center continues to be open and is accepting referrals from Fulton County.

***Putnam***

Putnam CoveCare's STEHP program is operational. Legal Services of the Hudson Valley has funding for eviction prevention services. Search for Change continues to develop new supportive housing units funded through the New York State Office of Mental Health (OMH).

***Schoharie***

Catholic Charities' housing programs and Warming Center remain full.

***Sullivan***

DSS shared that emergency housing numbers are decreasing. Legislative work is underway to develop a lease agreement to build a shelter on DSS property that will be operated by HONOR. The Monticello Warming Center remains at capacity.

***Schedule of Upcoming Meetings***

Cattaraugus – March 19

Clinton – March 20

Fulton – March 18

Herkimer – March 24

Montgomery – March 24

Putnam – March 26

Schoharie – March 10

Sullivan – March 25

Steering Committee – April 3 and June 18 (in person)

A motion to adjourn was made by Janine Robitaille and seconded by Commissioner Anne Solar. All attendees were in favor, none opposed.

Meeting adjourned at 10:53 AM.