



New York State Balance of State Continuum of Care

**69th New York State Balance of State CoC
Steering Committee Meeting**

March 6, 2025
9:30am-11:00am

Steering Committee Attendees

Jodi Fuller, Cattaraugus
Angie Rogers (on behalf of Adam Anderson), Cattaraugus
Nicole Zink (on behalf of Commissioner Erin Whitcomb), Cattaraugus
Elizabeth Carpenter, Clinton
Crystal Narducci, Clinton
Commissioner Christine Peters, Clinton
Fern Hurley, Fulton
Commissioner Anne Solar, Fulton
Randy Viele, Fulton
Shauna Cone, Herkimer
Kelley Gilligan, Montgomery
Janine Robitaille, Montgomery
Ashley Brody, Putnam
Piaget Solpiaget, Putnam
Commissioner Donna Becker, Schoharie
Christy Houck, Schoharie
Sarita Green, Sullivan
Commissioner John Liddle, Sullivan
Deborah Worden, Sullivan

Guests

Kaeli Baxter, Recovery Options Made Easy
Lauren Canetto, OTDA Temporary Assistance
Kelli Clark, CARES of NY
Carmen Cortes, Legal Aid Society of Northeastern New York (LASNNY)
Gretchen Crowningshield, Clinton County Department of Social Services
Atricia Graham-Owusu, OTDA Temporary Assistance
Colleen Haberzettl, Sullivan County Department of Social Services
Amanda Haley-Beaudette, ETC
Steve Munford, Schoharie Department of Social Services
Chelsey Peterson, Recovery Options Made Easy
Jennifer Schultz, Veterans Affairs
Desmond Washington, Sullivan County Department of Social Services

Ex-Officio Members

Sonia Tate, OCFS
Linda Camoin, OTDA
Heather Diamond, OTDA

Arden Estep, OTDA
Jason Gallacchi, OTDA
Dana Greenberg, OTDA
Jordan Orayfig, OTDA
Sarah Watson, OTDA

Welcome and Introductions

Steering Committee Voting Actions

February Meeting Minutes

The February Steering Committee minutes were reviewed. A motion to approve was made by Jodi Fuller and seconded by Janine Robitaille. All attendees were in favor, none opposed.

Department of Housing and Urban Development (HUD) Funding Updates

HUD grantees are encouraged to continue to undertake the following actions:

All costs incurred should be drawn from HUDs Line of Credit Control System (LOCCS) in a timely manner, at least monthly.

Agencies should keep LOCCS and Electronic Special Needs Assistance Programs (eSNAPS) up to date with accurate information and with multiple active users, so that funds can be accessed.

LOCCS users should log in at least monthly to remain active in the system.

Grantees should ensure that Unique Entity Identifier (UEI) numbers are accurate in SAM.gov.

Any questions should be directed to local HUD field offices.

The committee discussed additional details regarding a letter to be drafted addressed to elected officials within the eight congressional districts that represent Balance of State (BoS) communities regarding the urgency and importance of releasing HUD funding to CoC programs.

2025 Point-in-Time (PIT) Count

The annual PIT Count was held on January 22nd. The BoS is finalizing 2025 PIT Count numbers. Preliminary data shows an increase of 189 people compared to the previous year.

Upcoming Funding Opportunities

The Homeless Housing and Assistance Program (HHAP) and the Empire State Supportive Housing Initiative (ESSHI) funding opportunities as proposed in the New York State Executive Budget are recommended for an increase in a rate adjustment respectively. Final funding amounts will be available when the State Budget is enacted. Those interested in applying for HHAP are encouraged to submit a concept paper.

Committee/Program Updates

Balance of State Racial Equity Committee

The BoS is in the process of forming a Racial Equity Committee at the CoC level. The first meeting is scheduled for April 1st. Anyone interested in joining the committee can contact OTDA.

Homeless Management Information System (HMIS)

CARES shared that the System Performance Measure report to HUD is not currently open for submission. CARES and OTDA are working on the Housing Inventory Count (HIC) and will reach out to providers in the coming weeks to confirm project information.

Solutions To End Homelessness Program (STEHP) Workgroup

The BoS CoC will facilitate a quarterly STEHP workgroup to offer providers the opportunity to discuss best practices.

SSI/SSDI Outreach Access and Recovery (SOAR) Workgroup

The SOAR Workgroup will meet on April 7th. Anyone interested in joining this workgroup can contact OTDA.

Youth Advisory Board (YAB)

The BoS is exploring the development of a YAB. CAPTAIN expressed an interest in participating. The BoS will reach out to other CoCs with YABs for insight.

Local Planning Body (LPB) Updates

Cattaraugus

No new information was reported by representatives from Cattaraugus County.

Clinton

The Alliance for Positive Health will be administering the Medicaid Redesign Team (MRT) program for Clinton, Essex, Franklin and St. Lawrence counties as of May 1st.

Fulton

No new information was reported by representatives from Fulton County.

Herkimer

No new information was reported by representatives from Herkimer County.

Montgomery

The Warming Center continues to be open and is accepting referrals from Fulton County.

Putnam

Putnam CoveCare’s STEHP program is operational. Legal Services of the Hudson Valley has funding for eviction prevention services. Search for Change continues to develop new supportive housing units funded through the New York State Office of Mental Health (OMH).

Schoharie

Catholic Charities’ housing programs and Warming Center remain full.

Sullivan

DSS shared that emergency housing numbers are decreasing. Legislative work is underway to develop a lease agreement to build a shelter on DSS property that will be operated by HONOR. The Monticello Warming Center remains at capacity.

Schedule of Upcoming Meetings

- Cattaraugus – March 19
- Clinton – March 20
- Fulton – March 18
- Herkimer – March 24
- Montgomery – March 24
- Putnam – March 26
- Schoharie – March 10
- Sullivan – March 25
- Steering Committee – April 3 and June 18 (in person)

A motion to adjourn was made by Janine Robitaille and seconded by Commissioner Anne Solar. All attendees were in favor, none opposed.

Meeting adjourned at 10:53 AM.